



# L I C E N S I N G   S U B C O M M I T T E E   A

Thursday, 23rd August, 2018

at 7.00 pm

Council Chamber, Hackney Town Hall, Mare  
Street, London E8 1EA

**Councillors sitting:**

**Cllr Sophie Conway, Cllr Caroline Woodley and  
Cllr Sharon Patrick**

**Tim Shields  
Chief Executive**

Contact:  
Gareth Sykes, Governance Services Officer  
0208 356 1567  
[gareth.sykes@hackney.gov.uk](mailto:gareth.sykes@hackney.gov.uk)

The press and public are welcome to attend this meeting

# AGENDA

## Thursday, 23rd August, 2018

### ORDER OF BUSINESS

Title	Ward	Page No
1 Election of Chair		
2 Apologies for Absence		
3 Licensing Sub Committee Hearing Procedure		(Pages 1 - 2)
4 Declarations of Interest - Members to declare as appropriate		
5 Minutes of Previous Meetings		(Pages 3 - 12)
6 Premises License: D Cut - 156 Mare Street, E8 3RD	Victoria	(Pages 13 - 38)
7 Premises License: Famous/ Drury, 158 Stoke Newington Road, N16 7UY	Stoke Newington	(Pages 39 - 114)
8 Premises License: Geoffrey Museum, Kingland Road, E2 8EA	Haggerston	(Pages 115 - 194)
9 Temporary Event Notices - Standing Item		

## **Licensing Sub-Committee Hearings**

This guide details the procedure for Licensing Sub-Committee hearings under the Licensing Act 2003. Whilst this will be used in most cases, the procedure will be altered in exceptional circumstances and when for example Personal Licences, Temporary Event Notices and Reviews are considered.

### **A Licensing Sub-Committee will be held if:**

- The applicant has applied for a Premises Licence, Provisional Statement, Club Premises Certificate or expressed their intention to vary their existing licence/certificate and has advertised this in a local newspaper and displayed a distinctive blue notice at the premises, following which representations have been made by a Responsible Authority or Other Person/s.
- A Review has been requested by a Responsible Authority or Other Person/s and the Review has been advertised by displaying a distinctive blue notice at the premises and also at the Council's office and website.
- An application is made to transfer a Premises Licence or for interim authority and the Police have issued an objection
- The applicant has made a Personal Licence application and the Police have objected to the Licence being granted.
- A Temporary Event Notice has been given and the Police and/or those in the Council that exercise environmental health functions have issued an objection.

### **Prior to your item being heard:**

- The Licensing team upon receiving representations will form a view as to whether the representations are irrelevant, frivolous, vexatious or for review applications; repetitious.
- The Licensing team would have provided written notice to all parties in advance of the hearing and would have responded to any request relating to personal details being removed from the agenda.

If you do not believe this to have happened, please contact the Licensing Service on 020 8356 4970 or email [licensing@hackney.gov.uk](mailto:licensing@hackney.gov.uk) as soon as possible. For further information on the application process, please see the guidance notes at [www.hackney.gov.uk/licensing](http://www.hackney.gov.uk/licensing).

### **Making decisions on the items being heard:**

Hearings will normally be held in public unless the Sub-Committee believe it not to be in the public interest to do so. Although the Chair will try to make the proceedings as informal as possible, these hearings are of a quasi-judicial nature, and the rules of natural justice shall apply.

Only those Responsible Authorities and Other Persons who have made a relevant representation in writing at the consultation stage **can register to speak at a subsequent hearing**. Applicants, Other Persons and Responsible Authorities will all be given a fair

opportunity to put their case and the Sub-Committee will take these representations into account when making their decision. The Sub-Committee may still make a decision on any matter even if any party fails to attend the hearing. However, in these circumstances, it will only be that party's written representation that may be taken into account.

For new applications relating to Premises Licences and Club Premises Certificates, Members can grant with additional conditions attached to the licence, exclude any licensable activities, refuse a Designated Premises Supervisor (DPS) if appropriate or reject the application.

Members when making decisions on variation applications regarding a Premises Licence or Club Premises Certificate, can modify (add, delete or amend) conditions on the licence or reject the application in whole or part. Members will be considering the request for a variation and the impact that this may have. Therefore, representations should be focused on the impact of the variation, although concerns relating to the existing terms of the licence may be relevant in considering the track record of the applicant. However, Members may consider other issues which relate to the promotion of the licensing objectives, although only if it is reasonable and proportionate to do so.

For Provisional Statements, Members can consider any steps that are necessary having regard to the representations made in order to ensure the licensing objectives are not undermined.

Members when deciding a Review application can modify (add, delete or amend) the conditions of the licence, exclude any licensable activities, remove a DPS if appropriate, suspend the licence/certificate for up to 3 months or revoke the licence/certificate completely.

For transfer of Premises Licences, interim authority requests and Personal Licence applications Members can only refuse or grant the application.

Members when deciding on an objection made against a Temporary Event Notice (TEN) will determine whether or not to issue a Counter Notice, which if issued will prevent the proposed event from proceeding. If a TEN has been given for a premises that already has a licence/certificate, Members may impose any of those conditions from the existing licence/certificate to the TEN.

### **Before the meeting starts:**

The Sub-Committee Members are requested to report for business no more than half an hour before the meeting starts to deal with any administrative/procedural issues. This will allow Members to consider;

- the appointment for any substitutes if required
- the appointment of the chair
- any procedural issues
- obtain the list of attendees
- late documents delivered prior to the meeting and to ensure all the paperwork is in order

The Sub-Committee will not be considering any of the actual points raised within the Report itself and no Responsible Authority or Other Person/s shall be present when the Sub-Committee deal with the above issues.

### **Attending the hearing that concerns you:**

All Applicants, Other Persons and Responsible Authorities involved will be informed in writing of the date and time that their application will be considered by the Licensing Sub-Committee. Please contact the Licensing Service on 020 8356 4970 or email [licensing@hackney.gov.uk](mailto:licensing@hackney.gov.uk) to

confirm whether you wish to attend and/or register to speak at the Sub-Committee hearing or if you wish for someone else to speak on your behalf. If you are unable to attend, the application may be heard in your absence.

All parties should arrive promptly at the outset of the scheduled meeting regardless of when the item is listed to be heard on the agenda.

Please contact the Licensing Service for advice within 4 working days from the date on the notice letter if any of the following apply;

- you have special requirements to help make your representation, because of a disability or you need a translator for example
- you wish to supply additional [documentary] information such as photographs and videos/DVDs

Please note that if you wish to provide additional relevant information, this should be given at least **5 working days** before the hearing. Any additional information provided once the hearing has started will only be accepted if all parties agree. Please note that the use of videos/DVDs is at the Sub-Committee's discretion – requests to show these should be made in advance to the Committee Officer.

## **Timings**

In most cases the application will last no longer than 1 hour, and the times to be allocated to each section are shown on the relevant hearing procedure. If you think that your evidence is likely to exceed this time period, please let the Licensing Service know **within 4 working days of the date on the notice letter** and the Sub-Committee will be advised. If your request is agreed, all parties will also be granted the same extension of time.

## **Rights of Press and Public to Report on Meetings**

Where a meeting of the Council and its committees are open to the public, the press and public are welcome to report on meetings of the Council and its committees, through any audio, visual or written methods and may use digital and social media providing they do not disturb the conduct of the meeting and providing that the person reporting or providing the commentary is present at the meeting.

Those wishing to film, photograph or audio record a meeting are asked to notify the Council's Monitoring Officer by noon on the day of the meeting, if possible, or any time prior to the start of the meeting or notify the Chair at the start of the meeting.

The Monitoring Officer, or the Chair of the meeting, may designate a set area from which all recording must take place at a meeting.

The Council will endeavour to provide reasonable space and seating to view, hear and record the meeting. If those intending to record a meeting require any other reasonable facilities, notice should be given to the Monitoring Officer in advance of the meeting and will only be provided if practicable to do so.

The Chair shall have discretion to regulate the behaviour of all those present recording a meeting in the interests of the efficient conduct of the meeting. Anyone acting in a disruptive manner may be required by the Chair to cease recording or may be excluded from the meeting. Disruptive behaviour may include: moving from any designated recording area; causing excessive noise; intrusive lighting; interrupting the meeting; or filming members of the public who have asked not to be filmed.

All those visually recording a meeting are requested to only focus on recording councillors, officers and the public who are directly involved in the conduct of the meeting. The Chair of the meeting will ask any members of the public present if they have objections to being visually recorded. Those visually recording a meeting are asked to respect the wishes of those who do not wish to be filmed or photographed. Failure by someone recording a meeting to respect the wishes of those who do not wish to be filmed and photographed may result in the Chair instructing them to cease recording or in their exclusion from the meeting.

If a meeting passes a motion to exclude the press and public then in order to consider confidential or exempt information, all recording must cease and all recording equipment must be removed from the meeting room. The press and public are not permitted to use any means which might enable them to see or hear the proceedings whilst they are excluded from a meeting and confidential or exempt information is under consideration.

Providing oral commentary during a meeting is not permitted.

### **Lobbying of Councillors**

If a person or an organisation wants to make a representation to the Licensing Sub-Committee, they must **NOT** contact Sub-Committee Members directly. Licensing Sub-Committee Members have to retain an open mind on any application and determine it on its merits. Members can not be in anyway biased towards a party. Therefore, if a Member of the Sub-Committee has had any prior involvement they must ensure that they come to the hearing with an open mind.

Local ward councillors may be able to speak on behalf of objectors if requested to do so, provided that if they have a disclosable pecuniary interest they leave the meeting room when the application is being considered unless they have been granted dispensation.

### **Reports**

Agendas and Reports for Licensing Sub-Committees are published on the Council's website ([www.hackney.gov.uk](http://www.hackney.gov.uk)) 5 working days before the hearing takes place. Copies are also available by contacting Governance Services on 0208 356 3578 or email [governance@hackney.gov.uk](mailto:governance@hackney.gov.uk). Copies of applications together with the detail of any objections will be included in the report.

### **Appeals**

Applicants or any party to the hearing can appeal against the decision made by the Sub-Committee. The appeal to the Thames Magistrates Court must be made within 21 days of the decision being sent formally in writing. However, TEN's have the added restriction that no appeals can be made later than 5 working days before the event is scheduled to take place.

### **Withdrawal of an Item or Cancellation of a Hearing**

An item may be withdrawn from the agenda of a Licensing Sub-Committee meeting at short notice due to the withdrawal or resolution of the representations or objections to an application or notice. A hearing by the Licensing Sub-Committee may therefore be cancelled at short notice if there are no substantive items remaining on the agenda.

As much advance notice as is practicable of the withdrawal of an item on the agenda or cancellation of a meeting of the Licensing Sub-Committee will be provided on the Council's website but please note that this might be as little as a few hours before the hearing if the

applicant chooses to leave it that late to satisfactorily address any representation or objection giving rise to the need for a hearing.

## **Facilities**

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in the Assembly Halls, rooms 101, 102 & 103 and the Council Chamber. Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

## **Contacts**

If you have a query about Licensing Sub-Committee procedures and protocols then please contact Governance Services –

Governance Services  
2<sup>nd</sup> Floor Room 118  
Hackney Town Hall  
Mare Street  
E8 1EA

Telephone: 020 8356 1266  
E-mail: [governance@hackney.gov.uk](mailto:governance@hackney.gov.uk)

.If your query relates general licensing matters or to specific applications then you are advised to speak to the Licensing Service. They can be contacted at:

Licensing Service  
Hackney Service Centre  
1 Hillman Street  
London E8 1DY

Telephone: 020 8356 4970  
Fax: 020 8356 4974  
E-mail: [licensing@hackney.gov.uk](mailto:licensing@hackney.gov.uk)

# ADVICE TO MEMBERS ON DECLARING INTERESTS

Hackney Council's Code of Conduct applies to **all** Members of the Council, the Mayor and co-opted Members.

This note is intended to provide general guidance for Members on declaring interests. However, you may need to obtain specific advice on whether you have an interest in a particular matter. If you need advice, you can contact:

- The Corporate Director of Legal, HR and Regulatory Services;
- The Legal Adviser to the committee; or
- Governance Services.

If at all possible, you should try to identify any potential interest you may have before the meeting so that you and the person you ask for advice can fully consider all the circumstances before reaching a conclusion on what action you should take.

## 1. Do you have a disclosable pecuniary interest in any matter on the agenda or which is being considered at the meeting?

You will have a disclosable pecuniary interest in a matter if it:

- relates to an interest that you have already registered in Parts A and C of the Register of Pecuniary Interests of you or your spouse/civil partner, or anyone living with you as if they were your spouse/civil partner;
- relates to an interest that should be registered in Parts A and C of the Register of Pecuniary Interests of your spouse/civil partner, or anyone living with you as if they were your spouse/civil partner, but you have not yet done so; or
- affects your well-being or financial position or that of your spouse/civil partner, or anyone living with you as if they were your spouse/civil partner.

## 2. If you have a disclosable pecuniary interest in an item on the agenda you must:

- Declare the existence and nature of the interest (in relation to the relevant agenda item) as soon as it becomes apparent to you (subject to the rules regarding sensitive interests).
- You must leave the room when the item in which you have an interest is being discussed. You cannot stay in the meeting room or public gallery whilst discussion of the item takes place and you cannot vote on the matter. In addition, you must not seek to improperly influence the decision.
- If you have, however, obtained dispensation from the Monitoring Officer or Standards Committee you may remain in the room and participate in the meeting. If dispensation has been granted it will stipulate the extent of your involvement, such as whether you can only be present to make representations, provide evidence or whether you are able to fully participate and vote on the matter in which you have a pecuniary interest.



### 3. Do you have any other non-pecuniary interest on any matter on the agenda which is being considered at the meeting?

You will have 'other non-pecuniary interest' in a matter if:

- i. It relates to an external body that you have been appointed to as a Member or in another capacity; or
- ii. It relates to an organisation or individual which you have actively engaged in supporting.

### 4. If you have other non-pecuniary interest in an item on the agenda you must:

- i. Declare the existence and nature of the interest (in relation to the relevant agenda item) as soon as it becomes apparent to you.
- ii. You may remain in the room, participate in any discussion or vote provided that contractual, financial, consent, permission or licence matters are not under consideration relating to the item in which you have an interest.
- iii. If you have an interest in a contractual, financial, consent, permission or licence matter under consideration, you must leave the room unless you have obtained a dispensation from the Monitoring Officer or Standards Committee. You cannot stay in the room or public gallery whilst discussion of the item takes place and you cannot vote on the matter. In addition, you must not seek to improperly influence the decision. Where members of the public are allowed to make representations, or to give evidence or answer questions about the matter you may, with the permission of the meeting, speak on a matter then leave the room. Once you have finished making your representation, you must leave the room whilst the matter is being discussed.
- iv. If you have been granted dispensation, in accordance with the Council's dispensation procedure you may remain in the room. If dispensation has been granted it will stipulate the extent of your involvement, such as whether you can only be present to make representations, provide evidence or whether you are able to fully participate and vote on the matter in which you have a non pecuniary interest.

### Further Information

Advice can be obtained from Suki Binjal, Interim Director of Legal, on 020 8356 6234 or email [suki.binjal@hackney.gov.uk](mailto:suki.binjal@hackney.gov.uk)



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# Relevant Extracts from Hackney's Statement of Licensing Policy

Please find below relevant extracts from the Statement of Licensing Policy 2011.

## **LP1 Planning**

Licence applications should normally be from premises where:

- (a) The activity to be authorised by the licence is a lawful planning use or is a deemed permitted development pursuant to the General Permitted Development Order (1995)
- (b) The hours sought do not exceed those authorised by any planning permission.

Note- Where the appropriate planning consent has not been obtained in advance and relevant representations are made, applicants will need to demonstrate that the operation of the premises would not be detrimental to the promotion of the licensing objectives.

## **LP2 Provisional Statements**

The principles to be applied for provisional statements are similar to those applied for premises licences.

The application form for provisional statements is to include:

- Clear plans of the proposed structure
- An operating schedule including details of:
  - The activities to take place there
  - The time at which such activities will take place
  - The proposed hours of opening
  - Where the applicant wishes the licence to have effect for a limited period, that period
  - The steps to be taken to promote the licensing objectives, and
  - Where the sale of alcohol is involved, whether supplies are proposed to be for consumption on or off the premises (or both) and the name of the designated premises supervisor the applicant wishes to specify.

## **LP3 The Application Form and Operating Schedule (minimum requirements)**

The application form is to outline the operations of the entire licensed business or event and must include:

- (a) Prescribed plans
- (b) A general description of the style and character of the business or event to be conducted at the premises or venue, e.g. supermarket, restaurant, cinema, nightclub, or street party

- (c) An indication of the type of entertainment available
- (d) The relevant licensable activities to be undertaken at the premises or event, preferably with a risk assessment in respect of these activities
- (e) The times during which each of the proposed licensable activities are to take place
- (f) Any other times during which it is proposed that the premises or event be open to the public
- (g) Where the applicant wishes the licence to have effect for a limited period, that period to be specified
- (h) Whether alcohol is to be supplied for consumption on or off the premises or both
- (i) Where alcohol is to be supplied, details of the designated premises supervisor (not necessary for premises holding club premises certificates unless alcohol is to be sold rather than supplied to members)
- (j) Whether they propose to have sexual entertainment involving nudity or striptease or any other activity involving full or partial nudity, e.g. topless waitresses etc, or sex related entertainment such as the showing of films or other recordings with an 18 restricted category. This will need to be licensed as a sex establishment under the Local Government (Miscellaneous Provisions) Act 1982, as amended. The applicant must demonstrate that they hold the relevant licence
- (k) The steps which are proposed to promote the licensing objectives. In doing this, applicants are strongly encouraged to address the LPs as applicable.

Note:

- The conditions that are necessary for the promotion of the licensing objectives should normally emerge initially from a prospective licence or certificate holder's application.
- If the application has been granted the details of the application will be incorporated into the licence as conditions. Breach of these conditions could result in prosecution or a review and ultimately revocation.
- Where representations are made and the matter progresses to a Licensing Sub Committee, if the Sub Committee have:
  - i) Doubts about the applicant's ability to promote the licensing objectives and comply with the terms of a licence (for example, proposed conditions, and how licensable activities will be conducted during the operation of the licence)

- ii) Doubts around the track record of the management and suitability of the DPS,
  - iii) Been notified of any actions taken by responsible authorities or the licensing authority in relation to the premises
  - iv) Been notified of recent or historical complaints
- the Council may not grant the permission as sought.

#### **LP4 Crime and Disorder**

Applicants are expected to demonstrate within their application measures to prevent crime and disorder, such as:

- (a) Details of registered door supervisors and other staff to be provided including their relevant qualifications or registrations, the number of such staff, their location whilst working at the premises and the times they will be on duty. All door supervisors are to be licensed by the Security Industry Authority ([www.the-sia.org.uk](http://www.the-sia.org.uk))
- (b) Locations of any physical security features to protect the premises, customers and staff, such as CCTV equipment, alarms systems, secure window locks to be used inside/outside the premises. When referring to CCTV, identify its coverage of the interior and exterior of the premises, that it is to be recordable, kept for a minimum of 31 days and made available to the Police and Licensing Authority on request. When details of security measures are provided, they will be kept out of the public domain
- (c) Provision of adequate search facilities where appropriate to the use of the premises. This may include use of technology such as club scan, weapon arches and search wands
- (d) Measures proposed to prevent possession, supply or consumption of illegal drugs and possession of weapons. For example, designing out areas or surfaces where there is a risk of crime, drug detection and confiscation policies, internal patrols
- (e) Measures to be implemented to promote sensible drinking and prevent binge drinking. For instance, by the display of safe drinking material or legal warnings
- (f) Arrangements for any promotional events such as “happy hours” or special offers should be avoided having regard to the mandatory conditions. If any such event is undertaken, careful consideration should be given to their duration, times, location within premises and any additional measures (such as increased security), to minimise crime and disorder
- (g) Location of lighting inside/outside the premises
- (h) Other measures aimed at preventing crime and discouraging anti-social behaviour. Careful regard should be given to the Council applying its borough wide DPPO (“Controlled Drinking Area”). Depending on the

circumstances, this may for example include the restricted sale of low cost, high strength alcohol (which may be indicated by wording such as “super” on the drinks packaging) and the display of signage highlighting that the premises is located in a Controlled Drinking Area

- (i) Whether or not the premises will be serving alcohol in glass or plastic containers; if serving alcohol in glass containers, identify what measures will be implemented to ensure patrons cannot take glass outside the premises
- (j) Whether the premises belongs to a local Pub Watch scheme or has complied with a Police Club Industry Minimum Operating Standards (CIMOS) report
- (k) The availability of drinking water
- (l) The location of any toughened glass to be installed at the premises
- (m) The details of any proof of age scheme to be implemented
- (n) The maximum capacity figure for the premises and a statement demonstrating the premises’ ability to accommodate the predicted number of patrons safely and how this is managed, for example by way of door supervision or counting mechanisms such as clickers
- (o) Whether the premises has undertaken a Police Drug Ion Itemiser Tracker assessment or cooperated with any other Police investigation in order to detect crime and disorder. Where premises have taken part in such activity, an explanation of the outcomes, including any actions taken in addressing the issues raised is encouraged
- (p) Whether queue management arrangements are in place. This may include door supervision and/or the use of barriers where these do not obstruct the public highway
- (q) Whether staff training on the licensing objectives is provided and recorded
- (r) Whether other socially responsible practices are employed, such as anti spiking measures, use of hand bag clips, notices and designated driver schemes
- (s) Whether other management practices are employed, such as maintenance of incident and accident logs, refusal of sales logs, refusal of entry logs, server training, provision of emergency contact numbers to regulatory agencies should contact with management be required as a matter of importance
- (t) Whether appropriate safeguards are in place to address the potential risks and impacts of gang related activity, particularly where the area and/or the premises are renowned for being a source of or associated with gang related activity.

## LP5 Public Nuisance

Applicants are expected to demonstrate within their application that problems such as noise, light, smoke, odour, litter, anti-social behaviour, human waste, fly posting and highways/footpath obstructions can be minimised through steps they propose.

For example, the application should where necessary:

- (a) Demonstrate that, between 11.00 pm and 7.00 am:
  - No noise is audible a metre from the façade of the nearest noise sensitive premises, or
  - No noise is audible within the nearest noise sensitive premises.
  - There is no discharge of glass recycling bins and no waste/recycling collectionsDepending on the individual circumstances, the Council may request the provision of an acoustic report
- (b) Provide details of the location and types of noise attenuation measures used to minimise noise and vibration escaping the premises and car parking areas. Such measures may include sound-proofing, acoustic lobbies and sound limitation devices
- (c) Demonstrate measures to avoid vehicular queuing on the carriageway and disturbances from patrons queuing on the footpath
- (d) Illustrate the location of any taxi ranks, bus stops, train or tube stations in relation to the premises
- (e) Provide details of the location of gardens, open-air areas and the number of tables and chairs (where relevant) within the property boundary for use by patrons drinking, eating, smoking, queuing or congregating outside, and the hours of use of such areas

Provide details of how outside areas will be managed, in particular:

- The hours of use of any outside area where for example smoking, eating and drinking will be permitted. These may explain that use of the area is prohibited after a certain time to avoid disturbance late at night where residents are located nearby
- Measures to prevent drinks being spiked where people leave these unattended
- Where there is payment for admission, how re-entry can be managed – for example by the use of wrist bands
- Measures to ensure that patrons outside do not create nuisance from noise, smoke, obstruction or litter to neighbours or members of the general public
- Use of any physical security features and CCTV
- Use of door supervisors to monitor the area and people's behaviour
- Clear delineation of outside areas in consultation with Environmental Enforcement Services and Public Realm to

avoid the obstruction of any public highway

- Provision of regular glass collection and cleaning patrols
- Any offer of a waited table service

Demonstrate that there are effective dispersal policies in place, such as:

- Door supervision
- Notices and posters asking patrons to enter and exit the premises quietly
- “Winding down” periods

NOTE:

For good practice guidance on managing the end of a night, applicants may wish to refer to the NOCTIS Dispersal Policy available at: [www.noctisuk.org](http://www.noctisuk.org)

- (f) Provide details of permissions where relevant (for example, planning permission or a street trading licence) for any gardens, open-air areas or tables and chairs to be used by patrons
- (g) Provide details of the refuse and waste management arrangements and collection times in place at the premises, including where on the premises refuse and recycling will be stored before collection. Give details of trade waste agreements that exist for the premises
- (h) Identify whether the activity will generate additional litter (including flyposters and/or illegal placards) in the vicinity of the premises, and the measures to deal with any such litter

#### **LP6 The Protection of Children from Harm**

- (a) Applicants are expected to demonstrate within their application that those factors that have the potential to harm children have been addressed. These include the potential for children to:
  - (i) Purchase, acquire or consume alcohol. (details of any proof of age schemes should be provided)
  - (ii) Be exposed to drugs, drug taking or drug dealing
  - (iii) Be exposed to gambling
  - (iv) Be exposed to activities of an adult or sexual nature including the exhibition of film, or transmission of programmes or videos that include strong language and/or sexual content
  - (v) Be exposed to incidents of violence or disorder
  - (vi) Be exposed to environmental pollution such as excessive noise
  - (vii) Be exposed to hazards

- (viii) Purchase cigarettes from vending machines. The Council expects these machines to be in sight and under the supervision of bar staff

Note – This is not intended to be an exhaustive list.

- (b) Alcohol is not to be served to under 18s, except in the limited circumstances allowed for by the Licensing Act 2003. For example children aged between 16 and 18 are only permitted to consume beer, wine or cider on licensed premises if accompanied by an individual aged 18 or over and if eating a table meal (this excludes bar snacks). (This excludes venues holding a club premises certificate where over 18s only are allowed alcohol.)
- (c) Where relevant representations have been made, the Council will not normally permit children to be admitted where:
  - (i) Entertainment of an adult or sexual nature is commonly provided
  - (ii) There have been convictions for serving alcohol to under 18s
  - (iii) Certain gambling activities take place (see Council guidance note)
  - (iv) There have been convictions of harbouring drug dealings or the premises has a known association with drug dealers

Note - The Act details a number of measures designed to protect children in licensed premises. The Council will work closely with the Police and its partners to ensure appropriate enforcement of the law, in line with the Council's Enforcement Policy

- (d) Where limiting access to children is considered necessary, the Council will consider the following options:
  - (i) A limit on the hours when children may be present
  - (ii) An age limitation (for under 18s)
  - (iii) A limitation or exclusion when certain activities are taking place
  - (iv) A requirement for children to be accompanied by an adult
  - (v) Access may be limited to certain parts of the premises
- (e) No conditions will be imposed requiring that children be admitted to any premises and, where no limitation is imposed, this will be left to the discretion of the individual licensee
- (f) Events provided primarily for children will not be permitted to sell alcohol on or from the premises
- (g) Where internet access is provided measures may be put in place to ensure children are suitably supervised in those areas.



**LP7 Access to Cinemas, Theatres, Auditoriums and similar premises**

- (a) Licensees are required to restrict children from viewing age-restricted films according to the recommendations of the British Board of Film Classification or, where relevant, any age restriction agreed by the Council. The licensee should state in the operating schedule what measures are to be put in place to control such access
  - (b) For regulated entertainment especially presented for children, the Council will, where relevant representations have been made, require the following arrangements in order to control entry to and exit from the premises to ensure their safety:
    - (i) An adult member of staff to be stationed in the vicinity of every exit, subject to there being a minimum of one member of staff per 50 children or part thereof
    - (ii) No child, unless accompanied by an adult, to be permitted in the front two rows of any balcony
    - (iii) No standing to be permitted in any part of the auditorium during the performance
- Note The Council will expect these issues to be satisfactorily addressed in operating schedules. The Council will consider attaching conditions to licences and permissions to prevent harm to children.

**LP8 Public Safety**

Applicants are expected to demonstrate within their application measures to protect public safety, including:

- (a) A current fire risk assessment as required by the Regulatory Reform (Fire Safety) Order 2005. If this has not been undertaken, the Fire Authority are likely to make a relevant representation on public safety grounds
- (b) Safe use of special effects/equipments (lasers, smoke machines, strobe lights etc) which may affect public safety (particularly in music and dance venues and similar premises)
- (c) The availability of up-to-date public transport and car parking information at the premises
- (d) A detailed plan that identifies all existing and proposed fire safety features, including smoke detectors, emergency lighting, sprinkler systems and other safety features. All fire safety measures to be compliant with relevant standards
- (e) All exits to be kept unobstructed, easy to open and clearly signed
- (f) Adequate measures to be in place for disabled people to allow their safe evacuation in the event of an emergency

- (g) The availability of first aid equipment and arrangements for training staff in its use
- (h) Any equipment or fixtures of a particular standard used on the premises to be maintained and inspected with details of checks recorded in a log book.

#### **LP9 Premises Safety**

- (a) Applicants are expected to demonstrate the safety of their premises by ensuring records are kept detailing maintenance checks thereafter in respect of:
  - (i) Periodic electrical inspection
  - (ii) Annual inspection of fire alarm
  - (iii) Annual inspection of hand fire appliances
  - (iv) Emergency lighting inspection and test
- (b) Premises wishing to provide regulated entertainment, or who do not currently adequately ensure safety under current legislation, may also need to comply with prescribed standards. These may include (but are not limited to) additional certificates such as battery discharge, gas safety, passenger lifts, stage equipment, ceilings, and generators.

#### **LP10 Personal Licences**

- (a) When determining a contested application the Council will consider whether the grant of the licence promotes the crime and disorder objective. It will consider the:
  - (i) Seriousness and relevance of any conviction(s)
  - (ii) The period that has elapsed since committing the offence(s)
  - (iii) Any mitigating circumstances.

#### **LP11 Temporary Event Notices**

- (a) The Police have indicated that they will normally object to TENs where:
  - The TEN does not provide sufficient information to alleviate Police concerns
  - The TEN has not been completed fully
  - Insufficient notice has been given for the Police to satisfy themselves that the event would not undermine the crime and disorder objective
  - The premises has a history of complaints or incidents linked to the crime and disorder objective. Alternatively, the premises has had a one off serious incident affecting the crime and disorder objective
  - Previous TENs by the premises user have caused issues of Police concern
  - The premises user has failed to comply with previous advice and recommendations given by the Police with regard to the management of the premises/ event
  - Crime and disorder issues have arisen as a result of previous

temporary events linked to the organiser and/or the premises

- The venue does not already possess a premises licence, or if the event involves a departure from the terms of the premises licence, applicants have not sufficiently demonstrated that the management of the event will meet the requirements set out in the LPs as applicable and proportionate to the nature of the event
- A risk assessment of the event in consultation with and to the satisfaction of the Police has not been provided to the Police 14 days in advance of the event. The Police recommend completion of a Form 696 to help satisfy this.

The Licensing Authority treats the Police as its main source of advice on crime and disorder and so is likely to treat the advice of the Police in matters concerning TENs as worthy of significant weight.

Therefore, applicants are strongly encouraged to have regard to the factors above and provide the following data when notifying the Police and Council of a TEN:

- Accurate premises user contact details as well as alternative contact details to ensure that contact can be made
- Full details of all acts/performers
- Confirmation that the owner of the land/building has consented, preferably in writing, to the TEN
- Confirmation that the building/land are deemed suitable for the proposed TEN both in terms of patron safety and neighbouring premises and occupants safety.

- (b) The premises user is reminded that a fire risk assessment is to be completed or should be in place. Failure to do so may lead to the Fire Authority prohibiting use of the premises under their separate powers
- (c) The freeholder or leaseholder of the premises (where relevant) should have given their permission for the use of the premises for the temporary event
- (d) When the Police have made an objection based on crime and disorder and a Licensing Sub Committee uphold the objection at a hearing, a counter notice will be issued.

## **LP12 Licensing Hours**

Where relevant representations have been made, the Council adopts the following principles.

- (a) The Council supports the principle of flexibility in its approach to licensing hours and will consider the merits of each individual application. The licensing hours fixed will always reflect the individual merits of the application, the relevant representations received and the requirement to promote the licensing objectives.
- (b) Earlier hours may be set if the individual circumstances require it. Later hours will be set where it can be demonstrated by the applicant that there would be no breach of the licensing objectives. In residential areas the Council will not normally grant licences beyond 12 midnight, unless the applicant can demonstrate that operating hours beyond this will not cause

undue disturbance to local residents.

- (c) The Council would expect premises wishing to trade for longer hours to site themselves in places where they will not create disturbances to residential accommodation, and will take a stricter approach to licensing hours in residential areas.
- (d) The Council may impose conditions limiting the hours of usage of an outside area or preventing drinks being taken to the outside area beyond the stated terminal hour.

#### **LP13 Special Policy Area – Shoreditch**

It is the Council's policy that where a relevant representation is made to any application within the area of the Shoreditch SPA, the application will be refused unless there are exceptional circumstances. This policy is to be strictly applied.

The Council expects that any exceptional circumstances offered by the applicant should be genuinely exceptional and so would not include reference to:

- The quality and track record of the management
- The good character of the applicant
- The extent of any variation sought.

#### **LP14 Special Policy Area – Dalston**

All **new or variation** applications within the Dalston SPA will have to show:

- High standards of management
- The quality and track record of the management
- The good character of the applicant

Notwithstanding the above, where a relevant representation is made the policy will be to refuse any new or variation application which seeks to:

- Increase the capacity of an existing premises,
- Extend the hours of operation of an existing premises, or
- Permit any activity/use not identified or allowed for in the table below or,
- Permit any activity/use where there is a genuine concern that the proposal will have a negative impact in the area. For example this may include premises that have a large capacity or are mainly outdoors.

The policy is directed at the concentration of persons in the area and particularly those who have been drinking late at night. Therefore any application will need to demonstrate that it does not add to the issues of cumulative impact in the Dalston area.

[✓ = yes \* = no]

	Sun-Thurs Up to 23.00	Sun-Thurs Up to midnight	Fri& Sat Up to 23.00	Fri& Sat Up to midnight	Mon – Sun Post midnight
Restaurant (with alcohol)	✓	*	✓	✓	*
Restaurant (without alcohol)	n/a	*	✓	✓	*
Takeaways	n/a	*	n/a	*	*
Pubs and Bars	✓	*	✓	✓	*
Nightclubs	*	*	*	*	*
Off Licences	✓	*	✓	*	*
Theatres	✓	✓	✓	✓	*
Cinemas	✓	✓	✓	✓	*
Combined Uses	✓	✓	✓	✓	*
Qualifying Clubs	✓	✓	✓	✓	*

#### **LP15 Cumulative Impact – General**

The Council will give due regard to any relevant representations received where concerns are raised and supported around the negative cumulative impact the proposed application has on one or more of the licensing objectives.

#### **LP16 The Olympic and Paralympic Games 2012**

(a) Where, as a result of representation(s) made, it is identified that a licence, certificate or proposed event presents a risk that the licensing objectives will be undermined, it is likely that such applications will not be granted.

(b) Careful consideration will be given to representations from responsible authorities in relation to licence applications for activities before, during and after the Games which refer to the safety and security of the public.

(c) Particular regard will be given to representations received which highlight that the resources of the Police and other emergency/ regulatory services are insufficient to deal with the risks presented.

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# Agenda Item 3

## Licensing Sub-Committee hearings, under the Licensing Act 2003 & Local Government (Miscellaneous Provisions) Act 1982 – Type A [Re; Premises Licence, Club Premises Certificate, Provisional Statement & Sex Establishment Licence]

<p><b>Step 1</b> <b>Appointment of Chair and introduction</b></p>	<p>The Sub-Committee will appointment a Chair.</p> <p>The Chair will introduce the Sub-Committee, announce the item, and establish the identity of those taking part.</p> <p>The Sub-Committee will consider any requests to depart from normal procedure, such as holding a private session if it is considered to be in the public interest to do so or if a deferral/adjournment is requested for the item.</p> <p>The Chair (or Legal Adviser if asked by the Chair) will briefly outline how the hearing will proceed. However, Members may seek clarification on any issue raised during the hearing if required and if requested.</p>	<p>5 minutes</p>
<p><b>Step 2</b> <b>Licensing Officer</b></p>	<p>The Licensing Officer will outline the report.</p>	<p>5 minutes</p>
<p><b>Step 3</b> <b>Applicant's Case</b></p>	<p>The Applicant will present their case in support of their application.</p>	<p>5 minutes</p>
<p><b>Step 4</b> <b>Responsible Authorities' Case</b></p>	<p>The Chair will invite the relevant Responsible Authorities in attendance to highlight their reasons for objecting to the application as contained within the report.</p>	<p>5 minutes each</p>
<p><b>Step 5</b> <b>Other Persons' Case</b></p>	<p>The Chair will invite the Other Persons in attendance to present their case, highlighting their reasons for objecting or supporting the application as contained in their written submissions.</p>	<p>5 minutes each</p>
<p><b>Step 6</b> <b>Discussion</b></p>	<p>The Chair will structure and lead a discussion on the information presented enabling Sub-Committee Members to clarify any points raised and ask questions if necessary.</p>	<p>15 minutes</p>
<p><b>Step 7</b> <b>Closing remarks</b></p>	<p>The Chair will ask Responsible Authorities, Other Persons, Applicants and the Licensing Officer if they have any final comments to make. These comments can <u>only</u> be in relation to issues raised during the discussion. These remarks should be brief.</p>	<p>10 minutes</p>
<p><b>Step 8 - Final clarification</b></p>	<p>Licensing Sub-Committee Members will have a final opportunity to seek clarification on any points raised, following which the Chair will conclude the discussion.</p>	<p>5 minutes</p>
<p><b>Step 9</b> <b>Consideration</b></p>	<p>The Sub-Committee will normally withdraw to consider the evidence that has been presented to them with the Committee Officer and Legal Adviser in order that the Sub-Committee can reach a decision and obtain legal advice if required.</p> <p>The Legal Adviser will repeat any legal advice given to Members upon returning to the public hearing.</p> <p>In simple cases the Sub-Committee may not consider it necessary to retire.</p>	<p>10 minutes</p>
<p><b>Step 10</b> <b>Chair announces the decision</b></p>	<p>The Sub-Committee will return and the Chair will announce the decision. Reasons for their decision will be given, if appropriate.</p> <p>The Licensing Officer will draw attention to any restrictions which will affect the running of the premises and provide a written record of the decision, which will be sent to the applicant.</p>	<p>5 minutes</p>

The Council's procedure rules are also incorporated into these hearing procedures in so far as it does not conflict the procedures as set out above. The Licensing Hearing Regulations can also be viewed by following the link below – <http://www.legislation.gov.uk/ukxi/2005/44/contents/made>

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## MINUTES OF A MEETING OF THE LICENSING SUB COMMITTEE A

TUESDAY, 13TH FEBRUARY, 2018

**Councillors Present:** Councillor Richard Lufkin in the Chair

**Cllr Patrick Moule and Cllr Sharon Patrick  
(Substitute)**

**Officers in Attendance:** Mike Smith (Principal Licensing Officer), David Tuitt (Licensing), Justin Farley (Legal Services Officer), and Rabiya Khatun (Governance Services Officer).

**Also in Attendance:**

Mr Ash- applicant's representative  
Mr Peter Conisbee- applicants licensing consultant

Other Persons:

Mr Burr, Mr Lord, Mr and Mrs Ellams, Mr Zackiewicz,  
Mr Robinson Mr Hall, Mr Bangura, residents from  
Cadogan Terrace, Wick Road, Buxhall Crescent and  
Benn Street

Cllr Jessica Webb

### **1 Election of Chair**

1.1 Cllr Lufkin was duly elected to Chair the meeting.

### **2 Apologies for Absence**

2.1 There were no apologies for absence

### **3 Declarations of Interest - Members to declare as appropriate**

3.1 Cllr Patrick declared a non-pecuniary interest for agenda item 5- Ground Floor, 331 Wick Road – advising that she was acquainted with the report author who was her work colleague.

### **4 Licensing Sub Committee Hearing Procedure**

4.1 The Chair outlined the hearing procedure at the meeting.

### **5 Variation Premises Licence : Ground Floor, 331 Wick Road, E9 5DH**

5.1 NOTED the additional information circulated at the meeting.

5.2 Mike Smith introduced the report and outlined the variation application to include films, live and recorded music, two outside areas included in the licensable

area, and the supply of alcohol on and off premises. The licensee had an existing premises licence.

5.3 Mr Smith advised that representations had been received from the Police, Licensing, Environmental Protection and Other Persons, however, the Police and Environmental Protection were unable to attend the meeting. Members noted their written representations.

5.4 Mr Peter Conisbee, agent on behalf of the Licensee outlined the application and advised that the licensee had the lease on the property for over 6 years. The Licensee was aware that the premises was an eyesore and the public nuisance associated with the previous tenant, which the licensee had no connection with. To address these nuisance issues the licensee planned to redevelop the venue. There had been no licensing activities occurring at the premises for many years due to the issues associated with the previous business. The current premises licence was too restrictive for the proposed redevelopment of the building and a variation application had been submitted to include regulated entertainment. The proposal included inclusion of the outside areas with unlimited capacity and acoustic fencing surrounding the outside areas to minimise noise nuisance for local residents. The licensee was a responsible person that had already invested over £2000 on this proposal and had engaged with the responsible authorities and residents to address their concerns. If the variation licence was granted a responsible occupier would be sought to operate the licensed premises. The potential operator would be given training and expected to operate the premises responsibly complying with licensing conditions so that the premises did not contribute to the public nuisance in the area and adversely impact on local residents.

5.5 David Tuitt outlined Licensing's representation to the variation application on the grounds of the prevention of public nuisance. The premises had historically operated as a pub since 1930s and a premises licence had been granted in 2006 with licensable operations ceasing in 2010. A variation premises licence application had been submitted and refused in 2014 and a planning application to convert the building into residential flats had been rejected in 2015 due to concerns relating to public and noise nuisance, pollution and current and future occupiers. The proposed two metre high acoustic fencing was subject to planning approval and no details of the table and seating arrangements had been provided. In addition, the provision of private hire vehicles and taxis would cause a nuisance especially when the tube closed at midnight and patrons relied on taxis to disperse from the areas. Mr Tuitt enquired the off sales and highlighted that the plan of the premises at page 35 of the submitted report was inaccurate and a revised plan needed to reflect the premises away from the kerb.

5.6 The Chair sought clarification regarding the off sales, dispersal plan and premises plan. Mr Conisbee stated that the licensee intended to sell alcohol in the outside areas and not off the premises and therefore requested that the off sales be removed from the application. The dispersal plan included SIA door supervisors being on duty for half an hour after closing hours to encourage people to leave the area by taxi and public transport. It was confirmed that the use of the outside area at the front of the premises had been included in the licensable area but was subject to planning approval.

5.7 The Other Persons outlined their representation to the application on the grounds of the prevention of crime and disorder, prevention of public nuisance, public safety and protection of children from harm. The following points were made: concern was expressed regarding the potential public and noise nuisance in the area from patrons inside and outside the premises, potential noise nuisance escaping from inside the premises while showing films and playing music due to inadequate soundproofing and also from patrons and smokers making noises in the outside areas, noise disturbance from opening and closing external doors and the use of taxis and private hire vehicles near residential properties, the area already suffered from anti-social behaviour including people using the stairs leading to the street for drug use and dealing and people congregating in the area, and due to the limited public transport available from midnight there would be a higher demand for taxis which made the proposed dispersal plan unfeasible.

5.8 Moreover, the location was unsuitable for regulated entertainment as the premises was located within a residential area and within close proximity to an underpass which would cause issues with parking. Residents had formally complained of issues of public and noise nuisance and anti-social behaviour associated to the premises including parties being held on the roof terrace of the premises but no measures had been taken to address these issues, the residents had no confidence in the licensee operating the premises responsibly especially as no action had been taken to address the issues with the existing tenants for many years and the proposed regulated entertainment would attract more people to the area and exacerbate the existing issues and reduce residents' quality of life. In addition, there was no information on the management of these events especially controlling and managing the number of people attending the events and queuing outside the premises. The limited availability of public transport past midnight would make it a challenge to disperse patrons from the area.

5.9 Cllr Webb emphasised that the premises had never operated as a local pub and the premises being located within a residential area made it unsuitable for regulated entertainment. The proposal would attract more visitors into the area exacerbating the existing public nuisance and parking issues already experienced in the area.

5.10 In response to a question from Cllr Moule, Mr Lord confirmed that the area was a designated controlled parking zone and parking was restricted until 18.30 hours.

5.11 In response to the concerns raised by Other Person and points of clarification from Members regarding the fencing, addressing residents' complaints of public nuisance including anti-social behaviour, whether there was a demand for the proposed venue, maximum capacity for the outside areas and the dispersal policy, Mr Ash clarified that the outside area at the front of the premises included the area up to the bollards and the outside areas would be surrounded by a two metre high fence. The public nuisance associated with the premises could only be addressed by re-developing the entire premises and making it more upmarket in order to attract responsible occupiers. The applicant had researched the market and there was a demand for this particular venue in the borough. Mr Conisbee confirmed that the maximum capacity for ground floor was 250 but no capacity limit would be set for the outside areas until the acoustic report had been submitted. Finally, the outside areas/beer gardens would close at 22.00 hours and the front of the premises would be

a designated taxi point to encourage controlled and orderly dispersal therefore minimising nuisance in the vicinity.

5.12 Mr Farley, Legal Services confirmed that any fencing above one metre on the highway was subject to planning permission.

5.13 The Other Persons expressed concern that the complaints relating to anti-social behaviour at the premises had not been addressed whilst the premises had been operating without licensable activities, no information had been provided of the new occupiers and the adverse impact on residents and the area from patrons not dispersing from the area due to limited public transport from midnight. To address Other Persons concerns Cllr Patrick proposed that the outside area at the front of the premises could close at 20.00 hours and door supervisors could remain for one hour after closing to assist with dispersal.

5.14 Mr Conisbee responded that the SIA door supervisors would remain at the premises until all patrons had left. The earlier proposed closing time for the outside area would adversely affect business in the summer. Mr Ash assured the Sub-Committee that the licensee had learnt from his mistakes and was a responsible and successful landlord that had successfully managed approximately five licensed premises within London without any issues. The licensee had invested in the re-development of the premises and would now lease the property to responsible occupiers.

5.15 The Other Person asked about these other licensed premises. Mr Ash stated that he could not disclose details of the other venues.

5.16 With regard to the dispersal policy and capacity at the venue, Mr Tuitt responded that due to the minimal public transport provision most of the dispersal would be by foot and therefore contributing to public nuisance and the maximum capacity would have to set following the fire assessment.

5.17 In their closing remarks, Mr Tuitt expressed concern at the potential rise in public nuisance if the licence was granted and issues with the current dispersal plan. The Other Person expressed concern at the submitted proposal and that residents did not have confidence in the licensee.

5.18 Mr Conisbee emphasised that the licensee was a responsible person that had 30 years' experience in the managing licensed premises and would vet any new occupier and ensure that training was provided so that the new operator could comply with the licensing conditions minimising issues of public nuisance.

### **Decision**

The Licensing Sub-Committee in considering this decision from the information presented to it within the report and at the hearing today has determined that having regard to the promotion of all the licensing objectives:

- The prevention of crime and disorder;
- Public safety;
- Prevention of public nuisance;
- The protection of children from harm;

the application be refused in accordance with Licensing Policy LP4 and LP5 within the Council's licensing statement.

**Reasons for the decision**

The Licensing Sub-Committee, having heard from the licensing authority and other persons, and responses given by the applicant believed that granting the variation application was likely to result in the public nuisance/crime and disorder licensing objectives of being undermined.

The Sub-committee heard from other persons' that they did not have confidence in the applicant as a result of the running of the premises for non-licensable activities. The applicant's response was to explain that the only way to resolve these non-licensable issues was to re-development the whole premises and occupy the same with good occupiers.

The Licensing Sub-committee asked questions of the applicant regarding their proposals for the premises which included two outside areas which would require acoustic fencing the details of which were not available.

The Sub-committee therefore asked questions regarding the capacity limits for the outside areas, but the applicant's representative said that he could not give details regarding the same until the acoustic report had been completed.

The Sub-committee was provided with a dispersal policy, which was considered by the licensing authority who in closing said that the policy should be discussed with them as public transport was very poor resulting in dependence on private hire vehicles and taxis.

The Licensing Sub-committee had already heard from other persons' the noise disturbances they already experience from people using private hire vehicles and taxis.

The Sub-committee also heard from other persons and responsible authorities about other concerns regarding the proposed operation at the premises, but were not provided with detailed information and measures to address the same.

The Licensing Sub-committee were also surprised that the applicant did not bring any proposed DPS or persons with experience of managing one of the applicant's other licensed premises so that information could be given to the Sub-committee regarding the measures and steps that could be taken to ensure the operation of the premises did not undermine the licensing objectives.

On balance, the Licensing Sub-committee were not therefore satisfied that the applicant had proposed adequate measures to address the issues arising from the use of the premises as a music venue nor any confidence that the applicant would adhere to the same with their previous experience of not doing enough to resolve existing problems with the premises.

The assurances given by the applicant's representative were considered, but the Licensing Sub-committee noted that the representative on the application form was not the representative at the hearing.

**6 Premises Licence : Yellow Warbler, 9 Northwold Road, N16 7HL**

6.1 The application was withdrawn.

**7 Temporary Event Notices - Standing Item**

7.1 There were no temporary event notices.

**Duration of the meeting:** 7.00 - 10.15 pm

**Signed**

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**Chair of Committee**

**Contact:**

Governance Services Officer:  
Tel 020 8356 8407

## MINUTES OF A MEETING OF THE LICENSING SUB COMMITTEE A

TUESDAY, 24TH APRIL, 2018

**Councillors Present:** Cllr Christopher Kennedy in the Chair, Cllr Emma Plouviez (Substitute)

**Apologies:** Councillor Patrick and Councillor Moule.

**Officers in Attendance:** Mike Smith, Principal Licensing Officer  
Justin Farley, Licensing Solicitor  
Jessica Feeney, Governance Services

**Also in Attendance:** Ian Morton, Applicant  
Graham Hopkins, Licensing Agent  
Sinead Coogan, Objecting Resident  
Richard Colquhoun, Objection Resident  
Peter Passam, Resident in Support  
Seven Gilpin, Resident in Support

### 1 Election of Chair

Councillor Kennedy was elected as the Chair.

### 2 Apologies for Absence

There were apologies for absence from Councillor Patrick and Councillor Moule. However Councillor Plouviez agreed to substitute.

### 3 Declarations of Interest - Members to declare as appropriate

There were no declaration of interest.

### 4 Minutes of the Previous Meeting

The Minutes of the previous meeting were not agreed by members as no one at that meeting was present at the meeting to agree them.

### 5 Licensing Sub Committee Hearing Procedure

Members noted the Licensing Sub Committee Hearing Procedure.

### 6 Maregade Brew Co., Railway Arch 214, Ponsford Street, E9 6JU

The Principal Licensing Officer introduced the Application explaining that Maregade Brew Co Ltd made an application for a premises licence under the Licensing Act 2003: To authorise the supply alcohol for consumption on and off the premises. The premises was not currently licensed for any activity. A previous application, which

sought sale of alcohol daily until 23.00, was refused by Licensing Sub-Committee on 14 December 2017.

Members were advised that Temporary Event Notices have been given for the premises throughout March and April starting at 12.00 and finishing at 20.00.

Four representations were received from and on behalf of local residents opposing the application (Appendices C1- C4) and 4 in support (appendices C5 – C8):  
Representation received were on the grounds of The Prevention of Crime and Disorder, Public Safety, Prevention of Public Nuisance, The Protection of Children from Harm.

The Health Authority Representation had been withdrawn following acceptance of a proposed condition.

The Planning Authority submitted an Informative highlighting that Planning reference 2012/3532 granted the demolition of existing infills to railway Arches 213 -222 and construction of new front and rear arch infills with block work walls, roller shutters and integral doors. No approval has been for the operation of a micro-brewery and tap room (sui generis) at Railway Arch 214, Ponsford Street. Licensing approval does not grant planning approval. However subject to the specific operation of the tap room, it may be ancillary to the main use of the premises as a brewery. If this were to be the case then planning permission would not be required for the use. If the proposed tap room use is to be ancillary to the main use as a brewery, then the applicant is advised to seek a certificate of lawfulness for formal confirmation that this is the case.

No other responsible authorities remained their objections.

The Committee invited the applicant to introduce the application. The Solicitor stated that the brewery's profits were going to be 75% off sales and 25% on site sales, it was echoed that the planning provisions would be acceptable and ancillary without a change of use, however it was reminded that this was advisory only. Members were reminded that there had been no representations from any other authorities, the applicant felt that this demonstrated that the premises would fully promote the licensing objectives.

Members were informed that there would be a dispersal policy and a maximum of 5 smoker outside at any one time, smokers would also be kept close to the premises door. The Maximum capacity of the premises would be 45 people at any one time and individuals would not be permitted to take drink out the premises. The Committee was informed that it is policy that drinks must be left inside the premises and that the only motive to go outside would be to smoke, it was felt that this would prevent disturbances.

It was stated that Staff would also be responsible to monitor customers outside to ensure that there is no loitering.

The applicant wished to respond to the photos which were submitted by Residents association which showed 5 people outside smoking, the applicant said that this is what they were proposing only 5 people outside smoking at any one time.

The applicant stated that the premises would be playing background music only and that the hours had been reduced to fall in line with Hackneys Policy. It was requested that the applicant was considered and seen separately to other premises in the area



**Tuesday, 24th April, 2018**

which were alike. Member were informed that the doors would be shut from 7pm onwards only opening for people coming in and out of the premises. The Applicant summarised by advising that Maregade Brew Co Ltd was not a pub, which it had previously been referred to, The applicant added that the brewery would be charging 50p per unit which is not cheap pub pricing.

Peter Passam a witness in support stated that the applicant was a very community spirited individual who had worked with groups on the green ale project which was run each year to produce an ale from the hops. It was added that the applicant posted a notice for the application and put a letter through every single door in the flats inviting them for a discussion. It was stated that the council must also encourage small businesses.

Seven Gilpin highlighted that the applicant was a trustworthy person. Steve stated that he came to the tapery when there was a TEN application and personally witnessed him actively taking the event seriously and policing it. The applicant was committed to having local relationships with the community and Steve assured the committee that he could honour the commitments required by the licence.

Councillor Kennedy questioned when the applicant started brewing in the arch. The Applicant said he began brewing in December however the brewery started 3 years ago and the move to this area was the next step in the progression of the company.

Sinead Coogan felt that the last application was very over whelming and that the hours were entirely unacceptable, she stated that when she looks out her balcony it's directly outside the door. It was feared that if the committee allowed this application it would set a precedence and more applications similar to this would be allowed. The outside toilet was a concern for Sinead Coogan as it was also used by all customers from the surrounding premises and that this application would increase the number of people queuing. It was also stated that if the premises was selling off sale beers how can we guarantee that they will not take their drinks around the corner and drink there.

Richard Colquhoun echoed the comments that his neighbour made. It was specified that at the last meeting the applicant said that if there was no seating outside of the premises the business would not be financially viable. Mr. Colquhoun shared how there were many children who live in the block of flats who would be exposed to the harm, the Council must safeguard our community. Mr Colquhoun said that when the last event that took place it was not overly noisy, however he was worried about the effect the weather may have as in when it came to summer there may be an increased number of people at the premises. He also did not want this applicant to set a precedence.

Councillor Kennedy echoed the objector concerns regarding the TEN's that had taken place and how they may vary in the change of season.

The applicant stated that there were no objections received from residents from the TENs which had been carried out.

Kennedy summarised that the residents were worried about the open doors on Saturday afternoons, and people coming in out of toilets and the noise illuminating from the premises. Sinead Coogan added that they already had enough noise nuisance and that they do not deserve to have any more.

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The Solicitor stated that there was a review hearing procedure which could be actioned if it was felt that there were any issues.

Councillor Plouviez questioned what the maximum capacity of the premises was. The applicant stated that the police advised that it should be 45 people and that entailed everyone to be seated, however the applicant stated that he would be willing to reduce the amount of people down to 35.

Councillor Kennedy queried how the applicant would monitor the number of people in and out of the premises. The applicant stated that he had been making sure no one was hanging around outside, members were informed that the premises had a camera looking around the corner which could be viewed from the bar.

Members questioned how many members of staff would be working at the premises. The applicant advised that a normal Saturday would entail of 2 members of staff, and it was felt that this was sufficient to monitor the customers.

The Members discussed the possibility of a time lapsed licences, it was suggested that a year would be sufficient, however the applicants solicitor felt that a year was not enough, especially for a new business.

Members retired to make their decision

Members reconvened from their decision making

**7 Convenience Store, Finsbury Park Filling Station, 314-322 Seven Sisters Road, N4 2AP**

The application was withdrawn.

**8 Ribbons & Taylor Cafe, Basement And Ground Floor, 157 Stoke Newington Church Street, N16 0UH**

Application approved under delegated authority. Item withdrawn.

**Duration of the meeting:** 9.15pm

**Signed**

.....

**Chair of Committee**

**Contact:**

Governance Services Officer:  
Tel 020 8356 8407



<b>REPORT OF GROUP DIRECTOR, NEIGHBOURHOODS AND HOUSING</b>		
<b>LICENSING SUB-COMMITTEE:</b> 23/08/2018	<b>Classification</b> DECISION	<b>Enclosure</b>
<b>Application for a Premises Licence</b>  D CUT, 156 Mare Street, E8 3RD	<b>Ward(s) affected</b>  Victoria	

**1. SUMMARY**

<b>Applicant(s)</b> Adebola Akinrinbola	<b>In SPA No</b>
<b>Date of Application</b> 29/06/2018	<b>Period of Application</b> Permanent
<b>Proposed licensable activity</b> Supply of Alcohol (Off Premises)	
<b>Proposed hours of licensable activities</b>	
<b>Supply of Alcohol</b>	<b>Standard Hours:</b>
<b>INDOOR:</b>	Mon 00:00-00:00 Tue 00:00-00:00 Wed 00:00-00:00 Thu 00:00-00:00 Fri 00:00-00:00 Sat 00:00-00:00 Sun 00:00-00:00
<b>The opening hours of the premises</b>	
<b>INDOOR</b>	<b>Standard Hours:</b> Mon 00:00-00:00 Tue 00:00-00:00 Wed 00:00-00:00 Thu 00:00-00:00 Fri 00:00-00:00 Sat 00:00-00:00 Sun 00:00-00:00
<b>Capacity:</b> Not known	
<b>Policies Applicable</b>	LP3 (Operating Schedule), LP4 (Crime and Disorder), LP5 (Public Nuisance), LP6 (Protection of Children from Harm) LP8 (Public Safety), LP12 (Licensing Hours)

<b>List of Appendices</b>	A – Application for a premises licence and supporting documents B – Representations from responsible authorities C – Representations from other persons D – Location map
<b>Relevant Representations</b>	<ul style="list-style-type: none"> <li>• Police</li> <li>• Licensing Authority</li> <li>• Other Persons</li> </ul>

## 2. APPLICATION

2.1 Adebola Akinrinbola has made an application for a premises licence under the Licensing Act 2003:

- To authorise the supply alcohol for consumption off the premises

2.2 The application is attached as Appendix A.

## 3. CURRENT STATUS / HISTORY

3.1 The premises are not currently licensed for any activity.

## 4. REPRESENTATIONS: RESPONSIBLE AUTHORITIES

From	Details
Environmental Health Authority (Environmental Protection)	No representation received
Environmental Health Authority (Environmental Enforcement)	No representation received
Environmental Health Authority (Health & Safety)	Have confirmed no representation on this application
Weights and Measures (Trading Standards)	No representation received
Planning Authority	Have confirmed no representation on this application
Area Child Protection Officer	No representation received
Fire Authority	Have confirmed no representation on this application
Police (Appendix B1)	Representation received on the grounds of The Prevention of Crime and Disorder, Prevention of Public Nuisance,
Licensing Authority (Appendix B2)	Representation received on the grounds of The Prevention of Crime and Disorder, Prevention of Public Nuisance
Health Authority	Have confirmed no representation on this application

## 5. REPRESENTATIONS: OTHER PERSONS

From	Details
1 representation received from and on behalf of local residents. (Appendix C)	Representation received on the grounds of The Prevention of Public Nuisance,

## **6. GUIDANCE CONSIDERATIONS**

- 6.1 The Licensing Authority is required to have regard to any guidance issued by the Secretary of State under the Licensing Act 2003.

## **7. POLICY CONSIDERATIONS**

- 7.1 Licensing Sub-Committee is required to have regard to the London Borough of Hackney's Statement of Licensing Policy ("the Policy") adopted by the Licensing Authority.
- 7.2 The Policy applies to applications where relevant representations have been made. With regard to this application, policies, LP3 (Operating Schedule), LP4 (Crime and Disorder), LP5 (Public Nuisance), LP6 (Protection of Children from Harm), LP8 (Public Safety) and LP12 (Licensing Hours) are relevant.

## **8. OFFICER OBSERVATIONS**

- 8.1 If the Sub-Committee is minded to approve the application, following conditions should be applied the licence:

### **Supply of Alcohol (Off-sales)**

1. No supply of alcohol may be made under the premises licence:
  - (a) At a time when there is no designated premises supervisor in respect of the premises licence.
  - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. 3.1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sales or supply of alcohol.  
3.2 The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.  
3.3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
  - (a) a holographic mark or
  - (b) an ultraviolet feature.

### Minimum Drinks Pricing

4. 4.1 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 4.2 For the purposes of the condition set out in paragraph 4.1 above -
  - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula -  $P = D+(D \times V)$

Where -

(i) P is the permitted price,

(ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

4.3 Where the permitted price given by Paragraph 4.2(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4.4 (1) Sub-paragraph 4.4(2) below applies where the permitted price given by Paragraph 4.2(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

#### **Conditions derived from Responsible Authority representations**

5. The premises shall maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All public areas, entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.

6. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show Police or an authorised officer of Hackney Borough Council recent data or footage with the absolute minimum of delay when requested.

7. An incident log shall be kept at the premises, and made available immediately to an authorised officer of the Hackney Borough Council or the Police, which will record the following:

- a. all crimes reported to the venue
- b. any complaints received
- c. any incidents of disorder
- d. any faults in the CCTV system
- e. any refusal of the sale of alcohol
- f. any visit by a relevant authority or emergency service.

8. All instances of crime or disorder to be reported by the designated premises supervisor or responsible member of staff to an agreed police contact point, as agreed with the Police.

9. Where the sale or supply of alcohol is taking place employees of the premises must request sight of evidence of the age of any person appearing to be under 25 years of age (Challenge 25). Such evidence may include a driving licence or passport.

10. There shall be prominent signage requesting customers to leave the premises quietly and respect local residents.

11. All staff will be given refresher training every twelve months on the legislation relating to the sales of alcohol to underage persons and drunken persons. Written records of this training shall be kept on the premises and produced to police or other authorised officer upon request.

12. There shall be no sale of beer, lager or cider with an alcohol content above 6.5%ABV.

13. The front of the premises shall be kept clean and swept at the close of business each day.

14. There shall be no sale of miniature spirits of 5cl or below.

15. All spirits shall be kept behind the counter

## **9. REASONS FOR OFFICER OBSERVATIONS**

9.1 Conditions 4 to 5 above are derived from the applicant's operating schedule. Conditions 5 to 15 have been proposed by the police.

## **10. LEGAL COMMENTS**

10.1 The Council has a duty as a Licensing Authority under the Licensing Act 2003 to carry out its functions with a view to promoting the following 4 licensing objectives;

- The Prevention of Crime and Disorder
- Public Safety
- Prevention of Public Nuisance
- The Protection of Children from Harm

10.2 It should be noted that each of the licensing objectives have equal importance and are the only grounds upon which a relevant representation can be made and for which an application can be refused or terms and conditions attached to a licence.

## 11. HUMAN RIGHTS ACT 1998 IMPLICATIONS

- 11.1 There are implications to;
- **Article 6** – Right to a fair hearing
  - **Article 14** – Not to discriminate
  - Balancing: **Article 1**- Peaceful enjoyment of their possession (i.e. a licence is defined as being a possession) with **Article 8** – Right of Privacy (i.e. respect private & family life) to achieve a proportionate decision having regard to the protection of an individuals rights against the interests of the community at large.

## 12. MEMBERS DECISION MAKING

- A. **Option 1**  
That the application be refused
- B. **Option 2**  
That the application be approved, together with any conditions or restrictions which Members consider necessary for the promotion of the Licensing objectives.

## 13. CONCLUSION

13.1 That Members decide on the application under the Licensing Act 2003.

<b>Group Director, Neighbourhoods and Housing</b>	Kim Wright
<b>Lead Officer (holder of original copy):</b>	Mike Smith Principal Licensing Officer Licensing Service 1 Hillman Street E8 1DY Telephone: 020 8356 4973

## LIST OF BACKGROUND PAPERS RELATING TO THIS REPORT

The following document(s) has been relied upon in the preparation of the report.

Description of document	Location
<b>Office File:</b> D CUT, 156 Mare Street, E8 3RD	Licensing Service 1 Hillman Street London E8 1DY

### Printed matter

Licensing Act 2003  
LBH Statement of Licensing Policy



# APPENDIX A

↳ Hackney  
LA01

Application for a premises licence to be granted under the  
Licensing Act 2003

## PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Mr Adebola Akinrinbola

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

### Part 1 – Premises details

Postal address of premises or, if none, Ordnance Survey map reference or description D CUT			
156 MARE STREET HACKNEY LONDON			
Post town	LONDON	Postcode	E8 3RD

London Borough of Hackney  
Projects & Regulatory Services

29 JUN 2018

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£0.00

### Part 2 - Applicant details

Please state whether you are applying for a premises licence as appropriate

Please tick

a)	an individual or individuals *	<input checked="" type="checkbox"/>	please complete section (A)
b)	a person other than an individual *		
	i. as a limited company/limited liability partnership	<input type="checkbox"/>	please complete section (B)

	ii.	as a partnership (other than limited liability)	<input type="checkbox"/>	please complete section (B)
	iii.	as an unincorporated association or	<input type="checkbox"/>	please complete section (B)
	iv.	other (for example a statutory corporation)	<input type="checkbox"/>	please complete section (B)
c)		a recognised club	<input type="checkbox"/>	please complete section (B)
d)		a charity	<input type="checkbox"/>	please complete section (B)
e)		the proprietor of an educational establishment	<input type="checkbox"/>	please complete section (B)
f)		a health service body	<input type="checkbox"/>	please complete section (B)
g)		a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales	<input type="checkbox"/>	please complete section (B)
ga)		a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England	<input type="checkbox"/>	please complete section (B)
h)		the chief officer of police of a police force in England and Wales	<input type="checkbox"/>	please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

- I am making the application pursuant to a
  - statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

<b>Title</b> Mr			
<b>Surname</b> Akinrinbola		<b>First names</b> Adebola	
I am 18 years old or over			<input checked="" type="checkbox"/>
<b>Date of birth</b> [REDACTED]			
<b>Nationality</b> [REDACTED]			
<b>Current residential address if different from premises address</b>		[REDACTED] UK-England	
<b>Post town</b>	LONDON	<b>Postcode</b>	[REDACTED]
<b>Daytime contact telephone number</b>		[REDACTED]	
<b>E-mail address (optional)</b>	[REDACTED]		

**SECOND INDIVIDUAL APPLICANT** (if applicable)

<b>Title</b> Mr	
<b>Surname</b>	<b>First names</b>
I am 18 years old or over	
Please tick yes	
<b>Date of birth</b>	
<b>Nationality</b>	

Current postal address if different from premises address		UK-England	
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
UK-England
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD MM YYYY  
02-07-2018

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD MM YYYY

Please give a general description of the premises (please read guidance note 1)  
 I would like to open a 24 hour Off Licence whereby I will be licenced to sell Alcohol and Confectionery for consumption off the premises.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

	Provision of regulated entertainment (please read guidance note 2)	Please tick any that apply
a)	plays (if ticking yes, fill in box A)	<input type="checkbox"/>
b)	films (if ticking yes, fill in box B)	..
c)	indoor sporting events (optional, fill in box C)	..
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	..
e)	live music (optional, fill in box E)	..
f)	recorded music (if ticking yes, fill in box F)	..
g)	performances of dance (optional, fill in box G)	..
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	..
<b>Provision of late night refreshment</b> (if ticking yes, fill in box L)		..
<b>Supply of alcohol</b> (if ticking yes, fill in box J)		<input checked="" type="checkbox"/>

In all cases complete boxes K, L and M

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	
				Off the premises	<input checked="" type="checkbox"/>
				Both	
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5) My only intention is to sell Alcohol on a 24 hour basis and not for it to be consumed on the premises.		
Mon	00:00				
Tue	00:00	00:00			
Wed	00:00	00:00			
Thur	00:00	00:00			
Fri	00:00	00:00			
Sat	00:00	00:00			
Sun	00:00	00:00			
			<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6) I am requesting a 24 hour licence.		

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):**

<b>Name</b> Mr Adebola Akinrinbola
<b>Date of birth</b> [REDACTED]
<b>Address</b> [REDACTED]
UK-England
<b>Postcode</b> [REDACTED]
Personal licence number (if known)
Issuing licensing authority (if known) Please select

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).  
NONE

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)	
Day	Start	Finish		
Mon	00:00	00:00		
	00:00	00:00		
Tue	00:00	00:00		
	00:00	00:00		
Wed	00:00	00:00		
	00:00	00:00		
Thur	00:00	00:00		<b>Non-standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)
	00:00	00:00		
Fri	00:00	00:00		
	00:00	00:00		
Sat	00:00	00:00		
	00:00	00:00		
Sun	00:00	00:00		
		00:00		

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

**b) The prevention of crime and disorder**

I intend to install Security Cameras around the property, any anti social antics will be reported to the police. Members of staff employed to man the shop will be trained.

**c) Public safety**

To ensure Public Safety, Health and Safety checks will be carried out. There will be adequate lighting in and around the shop, fire alarms and fire safety equipment installed.

**d) The prevention of public nuisance**

I don't intend on having loud music playing at any time nor would any residents be effected by any smell or light pollution.

**e) The protection of children from harm**



To prevent the sale of Alcohol to those deemed underage, proof of age would need to be shown before any transaction is authorised.

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15). ..

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

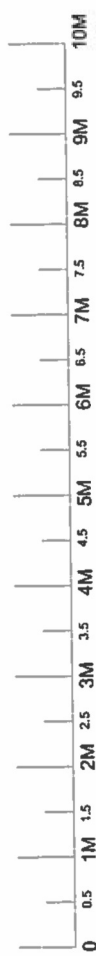
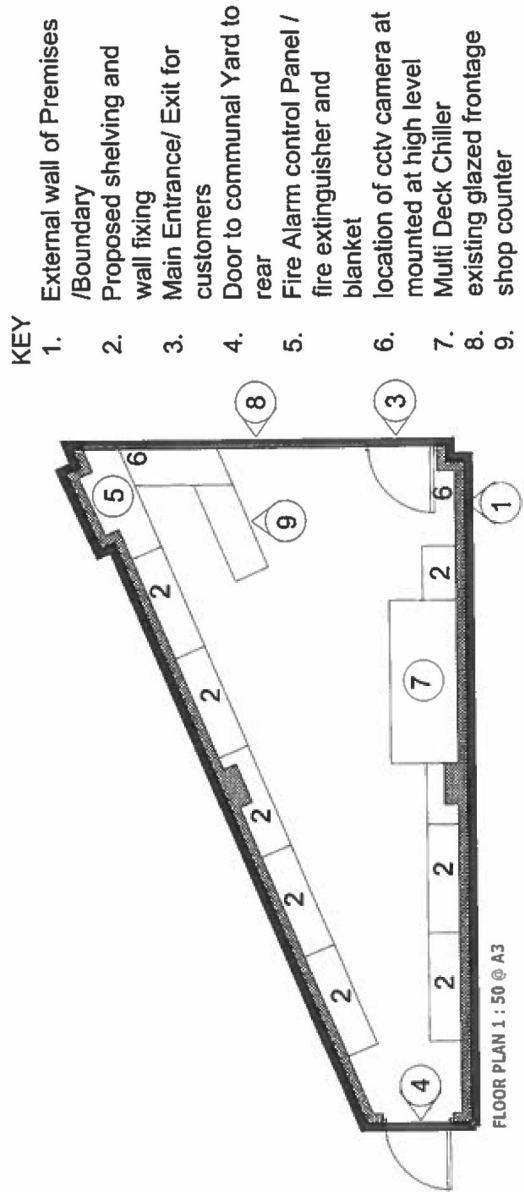
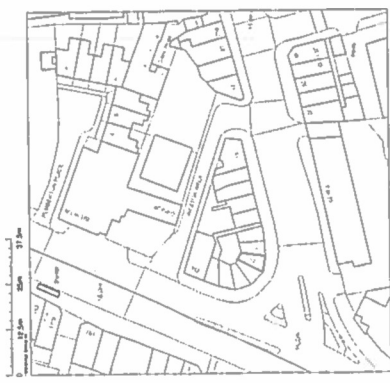
**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li> </ul>
Signature	Adebola Akinrinbola
Date	18/6/2018
Capacity	Manager

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	18/6/2018
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) Premises Address          UK-England			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			



1 : 50 SCALE BAR AT A3

PLANNING APPLICATION FOR A PREMISES LICENSE		PROJECT
REF	1 : 1250 / 50	156 MARE STREET EB 3RD,
DATE	27/06/18	CLIENT
DESIGNER	PL	MR DEBOLA AKINRINBOLA
DRAWN	CKO	NAME
CHECKED	CKO	TITLE
APPROVED	CKO	STATUS

# PL01 PREMISES LICENSE PLAN (156 MARE STREET)

# APPENDIX B1

## RESPONSIBLE AUTHORITY REPRESENTATION: APPLICATION UNDER THE LICENSING ACT 2003

### RESPONSIBLE AUTHORITY DETAILS

NAME OF AUTHORITY	Metropolitan Police service
ADDRESS OF AUTHORITY	Licensing Unit, Stoke Newington Police Station 33 Stoke Newington High Street London N16 8DS
CONTACT NAME	PC 691GD Kerrie RYAN
TELEPHONE NUMBER	020 7275 3022
E-MAIL ADDRESS	hackneylicensing@met.police.uk

### APPLICATION PREMISES

NAME & ADDRESS OF PREMISES	<b>D Cut 156 Mare Street London E8 3RD</b>
NAME OF PREMISES USER	<b>Mr Adebola AKINRINBOLA</b>

### COMMENTS

I make the following relevant representations in relation to the above application to vary the Premises Licence at the above address.

- 1) the prevention of crime and disorder ◆
- 2) public safety €
- 3) the prevention of public nuisance ◆
- 4) the protection of children from harm

Representations (which include comments and/or objections) in relation to:

Police make the following objections in relation to the application for a Premises Licence at D CUT, 156 MARE STREET, LONDON, E8 3RD for the following reason(s):

This application seeks to sell alcohol 24 hours everyday from a premises on a very busy road. This premises is located at a busy junction that joins Mare Street and Well Street. It is surrounded by other licensed premises, some of which are open until the early hours of the morning, including larger venues such as The Dolphin and Wringer & Mangle. There have been many new premises licensed to sell alcohol over the past couple of years and the popularity and footfall in this area has increased significantly. This, unfortunately, brings with it ASB issues such as urination, vomiting, fighting, assaults, disorder and littering.

The majority of customers using an off licence to buy alcohol between 0200hrs - 06:00hrs have, in the majority, already consumed a lot of alcohol, and a refusal of sale of alcohol could cause confrontation and aggression. What experience has the applicant had of running and/or managing an off licence in a busy night time economy area? How would they deal with an aggressive, drunk customer trying to buy alcohol? What policies and procedures would be put in place to ensure that the licensing objectives are always promoted.

It concerns police that drunk customers leaving the late night venues would be entering this premises in order to continue drinking. This drinking would be done in the street, causing further drunkenness, possible illness or injury and littering, therefore exacerbating the issues already being experienced in this area. Empty bottles can be used as weapons and the emergency services are then required to restore order and calm.

Police propose that the hours for the premises be brought back to midnight to ensure the promotion of the licensing objectives.

Police have attached a set of conditions for consideration by the applicant. Police look forward to hearing from the applicant soon.

The above representations are supported by the following evidence and information.

Application submitted.

Are there any actions or measures that could be taken to allay concerns or objections? If so, please explain.

Signed PC 691GD RYAN (By E-mail)

Name (printed)

**Proposed Conditions for**  
**D Cut,**  
**156 Well Street, London, E8 3RD**

1. The premises shall maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All public areas, entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.
2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show Police or an authorised officer of Hackney Borough Council recent data or footage with the absolute minimum of delay when requested.
3. An incident log shall be kept at the premises, and made available immediately to an authorised officer of the Hackney Borough Council or the Police, which will record the following:
  - a. all crimes reported to the venue
  - b. any complaints received
  - c. any incidents of disorder
  - d. any faults in the CCTV system
  - e. any refusal of the sale of alcohol
  - f. any visit by a relevant authority or emergency service.
4. All instances of crime or disorder to be reported by the designated premises supervisor or responsible member of staff to an agreed police contact point, as agreed with the Police.
5. Where the sale or supply of alcohol is taking place employees of the premises must request sight of evidence of the age of any person appearing to be under 25 years of age (Challenge 25). Such evidence may include a driving licence or passport.
6. There shall be prominent signage requesting customers to leave the premises quietly and respect local residents.
7. All staff will be given refresher training every twelve months on the legislation relating to the sales of alcohol to underage persons and drunken persons. Written records of this training shall be kept on the premises and produced to police or other authorised officer upon request.
8. There shall be no sale of beer, lager or cider with an alcohol content above 6.5%ABV.
9. The front of the premises shall be kept clean and swept at the close of business each day.

10. There shall be no sale of miniature spirits of 5cl or below.
11. All spirits shall be kept behind the counter

**FURTHER CONDITIONS MAY BE ADDED AFTER DISCUSSIONS  
WITH THE APPLICANT.**

**RESPONSIBLE AUTHORITY REPRESENTATION:  
APPLICATION UNDER THE LICENSING ACT 2003**

**RESPONSIBLE AUTHORITY DETAILS**

NAME OF AUTHORITY	Licensing Authority
ADDRESS OF AUTHORITY	First Floor Hackney Service Centre 1 Hillman Street London E8 1DY
CONTACT NAME	David Tuitt
TELEPHONE NUMBER	020 8356 4942
E-MAIL ADDRESS	david.tuitt@hackney.gov.uk

**APPLICATION PREMISES**

NAME & ADDRESS OF PREMISES	D CUT 156 Mare Street London E8 3RD
NAME OF APPLICANT	Adebola Akrinrinbola

**COMMENTS**

I make the following relevant representations in relation to the above application to vary the Premises Licence at the above address.

- 1) the prevention of crime and disorder      **x**
- 2) public safety
- 3) the prevention of public nuisance      **x**
- 4) the protection of children from harm



**Representation in relation to:**

The premises is prominently located at the junction of Mare Street and Well Street. The main concern is that the additional availability of alcohol at this location could lead to the premises becoming a focal point for crime and anti-social behaviour late at night as well as during the early hours. There are also residential premises nearby which may suffer nuisance as a result of the additional activity at the premises. Therefore, I have concerns that the proposal could have a negative impact on the promotion of the licensing objectives, in particular the prevention of crime and disorder and the prevention of public nuisance.

The above representations are supported by the following evidence and information.

The Licensing Act 2003, Statement of Licensing Policy 2016 and Guidance issued by the Home Office.

Are there any actions or measures that could be taken to allay concerns or objections? If so, please explain.

Discussion with the applicant in relation to the points raised above, including any measures that could be implemented as currently none are proposed in the operating schedule.

**Name:** David Tuitt (Business Regulation Team Leader - Licensing and Technical Support)

**Date:** 17/07/2018

# APPENDIX C

Mike Smith

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**From:** [REDACTED]  
**Sent:** 24 July 2018 09:27  
**To:** Licensing  
**Subject:** Licencing objection: D Cuts 156 Mare Street

Hi There

I would like to object to an application by D Cuts @ 156 Mare Street for a 24 hour licence to sell alcohol – I live around the corner from this property and can very clearly state that the area suffers already from excessive street drinking and anti-social behaviour as a result of alcohol sales by local pubs and off licences (of which there are plenty). This particular area on Mare Street has a lot of problems – you can go down there any time day or night and you will find groups of street drinkers generally causing issues – the proximity of this property to the St Mungos Mare Street Hostel will no doubt cause an even bigger issue and potentially extend this anti-social behaviour 24 hours a day.

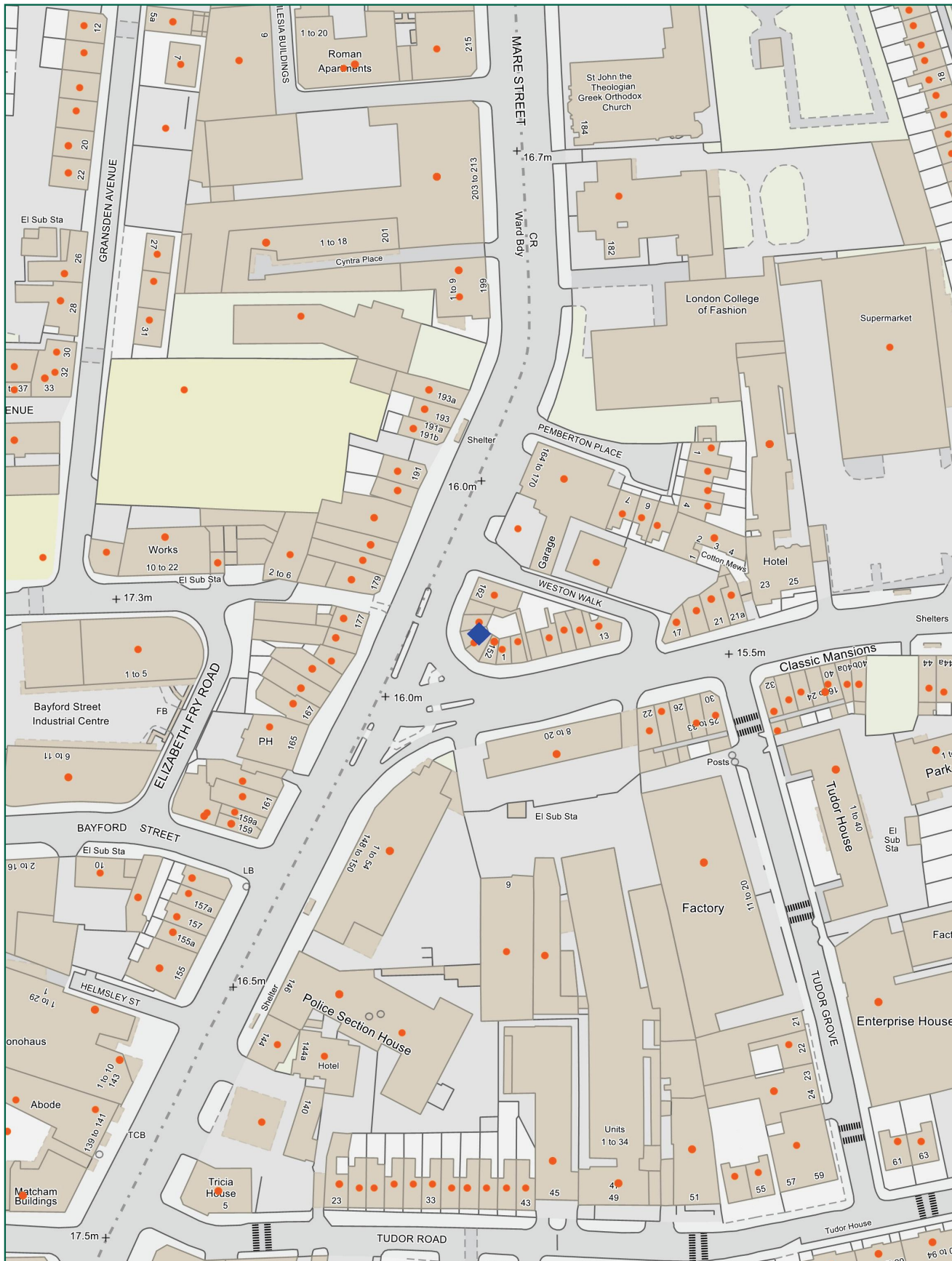
I understood that the council was not considering new applications for alcohol sales past midnight, so I don't understand why this licence application is being considered. Please can you clarify.



Thanks

[REDACTED]  
This communication (including any attachments) contains information which is confidential and may also be privileged. If you have received this communication in error please delete the email (including any attachments) from your system and files. This communication does not constitute investment advice or a recommendation.

All communications sent to and from the companies mentioned below are subject to monitoring of content. By using this method of communication you give consent to the monitoring of such communications.

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]



 <p>NORTH</p>			
<p>Scale: 1:1250 at A4</p>			
	<p>Ref: 03 August 2018</p>	<p>Produced by: unspecified email:</p>	<p>please specify copyright statement</p>

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<b>REPORT OF GROUP DIRECTOR, NEIGHBOURHOODS AND HOUSING</b>		
<b>LICENSING SUB-COMMITTEE:</b> 23/08/2018	<b>Classification</b> DECISION	<b>Enclosure</b>
<b>Application for a Premises Licence</b>  Famous/Drury, 158 Stoke Newington Road, N16 7UY	<b>Ward(s) affected</b>  Stoke Newington	

**1. SUMMARY**

<b>Applicant(s)</b> Hasret Gumus	<b>In SPA</b> Dalston Area
<b>Date of Application</b> 22/06/2018	<b>Period of Application</b> Permanent
<b>Proposed licensable activity</b>  Supply of Alcohol (On Premises)	
<b>Proposed hours of licensable activities</b>	
<b>Supply of Alcohol</b>	<b>Standard Hours:</b>
<b>INDOOR:</b>	Mon 11:00-23:00 Tue 11:00-23:00 Wed 11:00-23:00 Thu 11:00-23:00 Fri 11:00-23:00 Sat 11:00-23:00 Sun 11:00-23:00
<b>The opening hours of the premises</b>	
	<b>Standard Hours:</b>
	Mon 07:00-23:30 Tue 07:00-23:30 Wed 07:00-23:30 Thu 07:00-23:30 Fri 07:00-23:30 Sat 07:00-23:30 Sun 07:00-23:30
<b>Capacity:</b> Not known	
<b>Policies Applicable</b>	LP3 (Operating Schedule), LP4 (Crime and Disorder), LP5 (Public Nuisance), LP6 (Protection of Children from Harm), LP8 (Public Safety, LP12 (licensing Hours) and LP14 (Special Policy Area - Dalston)

<b>List of Appendices</b>	A – Application for a premises licence and supporting documents B – Representations from responsible authorities C – Representations from other persons D – Location map
<b>Relevant Representations</b>	<ul style="list-style-type: none"> <li>• Environmental Health Authority (Environmental Enforcement)</li> <li>• Planning Authority</li> <li>• Police</li> <li>• Licensing Authority</li> <li>• Health Authority</li> <li>• Other Persons</li> </ul>

## 2. APPLICATION

2.1 Hasret Gumus has made an application for a premises licence under the Licensing Act 2003:

- To authorise the supply alcohol for consumption on the premises

2.2 The application is attached as Appendix A. The applicant has amended the application to remove indoor sporting events and change premises name to “Drury”. The plans have been amended (as attached at Appendix A) to remove snooker/pool tables. The applicant has proposed measures that could be converted to conditions (see paragraph 8.1 below).

## 3. CURRENT STATUS / HISTORY

3.1 The premises have had a licence since 2006 permitting off-sales of alcohol to 02.00 hours every day. The licence has been suspended since February 2018 for non-payment of annual fee. An application for a premises licence submitted on 11 April 2018 was refused by the Licensing Sub-Committee on 12<sup>th</sup> June 2018.

## 4. REPRESENTATIONS: RESPONSIBLE AUTHORITIES

<b>From</b>	<b>Details</b>
Environmental Health Authority (Environmental Protection)	No representation received
Environmental Health Authority (Environmental Enforcement) (Appendix B1)	Representation received on the grounds of the prevention of public nuisance and proposed condition as set out in para 8.1.
Environmental Health Authority (Health & Safety)	No representation received
Weights and Measures (Trading Standards)	No representation received
Planning Authority (Appendix B2)	Informative
Area Child Protection Officer	Have confirmed no representation on this application

Fire Authority	Have confirmed no representation on this application
Police (Appendix B3)	Representation received on the grounds of The Prevention of Crime and Disorder, Prevention of Public Nuisance and Special Policy Area and proposed condition as set out in para 8.1.
Licensing Authority (Appendix B4)	Representation received on the grounds of The Prevention of Crime and Disorder, Prevention of Public Nuisance and Special Policy Area
Health Authority (Appendix B5)	Representation received on the grounds of The Prevention of Crime and Disorder, Prevention of Public Nuisance and Special Policy Area

## 5. REPRESENTATIONS: OTHER PERSONS

From	Details
9 representations and a petition received from and on behalf of local residents. (Appendices C1 and C10)	Representation received on the grounds of The Prevention of Crime and Disorder, Public Safety, Prevention of Public Nuisance, The Protection of Children from Harm and Licensing Hours

## 6. GUIDANCE CONSIDERATIONS

- 6.1 The Licensing Authority is required to have regard to any guidance issued by the Secretary of State under the Licensing Act 2003.

## 7. POLICY CONSIDERATIONS

- 7.1 Licensing Sub-Committee is required to have regard to the London Borough of Hackney's Statement of Licensing Policy ("the Policy") adopted by the Licensing Authority.
- 7.2 The Policy applies to applications where relevant representations have been made. With regard to this application, policies LP3 (Operating Schedule), LP4 (Crime and Disorder), LP5 (Public Nuisance), LP6 (Protection of Children from Harm), LP8 (Public Safety), LP12 (licensing Hours) and LP14 (Special Policy Area - Dalston) are relevant.

## 8. OFFICER OBSERVATIONS

- 8.1 If the Sub-Committee is minded to approve the application, the following conditions should be applied the licence:

### Supply of Alcohol (On/Both)

1. No supply of alcohol may be made under the premises licence:
  - (a) At a time when there is no designated premises supervisor in respect of the premises licence.
  - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

5.5.1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sales or supply of alcohol.

5.2 The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

5.3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-

(a) a holographic mark or

(b) an ultraviolet feature

6. The responsible person must ensure that:

a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:



- beer or cider: 1/2 pint;
  - gin, rum, vodka or whisky: 25ml or 35ml; and
  - still wine in a glass: 125ml; and
- b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

#### Minimum Drinks Pricing

7. 7.1 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

7.2 For the purposes of the condition set out in paragraph 7.1 above -

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula -  $P = D + (D \times V)$   
Where -

(i) P is the permitted price,

(ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

7.3 Where the permitted price given by Paragraph 7.2(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

7.4 (1) Sub-paragraph 7.4(2) below applies where the permitted price given by Paragraph 7.2(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

#### **Door Supervision**

8. Each individual who is to carry out a security activity at the premises must be licensed by the Security Industry Authority.

### **Conditions derived from Operating Schedule**

9. The DPS, a personal licence holder or trained member of staff nominated in writing by the DPS shall be on duty at all times the premises are open to the public.
  
10. A CCTV system covering the interior & exterior of the premises will be installed to current metropolitan police / Home office standards and shall be kept operational at all times the premises are open to the public. It shall be capable of taking a head & shoulders shot of persons entering the premises, of recording images to an evidential standard in any light and be capable of storing images for a minimum of 31 days.
  
11. All staff who may work front of house shall be trained to operate the CCTV system and download images.
  
12. At least one member of staff trained to operate the CCTV system & download images shall be on duty at all times the premises are open to the public. Footage shall be shown to the police and screenshots provided to them on request. Copies of downloaded images shall be provided to the police on a usb stick, cd or other acceptable means as soon as possible and in any case within 24 hours of the request
  
13. All staff who work at the till will be trained for their role on induction and be given refresher training every six months. Written training records will be kept for each staff member and be produced to police & authorised council officers on request. Training will include identifying persons under 25, making a challenge, acceptable proof of age & checking it, making & recording a refusal, avoiding conflict & responsible alcohol retailing.
  
14. An incident book shall be kept at the premises, and made available to the police or authorised council officers, which will record the following:
  - a) All crimes reported,
  - b) Lost property,
  - c) All ejections of customers,
  - d) Any complaints received,
  - e) Any incidents of disorder,
  - f) Any seizure of drugs or offensive weapons,
  - g) Any faults in the CCTV,
  - h) Any refusal in the sale of alcohol.
  - i) Any visit by a relevant authority or emergency service
  
15. Notices will be prominently displayed by the entry/ exit door and point of sale (as appropriate) advising customers:
  - a) That CCTV & Challenge 25 are in operation;
  - b) Of the provisions of the licensing act regarding underage and proxy sales;

- c) Of the permitted hours for licensable activities & the opening times of the premises;
  - d) To respect residents, leave quietly, not to loiter outside the premises or in the vicinity and to dispose of litter legally.
16. The front of the premises shall be kept tidy at all times and be swept at close.
  17. No deliveries will be received or rubbish removed from the premises between 22.00 & 07.00.
  18. Any music will only be played at background level.
  19. A phone number for the premises shall be made available if required upon request to the police, any other responsible authority or any local resident to express any concerns caused by the operation of the premises. Any complaints and the outcome will be recorded in the incident book.
  20. Challenge 25 shall be operated as the proof of age policy and only a valid passport, photo driving license, HM forces photographic ID card or proof of age card with the pass logo or hologram on it may be accepted as proof of age.
  21. All alcohol will be displayed, kept and sold from behind the counter and be dispensed by a member of staff only
  22. Customers to be reminded it is a criminal offence for a person under 18 years to purchase or attempt to purchase alcohol and that it is also an offence to purchase alcohol on behalf of a person aged under 18 years.

**Conditions derived from Responsible Authority representations**

23. The premises shall maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All public areas, entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.
24. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show Police or an authorised officer of Hackney Borough Council recent data or footage with the absolute minimum of delay when requested.

25. An incident log shall be kept at the premises, and made available immediately to an authorised officer of the Hackney Borough Council or the Police, which will record the following:
  - a. all crimes reported to the venue
  - b. any complaints received
  - c. any incidents of disorder
  - d. any faults in the CCTV system
  - e. any refusal of the sale of alcohol
  - f. any visit by a relevant authority or emergency service.
26. All instances of crime or disorder to be reported by the designated premises supervisor or responsible member of staff to an agreed police contact point, as agreed with the Police.
27. Where the sale or supply of alcohol is taking place employees of the premises must request sight of evidence of the age of any person appearing to be under 25 years of age (Challenge 25). Such evidence may include a driving licence or passport.
28. There shall be prominent signage requesting customers to leave the premises quietly and respect local residents.
29. All staff will be given refresher training every twelve months on the legislation relating to the sales of alcohol to underage persons and drunken persons. Written records of this training shall be kept on the premises and produced to police or other authorised officer upon request.
30. The premises shall adhere to Hackney Police Weapons and Drugs Policies and any updates thereof.
31. There shall be no glass, drinks or open containers taken outside of the premises at any time.
32. Alcohol shall not be sold, supplied, or consumed on the premises otherwise than to persons who are seated and taking food from the menu and that the consumption of alcohol by such persons is ancillary to taking such meals. The supply of alcohol shall be by waiter or waitress service only.
33. The front of the premises shall be kept clean and swept at the close of business each day.
34. After 2100hrs there shall be a maximum of 4 smokers outside the front of the premises. This shall be monitored by staff.
35. The Licensee shall ensure that all staff are fully trained and made aware of the legal requirement of businesses to comply with their responsibility as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to at all times by staff.

36. The Licensee shall ensure that any contract for general and recyclable waste disposal shall be appropriate in size to the amount of waste produced by the business. The Licensee shall maintain an adequate supply of waste receptacles provided by his registered waste carrier (refuse sacks or commercial waste bins) in order to ensure all refuse emanating from the business is always presented for collection by his waste carrier and shall not use any plain black or unidentifiable refuse sacks or any other unidentifiable or unmarked waste receptacles.
37. The Licensee's premises are situated in an area within which refuse may only be left on the public highway at certain times (time bands). If the Licensee's waste carrier cannot or does not comply by collecting the refuse within an hour after the close of any time band imposed by the waste authority, the Licensee must remove the refuse from the public highway and/or keep it within the premises until such time as his/her waste carrier arrives to collect the refuse.
38. The Licensee shall instruct member of staff to make regular checks of the area immediately outside the premises and remove any litter, bottles and glasses emanating from the premises. A final check should be made at close of business.
39. The Licensee shall provide a safe receptacle for cigarette ends to be placed outside for the use of customers, such receptacle being carefully placed so as not to cause an obstruction or trip.
40. The current trade waste agreement/duty of care waste transfer document shall be conspicuously displayed and maintained in the window of the premises where it can be conveniently seen and read by persons standing in Famous. This should remain unobstructed at all times and should clearly identify:-
  - the name of the registered waste carrier
  - the date of commencement of trade waste contract
  - the date of expiry of trade waste contract
  - the days and times of collection
  - the type of waste including the European Waste Code

## **9. REASONS FOR OFFICER OBSERVATIONS**

- 9.1 Conditions 9 to 22 above are derived from the applicant's operating schedule. The police have proposed conditions 23 to 34. There is some duplication/overlap between Police proposed conditions and those derived from the operating schedule. Environmental Enforcement have proposed conditions 35 to 40.

## **10. LEGAL COMMENTS**

- 10.1 The Council has a duty as a Licensing Authority under the Licensing Act 2003 to carry out its functions with a view to promoting the following 4 licensing objectives;
  - The Prevention of Crime and Disorder
  - Public Safety

- Prevention of Public Nuisance
- The Protection of Children from Harm

10.2 It should be noted that each of the licensing objectives have equal importance and are the only grounds upon which a relevant representation can be made and for which an application can be refused or terms and conditions attached to a licence.

## 11. HUMAN RIGHTS ACT 1998 IMPLICATIONS

11.1 There are implications to;

- **Article 6** – Right to a fair hearing
- **Article 14** – Not to discriminate
- Balancing: **Article 1**- Peaceful enjoyment of their possession (i.e. a licence is defined as being a possession) with **Article 8** – Right of Privacy (i.e. respect private & family life) to achieve a proportionate decision having regard to the protection of an individuals rights against the interests of the community at large.

## 12. MEMBERS DECISION MAKING

### A. Option 1

**That the application be refused**

### B. Option 2

**That the application be approved, together with any conditions or restrictions which Members consider necessary for the promotion of the Licensing objectives.**

## 13. CONCLUSION

13.1 That Members decide on the application under the Licensing Act 2003.

<b>Group Director, Neighbourhoods and Housing</b>	Kim Wright
<b>Lead Officer (holder of original copy):</b>	Shan Uthayasangar Licensing Officer Licensing Service 1 Hillman Street E8 1DY Telephone: 020 8356 2431

## LIST OF BACKGROUND PAPERS RELATING TO THIS REPORT

The following document(s) has been relied upon in the preparation of the report.

Description of document	Location
<b>Office File:</b> Famous/Drury, 158 Stoke Newington Road, N16 7UY	Licensing Service 1 Hillman Street London E8 1DY

### Printed matter

Licensing Act 2003  
LBH Statement of Licensing Policy

<b>➔ Hackney</b> <b>LA01</b>	<b>Application for a premises licence to be granted under the Licensing Act 2003</b>
---------------------------------	--

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Ms Hasret Gumus  
*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description			
Famous			
158			
STOKE NEWINGTON ROAD			
HACKNEY			
LONDON			
<b>Post town</b>	<b>LONDON</b>	Postcode	N16 7UY

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£29650

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as Please tick  
as appropriate

a)	an individual or individuals *	<input checked="" type="checkbox"/>	please complete section (A)
b)	a person other than an individual *		
i.	as a limited company/limited liability partnership	<input type="checkbox"/>	please complete section (B)

	ii.	as a partnership (other than limited liability)	<input type="checkbox"/>	please complete section (B)
	iii.	as an unincorporated association or	<input type="checkbox"/>	please complete section (B)
	iv.	other (for example a statutory corporation)	<input type="checkbox"/>	please complete section (B)
c)		a recognised club	<input type="checkbox"/>	please complete section (B)
d)		a charity	<input type="checkbox"/>	please complete section (B)
e)		the proprietor of an educational establishment	<input type="checkbox"/>	please complete section (B)
f)		a health service body	<input type="checkbox"/>	please complete section (B)
g)		a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales	<input type="checkbox"/>	please complete section (B)
ga)		a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England	<input type="checkbox"/>	please complete section (B)
h)		the chief officer of police of a police force in England and Wales	<input type="checkbox"/>	please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or



- I am making the application pursuant to a
  - statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

<b>Title</b> Ms			
<b>Surname</b> Gumus		<b>First names</b> Hasret	
I am 18 years old or over			<input checked="" type="checkbox"/>
<b>Date of birth</b> [REDACTED]			
<b>Nationality</b> British			
Current residential address if different from premises address		[REDACTED]	
<b>Post town</b>	[REDACTED]	<b>Postcode</b>	[REDACTED]
<b>Daytime contact telephone number</b>		[REDACTED]	
<b>E-mail address (optional)</b>	[REDACTED]		

**SECOND INDIVIDUAL APPLICANT** (if applicable)

<b>Title</b> Mr			
<b>Surname</b>		<b>First names</b>	
I am 18 years old or over			Please tick yes
<b>Date of birth</b>			
<b>Nationality</b>			

Current postal address if different from premises address		UK-England	
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
UK-England
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD MM YYYY

22-07-2018

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD MM YYYY

Please give a general description of the premises (please read guidance note 1)  
 A1 cafe-bistro, no cooking will take place, only sandwiches and drinks, there will be 1 pool table located on the ground floor. Please see enclosed plans.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

	<b>Provision of regulated entertainment (please read guidance note 2)</b>	<b>Please tick any that apply</b>
a)	plays (if ticking yes, fill in box A)	<input type="checkbox"/>
b)	films (if ticking yes, fill in box B)	..
c)	indoor sporting events (optional, fill in box C)	<input checked="" type="checkbox"/>
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	..
e)	live music (optional, fill in box E)	..
f)	recorded music (if ticking yes, fill in box F)	..
g)	performances of dance (optional, fill in box G)	..
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	..
<b>Provision of late night refreshment</b> (if ticking yes, fill in box L)		..
<b>Supply of alcohol</b> (if ticking yes, fill in box J)		<input checked="" type="checkbox"/>

**In all cases complete boxes K, L and M**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of a play take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon				<b>Please give further details here</b> (please read guidance note 4)	
Tue					
Wed			<b>State any seasonal variations for performing plays</b> (please read guidance note 5)		
Thur					
Fri			<b>Non-standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<b>Please give further details here</b> (please read guidance note 4)		
Tue					
Wed			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)		
Thur					
Fri			<b>Non-standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

**C**

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4) N/A
Day	Start	Finish	
Mon	07:00	23:30	
Tue	07:00	23:30	
Wed	07:00	23:30	
Thur	07:00	23:30	
Fri	07:00	23:30	
Sat	07:00	23:30	
Sun	07:00	23:30	

**State any seasonal variations for indoor sporting events** (please read guidance note 5)  
N/A

**Non-standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list** (please read guidance note 6)  
N/A

D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors		
Day	Start	Finish		Outdoors		
Mon		23:30		<b>Please give further details here</b> (please read guidance note 4)	Both	
Tue						
Wed			<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 5)			
Thur						
Fri			<b>Non-standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 6)			
Sat						
Sun						

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon			<b>Please give further details here</b> (please read guidance note 4)		
Tue					
Wed			<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)		
Thur					
Fri			<b>Non-standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					



F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<b>Please give further details here</b> (please read guidance note 4)		
Tue					
Wed			<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)		
Thur					
Fri			<b>Non-standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of dance take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<b>Please give further details here</b> (please read guidance note 4)	
Tue					
Wed			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)		
Thur					
Fri			<b>Non-standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			<b>Please give a description of the type of entertainment you will be providing</b>		
Day	Start	Finish	<b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
Mon				Outdoors	
			Both		
Tue			<b>Please give further details here</b> (please read guidance note 4)		
Wed					
Thur			<b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5)		
Fri					
Sat			<b>Non-standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sun					

I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<b>Please give further details here</b> (please read guidance note 4)	Both
Tue					
Wed			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5)		
Thur					
Fri			<b>Non-standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	
				Both	
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5) N/A		
Mon	11:00	23:00			
Tue	11:00	23:00			
Wed	11:00	23:00			
Thur	11:00	23:00			
Fri	11:00	23:00			
Sat	11:00	23:00			
Sun	11:00	23:00			
			<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6) N/A		

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):**

<b>Name</b> Ms Hasret Gumus	
<b>Date of birth</b> [REDACTED]	
Address [REDACTED]	
UK-England	
Postcode	[REDACTED]
Personal licence number (if known) [REDACTED] 5	
Issuing licensing authority (if known) [REDACTED]	

**K**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 9).  
N/A

**L**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5) N/A
Day	Start	Finish	
Mon	07:00	23:30	<b>Non-standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6) N/A
Tue	07:00	23:30	
Wed	07:00	23:30	
Thur	07:00	23:30	
Fri	07:00	23:30	
Sat	07:00	23:30	
Sun	07:00	23:30	

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)

please see below

**b) The prevention of crime and disorder**

- 1) The dps, a personal licence holder or trained member of staff nominated in writing by the dps shall be on duty at all times the premises are open to the public.
- 2) a) A cctv system covering the interior & exterior of the premises will be installed to current metropolitan police / Home office standards and shall be kept operational at all times the premises are open to the public.  
b) It shall be capable of taking a head & shoulders shot of persons entering the premises, of recording images to an evidential standard in any light and be capable of storing images for a minimum of 31 days.  
c) All staff who may work front of house shall be trained to operate the cctv system and download images.  
d) At least one member of staff trained to operate the cctv system & download images shall be on duty at all times the premises are open to the public. Footage shall be shown to the police and screenshots provided to them on request. Copies of downloaded images shall be provided to the police on a usb stick, cd or other acceptable means as soon as possible and in any case within 24 hours of the request
- 3) challenge 25 shall be operated as the proof of age policy.
- 4) all staff who work at the till will be trained for their role on induction and be given refresher training every six months. Written training records will be kept for each staff member and be produced to police & authorised council officers on request. Training will include identifying persons under 25, making a challenge, acceptable proof of age & checking it, making & recording a refusal, avoiding conflict & responsible alcohol retailing.
- 5) An incident book shall be kept at the premises, and made available to the police or authorised council officers, which will record the following:
  - A) All crimes reported,
  - B) Lost property,
  - C) All ejections of customers,
  - D) Any complaints received,
  - E) Any incidents of disorder,
  - F) Any seizure of drugs or offensive weapons,
  - G) Any faults in the cctv,
  - H) Any refusal in the sale of alcohol.
  - I) Any visit by a relevant authority or emergency service
- 6) Notices will be prominently displayed by the entry/ exit door and point of sale (as appropriate) advising customers:
  - A) That cctv & challenge 25 are in operation;
  - B) Advising customers of the provisions of the licensing act regarding underage & proxy sales;

- C) Of the permitted hours for licensable activities & the opening times of the premises;
- D) To respect residents, leave quietly, not to loiter outside the premises or in the vicinity and to dispose of litter legally.

**c) Public safety**

A fire risk assessment and emergency plan will be prepared and regularly reviewed. All staff will receive appropriate fire safety training and refresher training

**d) The prevention of public nuisance**

- 1) The front of the premises shall be kept tidy at all times and be swept at close.
- 2) Relevant notices will be prominently displayed by the entry/ exit door and point of sale (as appropriate)
- 3) No deliveries will be received or rubbish removed from the premises between 22.00 & 07.00.
- 4) Any music played will only be played at background level.
- 5) An incident book shall be kept at the premises and made available to the police or authorized council officers –see box b condition 5 for full details of the information to be recorded.
- 6) A phone number for the premises shall be made available if required upon request to the police, any other responsible authority or any local resident to express any concerns caused by the operation of the premises. Any complaints and the outcome will be recorded in the incident book.

**e) The protection of children from harm**

- 1) Challenge 25 shall be operated as the proof of age policy and only a valid passport, photo driving license, hm forces photographic id card or proof of age card with the pass logo or hologram on it may be accepted as proof of age.
- 2) All refusals of the sale of alcohol shall be recorded in the refusals section of the incident book. The incident book shall be kept and produced to police & authorized council officers on request –see section b condition 5 for full details.
- 3) Relevant notices will be prominently displayed by the entry/ exit door and point of sale as appropriate– see section B condition 6 for full details.
- 4) All staff who work front of house will be trained for their role on induction and be given refresher training every six months. Written training records will be kept for each staff member and be produced to police & authorized council officers on request. Training will include identifying persons Under 25, making a challenge, acceptable proof of age & checking it, making & recording a refusal, avoiding conflict & responsible alcohol retailing.
- 5) All alcohol will be displayed and kept and will be sold from behind the counter and to be dispensed by a member of staff only
- 6) Customers to be reminded it is a criminal offence for a person under 18 years to purchase or attempt to purchase alcohol and that it is also an offence to purchase



alcohol on behalf of a person aged under 18 years

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

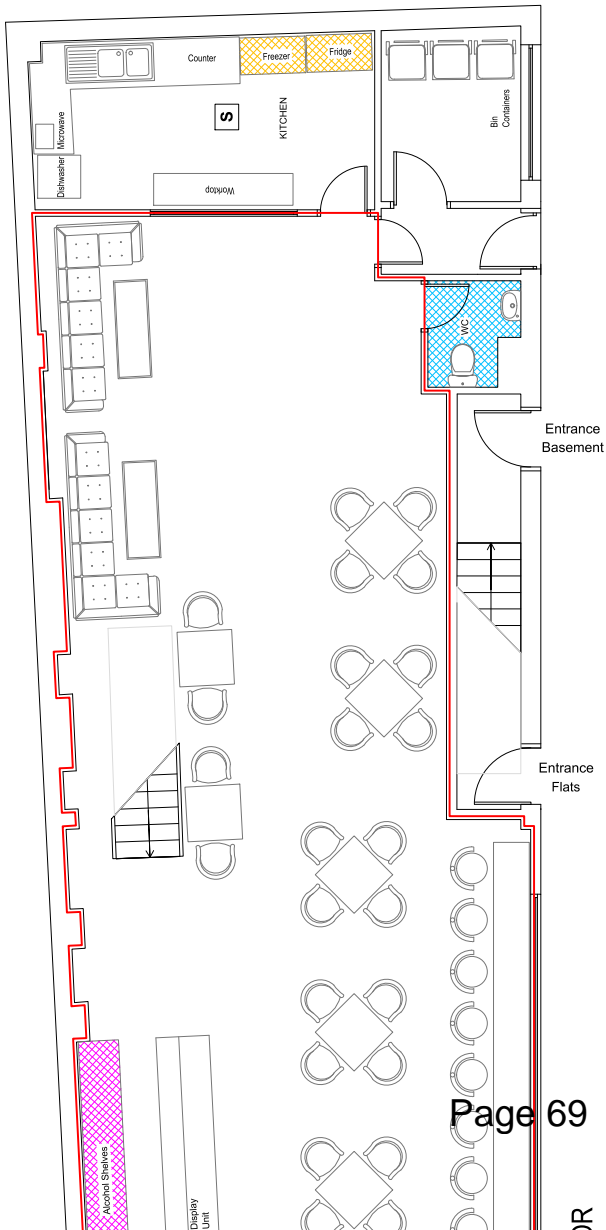
**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li> </ul>
Signature	██████████
Date	22/6/2018
Capacity	Licensing Consultant













**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.**

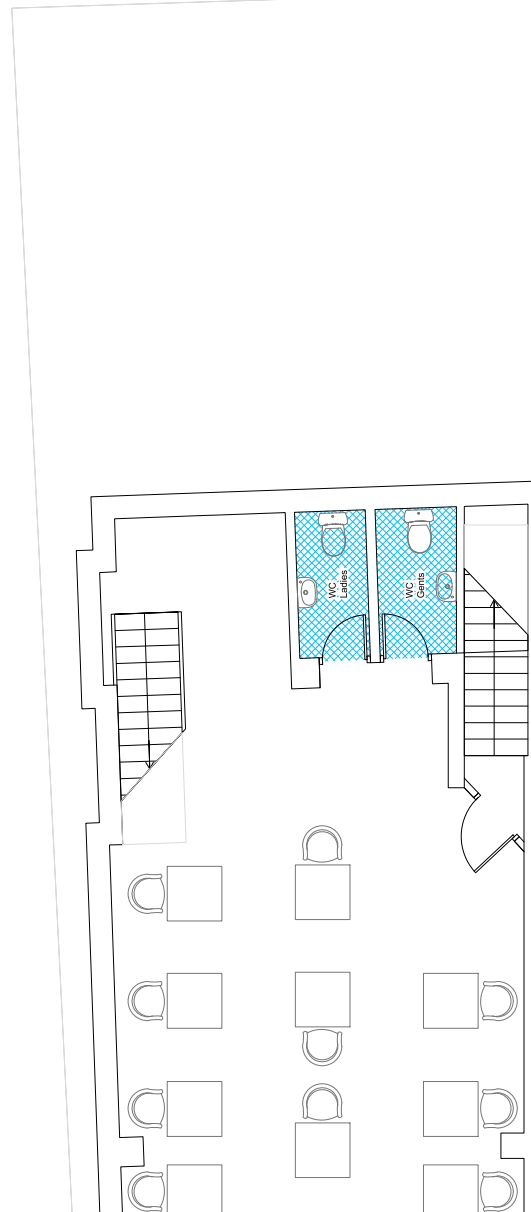
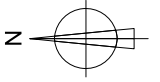
Signature	██████████
Date	22/6/2018
Capacity	██████████

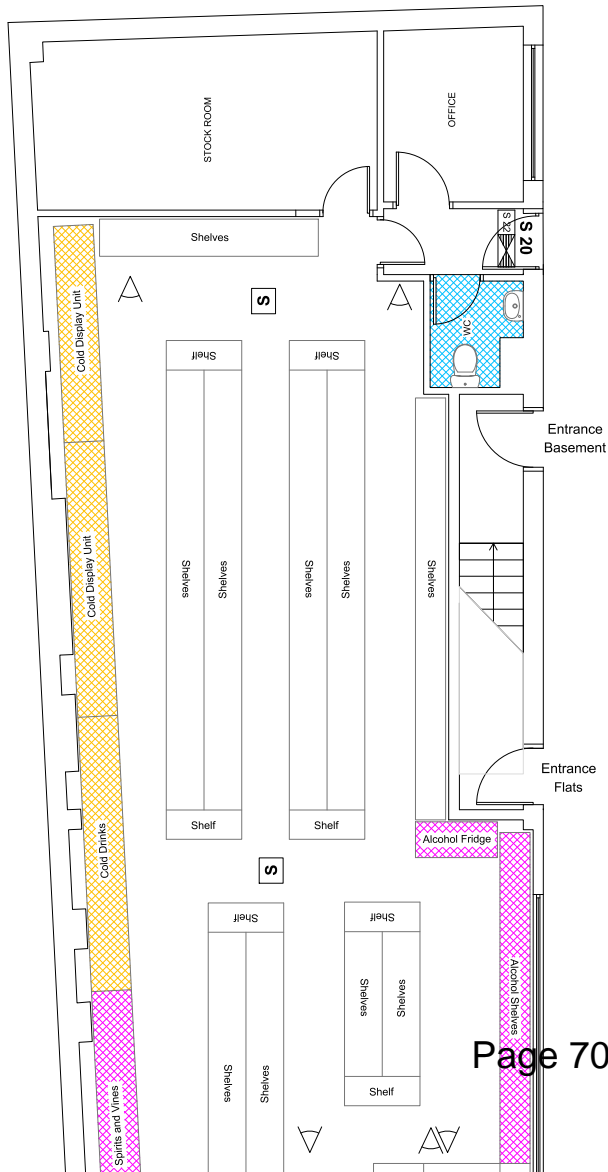
Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
NARTS			
██████████			
██████████			
Post town	██████████	Postcode	██████████
Telephone number (if any) ██████████			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
██████████			



**LEGEND**

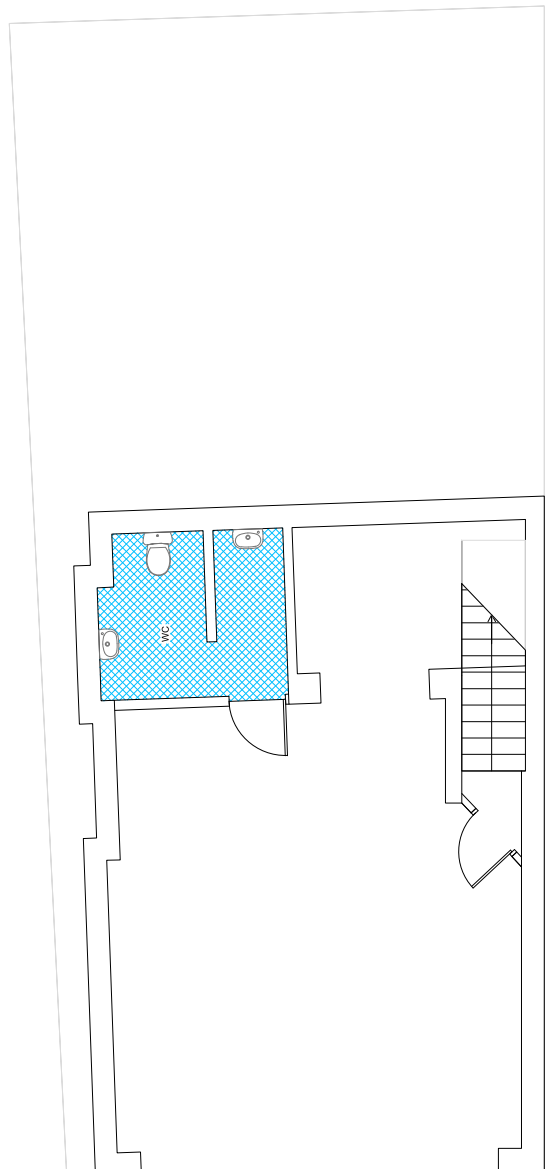
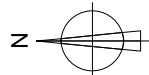
- 
**AMBIT OF LICENSED PREMISES**
- 
**FRIDGES**
- 
**ALCOHOL**
- 
**WC AREA**
- 
**SAFETY LIGHTS**
- 
**SMOKE DETECTOR**
- 
**CCTV**
- 
**FIRE ESCAPE KEEP CLEAR**
- 
**INTERNALLY ILLUMINATED FIRE ESCAPE SIGN (BS 5266)**
- 
**CARBON DIOXIDE FIRE EXTINGUISHER**
- 
**9 LT. WATER FIRE EXTINGUISHER**
- 
**FAN**





**LEGEND**

- FRIDGES
- WC AREA
- SAFETY LIGHTS
- SMOKE DETECTOR
- CCTV
- FIRE ESCAPE KEEP CLEAR
- INTERNALLY ILLUMINATED FIRE ESCAPE SIGN (BS 5266)
- CARBON DIOXIDE FIRE EXTINGUISHER
- 9 LT. WATER FIRE EXTINGUISHER
- FAN



**RESPONSIBLE AUTHORITY REPRESENTATION:  
APPLICATION UNDER THE LICENSING ACT 2003****RESPONSIBLE AUTHORITY DETAILS**

NAME OF AUTHORITY	London Borough of Hackney
ADDRESS OF AUTHORITY	Environmental Enforcement First Floor Hackney Service Centre 1 Hillman Street London E8 1DY
CONTACT NAME	Jacey Frewin
TELEPHONE NUMBER	0208 356 4567
E-MAIL ADDRESS	Jacey.frewin@hackney.gov.uk

**APPLICATION PREMISES**

NAME & ADDRESS OF PREMISES	Famous 158 Stoke Newington Road Hackney London N16 7UY
NAME OF APPLICANT	Mr Hasret Gumus

**COMMENTS**

I make the following relevant representations in relation to the above application to vary the Premises Licence at the above address.

- 1) the prevention of crime and disorder
- 2) public safety
- 3) the prevention of public nuisance **x**
- 4) the protection of children from harm

**Representation in relation to:**

**ENVIRONMENTAL LICENCE CONDITIONS IN RESPECT OF**

**Famous  
158 Stoke Newington Road, London N16 7UY**

1. The Licensee shall ensure that all staff are fully trained and made aware of the legal requirement of businesses to comply with their responsibility as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to at all times by staff.
2. The Licensee shall ensure that any contract for general and recyclable waste disposal shall be appropriate in size to the amount of waste produced by the business. The Licensee shall maintain an adequate supply of waste receptacles provided by his registered waste carrier (refuse sacks or commercial waste bins) in order to ensure all refuse emanating from the business is always presented for collection by his waste carrier and shall not use any plain black or unidentifiable refuse sacks or any other unidentifiable or unmarked waste receptacles.
3. The Licensee's premises are situated in an area within which refuse may only be left on the public highway at certain times (time bands). If the Licensee's waste carrier cannot or does not comply by collecting the refuse within an hour after the close of any time band imposed by the waste authority, the Licensee must remove the refuse from the public highway and/or keep it within the premises until such time as his/her waste carrier arrives to collect the refuse.
4. The Licensee shall instruct member of staff to make regular checks of the area immediately outside the premises and remove any litter, bottles and glasses emanating from the premises. A final check should be made at close of business.
5. The Licensee shall provide a safe receptacle for cigarette ends to be placed outside for the use of customers, such receptacle being carefully placed so as not to cause an obstruction or trip.
6. The current trade waste agreement/duty of care waste transfer document shall be conspicuously displayed and maintained in the window of the premises where it can be conveniently seen and read by persons standing in Famous. This should remain unobstructed at all times and should clearly identify:-
  - the name of the registered waste carrier
  - the date of commencement of trade waste contract
  - the date of expiry of trade waste contract
  - the days and times of collection
  - the type of waste including the European Waste Code

The above representations are supported by the following evidence and information.

We have received complaints in the past regarding littering and build-up of waste in the area.  
Experience has also shown that there is the probability that there will be cigarette litter outside these premises due to the smoking ban and that it is possible that glasses and bottles may be left outside by patrons. Also there is no record of how the business disposes of their waste.

Are there any actions or measures that could be taken to allay concerns or objections? If so, please explain.

Produce the necessary Waste Transfer Notes for the business and to have a cigarette waste box affixed to the wall outside.

**Name:** Jacey Frewin

**Date:** 05/07/2018

# APPENDIX B2

## Planning Authority Representation: Application under the Licensing Act 2003

Details of Authority	2 Hillman Street, Hackney, London, E8 1FB
Officer contact name	Merryn McGregor
Officer telephone number	020 8356 8076
Officer's email address	merryn.mcgregor@hackney.gov.uk

### APPLICATION PREMISES

Name and address of premises	Famous 158 Stoke Newington Road London N16 7UY
Applicant name	Ms Hasret Gumus

### COMMENTS

I make the following relevant representation in relation to the above application at the above address.

- Prevention of crime and disorder
- Public safety
- Prevention of public nuisance
- Protection of children from harm

#### **Please supply any relevant evidence/information to support the above representation.**

The application proposes a premises licensing for a café/bistro, with one (1) pool table located on the ground floor. The following licensable activities are proposed:

Indoor sporting events: 07:00 – 23:30 Monday – Sunday;  
Supply of alcohol: 11:00 – 23:00 Monday – Sunday; and  
Hours of operation: 07:00 – 23:30 Monday – Sunday.

Planning application 2015/1850 granted the erection of a mansard style roof extension to the rear at second floor level, above the existing rear first floor roof; associated with the creation of a new 1 x 2 bed unit. The officer report states that: *'The subject property is a three storey terraced property on the east side Stoke Newington Road in use as a shop at ground floor and residential use above.'* The usage of the ground floor of the premises is therefore considered to be use class A1 (shop). No planning history could be found for the usage of the basement.

The operation of a café/bistro would generally be considered use class A3 (Restaurant). However, a determination regarding the appropriate use class for the premises cannot be made under a licensing application. Therefore, it is recommended that the applicant apply for a Lawful Development Certificate or planning permission (as appropriate) to ensure the operation of the premises is lawful, as licensing permission does not grant planning permission. Operation of the premises outside of the permitted use class is unlawful and may result in enforcement action.

Please provide the following information (if applicable)

Document Number: 20882636

Document Name: 158 Stoke Newington Road (Famous cafe)



Area (that permission applies to)	Ground floor and basement
Permitted use	A1 (Shop)
Permitted hours	N/A
Specific/restrictive conditions	N/A
Recent applications	N/A
Decisions	N/A
Pending decisions	N/A
Reasons for refusal	N/A
Relevant Conditions/discharges	N/A

**Are there any actions or measures that could be taken to allay concerns or objections? If so, please explain.**

No representation with informative.

The operation of a café/bistro would generally be considered use class A3 (Restaurant). However, a determination regarding the appropriate use class for the premises cannot be made under a licensing application. Therefore, it is recommended that the applicant apply for a Lawful Development Certificate or planning permission (as appropriate) to ensure the operation of the premises is lawful, as licensing permission does not grant planning permission. Operation of the premises outside of the permitted use class is unlawful and may result in enforcement action.

The applicant is advised that these comments do not represent a formal decision of the Local Planning Authority as to the acceptability or otherwise of the proposed use and that the decision of the Licensing Authority is not prejudicial to the determination of any subsequent planning application.

Signed	
Name	Graham Callam
Date	27/06/2018

Document Number: 20882636

Document Name: 158 Stoke Newington Road (Famous cafe)

# APPENDIX B3

## RESPONSIBLE AUTHORITY REPRESENTATION: APPLICATION UNDER THE LICENSING ACT 2003

### RESPONSIBLE AUTHORITY DETAILS

NAME OF AUTHORITY	Metropolitan Police service
ADDRESS OF AUTHORITY	Licensing Unit, Stoke Newington Police Station 33 Stoke Newington High Street London N16 8DS
CONTACT NAME	PC 691GD Kerrie RYAN
TELEPHONE NUMBER	020 7275 3022
E-MAIL ADDRESS	hackneylicensing@met.police.uk

### APPLICATION PREMISES

NAME & ADDRESS OF PREMISES	<b>Famous 158 Stoke Newington Road London N16 7UY</b>
NAME OF PREMISES USER	<b>Hasret GUMUS</b>

### COMMENTS

I make the following relevant representations in relation to the above application to vary the Premises Licence at the above address.

- 1) the prevention of crime and disorder      ◆
- 2) public safety      €
- 3) the prevention of public nuisance      ◆
- 4) the protection of children from harm

Representations (which include comments and/or objections) in relation to:

Police make the following objections in relation to the application for a Premises Licence at FAMOUS, 158 STOKE NEWINGTON ROAD, LONDON, N16 7UY for the following reason(s):

This premises is situated within the Dalston Special Policy Area. The area is saturated with licensed premises, which empty on to the streets in the late at night. After midnight, the streets in Dalston are incredibly busy and complaints are very often made by local residents who regularly contend with people urinating, vomiting, defecating or taking drugs on their doorsteps. The extra hours requested will mean that more alcohol has been consumed and these problems will just be increased once the patrons leave the venue.

This application causes some concerns for police. The application describes itself as 'a café-bistro', but then states that no cooking will take place. The definition of a café or bistro is a small restaurant. If there is no cooking taking place, this simply becomes a bar. Police would like the following information;

- What is the capacity?
- Who is their target market?
- What experience has the DPS/manager had of running and managing a licensed premises in a busy night time economy area?

This is the second application from this premises within the last few months. The previous application was for a snooker hall with bars inside and late hours. This was refused at the hearing and this new application has now been submitted, but police need clarification as to what this premises will be as the previously mentioned description of the premises contradicts itself.

Police would like to know what the current planning permission for this building is and whether a bar/café/bistro would be within the current permission.

Police would like to meet with the applicant on site to discuss this further and to ensure that the licensing objectives are being promoted.

The above representations are supported by the following evidence and information.

Application submitted.

Are there any actions or measures that could be taken to allay concerns or objections? If so, please explain.

Signed PC 691GD RYAN (By E-mail)

Name (printed)

**Proposed Conditions for**  
**Famous,**  
**158 Stoke Newington Road, E8 3PH**

1. The premises shall maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All public areas, entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.
2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show Police or an authorised officer of Hackney Borough Council recent data or footage with the absolute minimum of delay when requested.
3. An incident log shall be kept at the premises, and made available immediately to an authorised officer of the Hackney Borough Council or the Police, which will record the following:
  - a. all crimes reported to the venue
  - b. any complaints received
  - c. any incidents of disorder
  - d. any faults in the CCTV system
  - e. any refusal of the sale of alcohol
  - f. any visit by a relevant authority or emergency service.
4. All instances of crime or disorder to be reported by the designated premises supervisor or responsible member of staff to an agreed police contact point, as agreed with the Police.
5. Where the sale or supply of alcohol is taking place employees of the premises must request sight of evidence of the age of any person appearing to be under 25 years of age (Challenge 25). Such evidence may include a driving licence or passport.
6. There shall be prominent signage requesting customers to leave the premises quietly and respect local residents.
7. All staff will be given refresher training every twelve months on the legislation relating to the sales of alcohol to underage persons and drunken persons. Written records of this training shall be kept on the premises and produced to police or other authorised officer upon request.
8. The premises shall adhere to Hackney Police Weapons and Drugs Policies and any updates thereof.
9. There shall be no glass, drinks or open containers taken outside of the premises at any time.

10. Alcohol shall not be sold, supplied, or consumed on the premises otherwise than to persons who are seated and taking food from the menu and that the consumption of alcohol by such persons is ancillary to taking such meals. The supply of alcohol shall be by waiter or waitress service only.

11. The front of the premises shall be kept clean and swept at the close of business each day.

12. After 2100hrs there shall be a maximum of 4 smokers outside the front of the premises. This shall be monitored by staff.

**FURTHER CONDITIONS MAY BE ADDED AFTER DISCUSSIONS  
WITH THE APPLICANT.**



**RESPONSIBLE AUTHORITY REPRESENTATION:  
APPLICATION UNDER THE LICENSING ACT 2003**

**RESPONSIBLE AUTHORITY DETAILS**

NAME OF AUTHORITY	Licensing Authority
ADDRESS OF AUTHORITY	First Floor Hackney Service Centre 1 Hillman Street London E8 1DY
CONTACT NAME	David Tuitt
TELEPHONE NUMBER	020 8356 4942
E-MAIL ADDRESS	david.tuitt@hackney.gov.uk

**APPLICATION PREMISES**

NAME & ADDRESS OF PREMISES	Famous 158 Stoke Newington Road London N16 7UY
NAME OF APPLICANT	Hasret Gumus

**COMMENTS**

I make the following relevant representations in relation to the above application to vary the Premises Licence at the above address.

- 1) the prevention of crime and disorder
- 2) public safety
- 3) the prevention of public nuisance x
- 4) the protection of children from harm

Representations (which include comments and/or objections) in relation to:

I make a representation in relation to this application as the premises is located within the boundary of the Dalston Special Policy Area (SPA). The SPA is area that has been identified as suffering from the negative cumulative impact of the concentration of licensed premises in the area. LP14 (Special Policy Area - Dalston) of the Council's Statement of Licensing Policy states:

*All new or variation applications within the Dalston SPA will have to show:*

- *High standards of management, (an example would include a Management Strategy)*
- *The quality and track record of the management*
- *The good character of the applicant*

In addition to this, the proposed hours are aligned with the hours as set out in LP14 (Dalston Special Policy Area) and it is noted that the premises is currently licensed for the sale by retail of alcohol for consumption off the premises from 08:00 to 02:00 daily (although this licence is currently suspended). However the proposed use of the premises for the consumption of alcohol on the premises could have an adverse impact on the promotion of the licensing objectives. It is also noted the applicant made sought a licence at this site earlier this year. This was refused. However, the new application seeks less hours and has an amended layout.

The above representations are supported by the following evidence and information.

The Licensing Act 2003, Statement of Licensing Policy 2016 and S182 Guidance issued by the Home Office.

Are there any actions or measures that could be taken to allay concerns or objections? If so, please explain.

Discussion with the applicant/agent to obtain further information in relation to the proposed operation of the premises and how the following policy requirements can be met:

- *High standards of management, (an example would include a Management Strategy)*
- *The quality and track record of the management*
- *The good character of the applicant*

**Name:** David Tuitt, Business Regulation Team Leader – Licensing and Technical Support

**Date:** 18/07/2018

# APPENDIX B5

## RESPONSIBLE AUTHORITY REPRESENTATION: APPLICATION UNDER THE LICENSING ACT 2003

### RESPONSIBLE AUTHORITY DETAILS

NAME OF AUTHORITY	City and Hackney Public Health directorate
ADDRESS OF AUTHORITY	City and Hackney Public Health 1 Hillman St London E8 1DY
CONTACT NAME	Jerry Hill
TELEPHONE NUMBER	020 8356 1807
E-MAIL ADDRESS	Jerry.Hill@hackney.gov.uk

### APPLICATION PREMISES

NAME & ADDRESS OF PREMISES	Famous 158 Stoke Newington Rd Hackney, London N16 7UY
NAME OF APPLICANT/PREMISES USER	Hasret Gumus at NARTS

### COMMENTS

I make the following relevant representations in relation to the above application.

- |    |                                      |   |
|----|--------------------------------------|---|
| 1) | the prevention of crime and disorder | x |
| 2) | public safety                        |   |
| 3) | the prevention of public nuisance    | x |
| 4) | the protection of children from harm |   |



18 July 2018

**RE: Representation against the premises licence application for Famous, 158 Stoke Newington Rd Hackney, London N16 7UY**

As Director of Public Health (a responsible authority under the Licensing Act 2004), I wish to make a representation against the premises licence application for **Famous, 158 Stoke Newington Rd Hackney, London N16 7UY**

The City and Hackney Public Health function recognises the role that licensed premises play in contributing to the local economy, but the dense availability of alcohol has a significant impact on the health and wellbeing of many of the borough's residents.

Tackling alcohol misuse is key to achieving the aspirations of Hackney's Health and Wellbeing Strategy. We want to establish an environment that recognises the role of alcohol in our society, whilst minimising the significant health damage caused by alcohol misuse. Licensing is an important component in the wider efforts to reduce this harm.

This representation is made under the **prevention of crime and disorder and prevention of public nuisance** licensing objectives.

The application is for a venue within the Dalston Special Policy Area (SPA). As laid out in the Council's Licensing Policy, and under **LP14**, where a relevant representation is made to any application within the area of the Dalston SPA, the application should be refused.

Dalston has been defined as a cumulative impact area. I am concerned that if this application is granted it will increase the availability of alcohol for consumption off premises. There is increasing recognition of the impact that high density availability has<sup>1</sup>, which could lead to an increase in public nuisance, crime and disorder and impact adversely on health of both those consuming the alcohol but also of others who come into contact with them.

The area already has sufficient premises to meet demand and additional outlets supplying alcohol will be detrimental to the local residents in terms of noise and

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<sup>1</sup> Livingstone M. et al. Changing the density of alcohol outlets to reduce alcohol related harm. Drug and Alcohol Review 2007; 26: 557-566  
<http://onlinelibrary.wiley.com/doi/10.1080/09595230701499191/abstract>

disturbance, anti-social behaviour and crime. This includes extra hours of alcohol provision to existing premises.

The area within which this premise is located has high incidences of crime and violence, including those that are alcohol related. The information below is drawn from SafeStats, a service within the Greater London Authority that hosts data from emergency services and other agencies, covering the period year to December 2017. This data shows that, within a 500m radius of the premises:

- There were **123** alcohol related incidents
- **26** alcohol related incidents involved those aged under 26 years
- **103** assaults were recorded by the London Ambulance Service

According to the council's Licensing database of premises allowed to sell alcohol, there are **49 on licence premises** and **31 off licence premises** within 500m of the application venue, with a further **8 having a licence for on and off sales**.

The applicant has not proposed suitable measures which would promote the licensing objectives, nor mitigate against negative impact. Based on the information provided and that the application does not provide by exceptional circumstances in accordance to LP14, **the Public Health function recommends that this application be refused.**

Yours sincerely



Dr Penny Bevan  
Director of Public Health  
London Borough of Hackney and City of London Corporation



**From:** [REDACTED]  
**Sent:** 18 July 2018 12:07  
**To:** Licensing  
**Subject:** Objection to Premises License Application 096690 "Famous"

Dear Sir/Madam

RE : Application for Licence No: **096690** "Famous" 158 Stoke Newington Rd.

I am writing to object to the above application for a premises licence.

The same applicant recently applied for a licence for the same premises which the residents of Foulden Road objected to & attended the hearing for on **12/06/18**

The license was refused.

The substance of the application remains the same as the last. That the applicant would like to serve Alcohol from 11AM to 23:00 every day.

The objections I previously made to this application remain the same and are detailed below:

The residents of Foulden Road already suffer with disorder & public nuisance as a result of licensed venues on & near our street.

I think that the presence of another late-night licensed venue can only make this worse.

There are frequently issues with noise & anti-social behaviour from late night drinkers on our road.

We get groups of smokers creating an obstruction & leaving cigarette butts & litter.

We also get problems with traffic congestion & parking, there's unusually high number of taxis that park in our street, presumably servicing these venues.

There are many families and young children on the street & it's becoming quite an unpleasant location, particularly at night.

To put it into perspective :

There are 49 on licensed premises & 31 off license premises within 500m of the proposed venue.

So there's no shortage of places to get a drink nearby.

As a result there have been:

123 alcohol related incidents & 103 assaults reported since December 2017 within 500m of the proposed venue.

We should also take note of the Dalston Special Policy Area which states that the application will be refused unless there are exceptional circumstances, Dr Penny Bevan the Director of Public Health has stated she did not think that the applicants previous application showed any exceptional circumstances, and recommended that it be refused.

As a concerned resident I think this application, being substantively the same as the last, should also be refused.

Regards,

██████████  
██████ Foulden Road  
London  
N16 ██████

18/07/2018

NAME:

██████████

ADDRESS:

█ Foulden Road

CONTACT DETAILS:

COMMENTS:

I object to the proposed and repeated attempt to apply for a General License at 158 Stoke Newington Road. There is already a high concentration of premises serving alcohol late into the evening which result in public nuisances, noise disturbances, urinating and causing disruption to a residential street with young children and families trying to live in a quiet community. There seems no justification to allow a further license, and there is no faith in the owners to manage this license properly, with the correct and proper responsible staff to ensure the smooth running of such a venue. There is clearly an intention to hold late night events in this property in the large basement - who is going to ensure these events are managed properly? It has been recorded that the owners did not even have a license to sell alcohol in their shop from February - how does this show they will take this license seriously?

18/07/2018

NAME:

██████████

ADDRESS:

█ Foulden Road

CONTACT DETAILS:

COMMENTS:

I strongly object to the continued attempt to apply for an alcohol licence for a premises at the end of Foulden Road. This is primarily a residential area but it is saturated with premises selling alcohol and organising late night events. Residents already suffer from excessive littering, late night noise, taxis and road rage, people vomiting and urinating in gardens and other side effects of the venues already in existence. The current application will only add to the problems we already suffer.

**From:** [REDACTED]  
**Sent:** 18 July 2018 14:25  
**To:** Mike Smith; Licensing  
**Subject:** Re: Application from Ms Hasret Gumus for New Premises Licence Drury Cafe-Bistro  
158 S.N.Road N16 7UY

Dear Mike Smith and the Licensing and Trading Authority,

Re: Application by Ms Hasret Gumus under Section 17 Part 3 of the Licensing Act 2003 for a new Premises Licence for the Premises known as Drury Cafe-Bistro, 158 Stoke Newington Road London N16 7UY

I am a resident living in Foulden Road for many years and want to object to the above application. I am upset that there is another application to serve alcohol every day and evening from this building which stands at one end of our residential road. We have many families and elderly people living in the road and we are already having to cope with all the drunken people leaving the many local bars, clubs and pubs, mainly at weekends. There is frequent loud noise at night when people gather near these places and also as they leave and wait for cabs or continue drinking, talking, shouting further along our road. This disturbs many residents, myself included, being prevented from sleeping at night or being woken up in the early hours. I know from their parents in the road that children's sleep is disturbed too, when drunken people congregate on the pavements. Cars often play radios or music loud while they wait to leave the road, late at night, while collecting friends or customers from local licensed venues. There is a lot of road rage along Foulden Road, on a regular basis. If the venue at the corner starts serving alcohol in the daytime and up to 11 in the evenings, this will make the problem worse, as people call minicabs which will have to drive along Foulden Road.

Residents have managed in the past to prevent any more late night licensed businesses being granted a licence nearby. We are all upset that we are having to object again and especially this time, as the 'Cafe-Bistro' is right on the corner of our road. Whatever the owners do to prevent anti-social behaviour it will not stop the public gathering in our road, either during the day or worse, in the evenings.

I already feel uncomfortable walking through the groups of men who gather daily on the pavement smoking outside the Maraton Snooker Club on the opposite corner; I know many residents who, like me, choose to cross the road instead. The above application would, if it is granted, would inevitably attract the drinking public, as its customers, being a licensed venue, who would also want to 'nip outside for a smoke' and as pavement space is limited on the main road they would obviously choose to step round the corner onto our road.

I am worried about the opening hours and that alcohol will be served *every day and from 11am until 11 in the evenings*. School age children living in the road will have to walk home from school passing this venue, teenagers returning home from going out in the evenings will be vulnerable to anti-social behaviour, harassment and drunken gestures in the evenings. At least at present residents living in the road know they can walk to and from the main road reasonably safely on that side of the road (158 Stoke Newington Road) as there is no pub or bar or late licensed bistro on the corner.

I trust that the local police will not want to add to their difficult job already: dealing with the crime and anti-social behaviour which licensed premises can attract. There are several pubs and bars very close by, surely there must be a balance between the needs of local residents and new licences being granted?

Please do not show my name or address or email details on any document.

Thank you

██████████

████ Foul登 Road N16 █████



**From:** [REDACTED]  
**Sent:** 18 July 2018 20:55  
**To:** Mike Smith; Licensing; Ashton Liburd  
**Subject:** License Objection: 158 Stoke Newington Road, N16 7UY

Dear Mr Smith and Mr Liburd

I am writing to object to the application of Hasret Gumus, Application for a Premises Licence for Famous / (also known as Drury Cafe-Bistro) 158 Stoke Newington Road, N16 7UY.

I'm a resident of Foulden Road and have seen the latest application for the above address. Despite the changes, I still object strongly to the application being made for the following reasons:

1. Crime and disorder and Public Safety

When the current owners of Dogu / Famous / Drury Cafe-Bistro took over the business, one of their associates was shot four times on the premises. I was informed (by surrounding shop keepers) that is was due to the takeover going wrong. I appreciate that this is anecdotal, however it does make me worry about the type of people that have applied for the license, and their associates.

They have also seemingly embarked on a campaign of disinformation with regards to displaying legal notices, giving us wrong dates and creating confusion. Although they have applied for a bistro, they have told us it will be a coffee shop, cake shop or cocktail bar. In a residents meeting we were told they would only open until 22:30, they then sent a letter claiming it would be 12:00. They also twice told us the wrong date for the hearing.

They have also been holding illegal parties in the basement that they are now renovating, and in the past have apparently been selling alcohol without a license. I suspect they wish to have further parties in the basement.

Therefore I regard them as distrustful and not someone to be given an alcohol or late license and worry about who they plan to attract and their associates. If this is awarded, given the way they have behaved in planning and in the past, I don't believe they will be approachable to any dialogue with residents.

2. Public nuisance

Foulden road is in the middle of a Special Policy Area and as a residential road, already suffers from the effects of drunken behaviour. A licence to serve alcohol for premises which back directly on to a residential road is inappropriate and would cause many problems for local residents.

On the occasions Dogu/Famous/Drury has already run events in its basement, residents have been subjected to public nuisance. This has been caused by their customers during the evening and on leaving the premises until late in the night. They make noise in the evening and in the morning leave vomit stains, urine stains, cigarette butts and smashed glasses all over the street.

These revised hours will make no difference to the impact on the surrounding area; there are already enough bars in the area.

3. Harm to children

My children have had to walk through broken glass, urine and vomit on Saturday and Sunday mornings on numerous occasions.

Although there are already venues near our house that cause problems, another one will only make this worse. Plus the disdain they have shown for legal process so far would indicate to me that they will not be responsible owners.

Regards,

[REDACTED]  
[REDACTED] Foulden Road

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**From:** [REDACTED]  
**Sent:** 18 July 2018 21:03  
**To:** Ashton Liburd; Mike Smith; Licensing  
**Subject:** Objection:158 stoke newington road

Dear sirs

I write to object the application for a premises license at 158 Stoke Newington Road, N16 7UY. FAMOUS / DRURY

I live at number [REDACTED] Foulden road which is not too far from the premises in question.

I am concerned about several issues if this license is granted:

- the trustworthiness of the applicant has been thrown into question again and again from the problems i list below to more recent ones in regards to this application. We have been misled and duped and pressganged by he applicants when we have voiced our concerns. There has been a great deal of obfuscation during their application, i presume because they are disorganised and/or trying to bamboozle everyone and more likely they have ulterior motives in applying for such late hours for a 'cafe' !? Why does a 'cafe' need to be serving alcohol until 11pm on a sunday...or any day for that matter?

-The basement of these premises has been used for late night music events \_ i assume with NO ALCOHOL LICENSE - from which loud music and late night revellers could be heard all down the street. Giving the premises a license would only serve to allow this kind of thing to continue.

- the applicant is assuring us they are only opening a 'cafe-bistro' but there is also essentially a potential late night venue under the ground floor premises that needs to be considered carefully. Giving an alcohol license to this venue could spell even greater problems.

- the possibility of crime and disorder happening so close to residential addresses is a strong concern. A shooting of an employee of the applicant occurred in the Dogu (previous previous business at this address) shop a year or two ago.

- we have often smelt a strong smell of marijuana emanating from the Premises.

- card cloning has been a regular occurrence whilst the applicant was running the previous business on the premises.

- the rise in demand for parking spaces is a huge problem for residents. Taxis already takes up a great deal of our residents spaces and this would only increase with the presence of these premises. I have young children and a baby and regularly struggle to park near my own home because of taxis. It's very problematic.

-The presence of smokers outside, the associated litter and the drift of smoke towards our flat and my and my young children's bedroom windows causing a health issue.

- broken bottles, cigarette ends and vomit and urine are regular occurrences when late night events associated with alcohol are held ( as we have experienced previously from this address and Total refreshment Centre - also on Foulden Road) all health risks to us and our young children so close to residential homes.

-Late night noise disturbance. This premises has held late night events before and the noise has been unbearable. Both amplified music bass and the noise of people leaving/smoking / socialising outside. I have previously complained to hackney council noise on 17thjune 2017 about Maraton snooker club on Foulden road which has large groups of men smoking being anti social and making noise late into the night.

I strongly feel The corner of a residential street is not the place for an establishment serving alcohol late into the night 7 days a week.

I hope these issues will be taken into consideration.

Many thanks

[REDACTED]

## Shan Uthayasangar

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**From:** Licensing  
**Subject:** FW: Famous, 158 Stoke Newington Road, Hackney, London, N16 7UY - Premises licence application

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**From:** [REDACTED]  
**Sent:** 19 July 2018 10:58  
**To:** Ashton Liburd <[Ashton.Liburd@Hackney.gov.uk](mailto:Ashton.Liburd@Hackney.gov.uk)>; Hackney Contact Centre <[Corporate.ContactCentre@Hackney.gov.uk](mailto:Corporate.ContactCentre@Hackney.gov.uk)>  
**Subject:** RE: Famous, 158 Stoke Newington Road, Hackney, London, N16 7UY - Premises licence application

Dear Ashton

I write in connection with the new application in relation to these premises on which I understand the objections deadline is tomorrow, 20<sup>th</sup> July.

I wish the committee to take into account the letter I sent for the last application .

I see no difference in the new application and my previous comments equally apply.

I look forward to hearing the date for the new hearing.

Best

[REDACTED]

*Disclaimers apply, for full details see: <https://hackney.gov.uk/email-disclaimer>*

## Mike Smith

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**From:** Licensing  
**Subject:** FW: FAO LICENSING AND TRADING STANDARDS AUTHOIRTY . COMMENT ON APPLICATION FOR THE 7TH MAY DEADLINE.

**From:** [REDACTED]  
**Sent:** 07 May 2018 15:19  
**To:** Hackney Contact Centre <[Corporate.ContactCentre@Hackney.gov.uk](mailto:Corporate.ContactCentre@Hackney.gov.uk)>  
**Cc:** [REDACTED]  
**Subject:** FAO LICENSING AND TRADING STANDARDS AUTHOIRTY . COMMENT ON APPLICATION FOR THE 7TH MAY DEADLINE.

Dear Sir /madam

I write about the application of Hasret Gumus under s 17 Part 3 of the Licensing Act 2003 at Famous 158 Stoke Newington Road N16 7UY.

I live on the road it's at [REDACTED] Foulden Road [REDACTED]

I don't think this application is a good idea. There already is a snooker café at the end of Foulden Road and it's a residential street with lots of young families and plenty of elderly.

I can't see that granting a club hours (2am weekends and midnight weekdays) alcohol licence in such a residential setting makes much sense.

Efes pool hall in Dalston was at the centre of plenty of fairly serious crime. Not saying the same would happen at Famous but means the decision makers have to think really hard. Efes had a much safer location, more public on the main road in Dalston.

I spent much of my youth in pool cafes so I feel funny about challenging an application for one but there was no alcohol served in the cafes I grew up in and they were on the main road Green Lanes in Harringay, not hanging off the end of a residential road where the only business in memory has been a corner shop.

For us to use a corner shop now means crossing the wild main road A10 but of course I appreciate you cannot dictate what type of application is made.

Another issue is who is making the application. I have always found the people in the shop ok but have had my card swiped in there, been defrauded and been shortchanged. Others have too. There was a drive by shooting there a few years back and plenty more no doubt that I haven't personally experienced or heard about.

Yours Sincerely

[REDACTED]

**Shan Uthayasangar**

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**From:** [REDACTED]  
**Sent:** 22 July 2018 20:24  
**To:** Licensing; Mike Smith  
**Subject:** Urgent: Amendment to licensing objection

Apologies, omitted house number from email send Friday 20 July. Resending to include it below.

To whom it may concern

I'm a resident of Foulden Road, N16.

I write to object to the licensing application for a new premises license at 158 Stoke Newington Road, N16 7UY, for Drury Cafe-Bistro.

In my view, the serving of alcohol at this venue - hitherto a corner shop/grocery - from 11am until 11pm, seven days a week (that is, every single day of the week) is likely to worsen the antisocial problems that already affect residents of Foulden Road.

These are: latenight noise, litter, drunkenness, people congregating in groups at the end of the road and even urinating in gardens and against walls, which I have witnessed.

The proposed Drury Cafe-Bistro is at the corner of the road and it is highly likely that customers will wish to stand outside on the pavement to smoke and with their drinks, blocking the entrance to the street. This already happens outside another venue, Maraton snooker club, on the other side of Foulden Road.

Residents need to feel safe in their own street when they come home in the evening.

There are already many similar licensed premises in the immediate vicinity of this application. To add yet another venue whose main purpose is to attract drinkers will add to the impact felt by people in the street.

The impact on residential streets including Foulden Road is the downside of Stoke Newington's increasing popularity as a great place to go out in the evening.

Yours faithfully

[REDACTED], [REDACTED] Foulden Road, N16 [REDACTED]

\*\*\* Please do not reveal any details that could identify me in any documentation in connection with this application.

**From:** Licensing  
**Subject:** FW: Application for a Premises Licence 158 Stoke Newington Road N167UY - Drury/  
Famous/ Dogu

**From:** [REDACTED]  
**Sent:** 20 July 2018 16:46  
**To:** Mike Smith <Mike.Smith@Hackney.gov.uk>; Licensing <Licensing@Hackney.gov.uk>  
**Subject:** Application for a Premises Licence 158 Stoke Newington Road N167UY - Drury/ Famous/ Dogu

Dear Mr Smith

I am writing in relation to the application of Hasret Gumus, Application for a Premises Licence Famous [158 Stoke Newington Road, N16 7UY](#).

As a resident of Foulden road, I am an 'interested party' in the above application. I object strongly to the application being made for a number of reasons.

### **1. Misleading statements by representatives of the Applicant**

Since the hearing for the last almost identical application for this premises on 12 June 2018, the leaseholders have told residents that they intend to use the premises as a cafe in the day and a cocktail bar in the evening, that downstairs will be let as office space only, that they want the licence just in case customers want a drink not because they want to be a late night bar and also that they only intend to run it as a cafe, closing around 6pm. If it was going to close at 6pm and not really serving much alcohol as I've been told, why would there be any need to apply for a licence until 11pm every day of the week? The Applicant's response to this when asked was 'just in case'.

On 12 June at the hearing for their previous application (which was rejected) the applicant's representatives made a number of contradictory statements to the Sub Licensing Committee. It was of great concern to residents that the representatives claimed that the basement would host 20 people. This is clearly not the case and we urge those considering this Application to understand the size of the venue seeking this late licence.

### **2. Public nuisance**

This residential area doesn't need any more late night licensed cafes or bars. Foulden road is in the middle of a Special Policy Area and as a residential road, already suffers from the effects of drunken behaviour. The public nuisance caused by drunken revellers on our road is ongoing - in terms of noise late at night, litter (which is also from various local kebab shops which become even more popular after drinking), taxi traffic, smoking and drunkards. The Total Refreshment Centre on Foulden road has contributed to these problems and caused terrible noise pollution late at night. I attach a few emails below in that regard as evidence in support of late licensing hours leading to various problems.

I have witnessed on several occasions in the last 6 years, police having to be involved in alcohol related misdemeanours. I have witnessed drunkards urinating on my property after closing time at the local pub (and we live half way down the road) and faced abuse when I have asked them to stop. I have also had to



walk past groups of people outside Dogu (just this week renamed 'Drury') in recent months standing there smoking and causing noise disturbance late at night on the pavement when the Dogu ('Famous'/Drury) had a temporary licence to use the basement as some type of venue. I have also walked past Dogu /Drury with my children on mornings after such events and there has been sick across the pavement.

Whether alcohol is served there or not, granting a licence will create unwanted footfall to a residential road and there is no need for late night refreshments or the supply of alcohol.

### **3. Smoking outside existing snooker bar on Foulden road, Maraton/Harm to children**

There is already a small snooker bar on our residential road, which causes great problems for residents as people who go to Maraton stand outside on the pavement smoking.

I have young children and frequently have to cross the road when the men are standing outside smoking as I do not want my children to have to walk through their clouds of smoke - nor should I have to. Having another establishment on the opposite side of the road is highly likely to mean that smokers outside Dogu / Drury will cause the same problem on that side, leaving no smoke-free pavement for me or my children to access my road when I am walking to work or the children go to or from their school. The Applicant states the number of smokers who will stand outside is 'TBC'. It is just not credible to claim that they'll police this in any effective manner -especially as there is a bus stop outside their premises so it would be very easy to claim those outside Drury were merely waiting for bus. The noise disturbance this will cause as well as air pollution is not suitable for a residential road.

### **4. Parking /Public Nuisance**

Maraton is frequented by men who drive taxis and therefore add to the existing grave problem of parking on Foulden road. A further bar is likely to further prevent residents being able to park near their homes.

### **5. Public safety**

As a result of insufficient parking to accommodate unusual numbers of taxis on our road (and cars parking for long periods of time with no valid resident permits), there are regular altercations on the road when drivers get stuck with nowhere to pass (an unusually high number of spaces being taken by temporary visitors to the road) and refuse to reverse their cars. I have witnessed a number of vile episodes of road rage over the last 6 years and my young children have also been subjected to witnessing aggressive, threatening behaviour when cars get stuck part way down the road, cars banking up behind them and then some drivers refuse to reverse. This is unpleasant for adults and is harmful behaviour for children to witness.

### **6. Crime and disorder**

I was at home the evening before Dogu (now Drury) was taken over when 4-6 gunshots were fired in to the shop which I understand was a targeted attack at the people running the establishment. Since refurbishment started to create Drury (which is not far from completing despite no change of use planning application) there has always been an intense smell of marijuana without fail coming out of the Dogu vents. Further, while I have not to my knowledge been a victim, I have heard of a number of occasions where neighbours

have used bank cards in Dogu (now Drury) and had them cloned, only to be alerted to such criminal behaviour by the local council. The fact that a number of residents have been afraid to voice their objections to these applications speaks volumes.

Please help the residents regain control and allow them a safe and pleasant place to live, by refusing this application.

Yours sincerely

██████████  
██████████ [Foulden Road](#)

.....  
.....

## Shan Uthayasangar

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**From:** [REDACTED]  
**Sent:** 20 July 2018 21:55  
**To:** Mike Smith; Licensing  
**Subject:** 158 Stoke Newington Road, N16 7UY 'Famous' also known as 'Drury Cafe Bistro'  
**Attachments:** 12.jpeg; 11.jpeg; 10.jpeg; 9.jpeg; 8.jpeg; 7.jpeg; 6.jpeg; 5.jpeg; 4.jpeg; 3.jpeg; 2.jpeg; 1.jpeg

To whom it may concern,

Please find attached 50+ signatures from residents of Foulden Road who oppose the licensing application for 158 Stoke Newington Road, N16 7UY.

We object to the potential for increased crime and disorder and the already untenable disturbances experienced on the street due to late night revellers leaving local establishments.

There are concerns around public safety with increase in crime due to drunken behaviour in this area, and issues raised again regarding under 16s and young children and families having to deal with loud crowds of people, drunk people defecating in front gardens and on the street, smashed glass and rubbish as well as people blocking the pavement smoking, entering and leaving the establishments which 158 flanks along Foulden Road and backs on to Foulden Terrace.

Please find attached the 12 page petition

**PETITION TO THE LICENSING & TRADING AUTHORITY 19.07.18**

**HACKNEY SERVICE CENTRE 1 HILLMAN STREET LONDON E8 1DY**

Re: Application under Section 17 Part 3 of the Licensing Act 2003 for a New Premises Licence for the premises known as Drury Cafe-Bistro, 158 Stoke Newington Road, London N16 7UY

Application made by Ms Hasret Gumus

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[REDACTED]	Foulden Rd	[REDACTED]
[REDACTED]	Foulden Rd	[REDACTED]
[REDACTED]	Foulden Rd	[REDACTED]
(5) [REDACTED]	Foulden Rd	[REDACTED]

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NAME ADDRESS SIGNATURE

[REDACTED] Stoke Newington Rd, N16 [REDACTED] [REDACTED]

[REDACTED] Foulden Rd, N16 [REDACTED] [REDACTED]

[REDACTED] " [REDACTED] [REDACTED]

[REDACTED] Foulden Road London N16 [REDACTED] [REDACTED]

[REDACTED] Foulden rd N16 [REDACTED] [REDACTED]

(5)

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no of signatures  
1  
2  
3  
4  
5  
6

NAME	ADDRESS	SIGNATURE
[REDACTED]	Foulden Rd	[REDACTED]
[REDACTED]	Foulden Rd	[REDACTED]
[REDACTED]	Foulden Rd	[REDACTED]
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[REDACTED]	Foulden Road	[REDACTED]
[REDACTED]	Foulden Road	[REDACTED]

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[REDACTED]	[REDACTED] Foulden Rd	[REDACTED]
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[REDACTED]	[REDACTED] Foulden Rd	[REDACTED]
[REDACTED]	[REDACTED] Foulden Rd	[REDACTED]

②

15



**PETITION TO THE LICENSING & TRADING AUTHORITY 19.07.18**

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NAME	ADDRESS	SIGNATURE
[REDACTED]	FOLDEN	[REDACTED]
[REDACTED]	TERRACE	[REDACTED]
[REDACTED]	FOLDEN.	[REDACTED]
[REDACTED]	FOLDEN ROAD	[REDACTED]
[REDACTED]	FOLDEN TERRACE	[REDACTED]

(5)

31 - LATER  
(23) AFTER 7pm + (62)

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Not  
No. 5.

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[REDACTED]	[REDACTED]	[REDACTED]
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NAME

ADDRESS

SIGNATURE

[REDACTED]	[REDACTED] Foulden	[REDACTED]
[REDACTED]	[REDACTED] Foulden	[REDACTED]
[REDACTED]	[REDACTED] Foulden Rd	[REDACTED]
[REDACTED]	[REDACTED] Foulden Road	[REDACTED]
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NAME	ADDRESS	
[REDACTED]	FOULDEN ROAD	[REDACTED]
[REDACTED]	FOULDEN RD	[REDACTED]
[REDACTED]	Foulden Rd	[REDACTED]
[REDACTED]	FOULDEN ROAD	[REDACTED]
[REDACTED]	FOULDEN RD	[REDACTED]

5

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We are local residents strongly objecting to the above application (the 'Application'). Many residents objected by petition and individual emails to the previous 'Premises Licence Application' for this property which was heard and refused on 12 June 2018. We note that the Application is almost identical to the previous one, the only apparent differences being that 'sporting events' are no longer included and the opening hours are marginally shorter. None of the concerns addressed by the Licensing Sub-Committee appear to have been addressed in this new, revised Application. As this Application is so similar and residents have already objected successfully (we refer to our previous petition, attached, with over 50 signatures), it is unfortunate that this almost identical Application was submitted when many residents are away and unable to sign a further petition. Also, unfortunately, residents now have to spend more of their time objecting to something which has been refused. We hope the previous signatures will be considered in addition to this petition.

Foulden Road has a history of being blighted for many years by anti-social behaviour, crime and noise from local licensed venues. This Application entails a change of use from a supermarket to a licensed bistro, which proposes serving alcohol 7 days a week from 11am to 11pm. This would further diminish our quality of life and the safety of all residents, young and old and would have a negative impact on our right to enjoy the road as a residential and safe place. Further, licensed late night venues already dominate this area. We note that no detail is provided in the Application about the use of the property and know that the (large) basement has been used for functions in the past which caused excessive noise pollution as well as anti-social behaviour which residents had to endure.

Granting a late licence to this venue to serve alcohol to the public will only worsen the on-going local problems for us: increasing noise and attracting anti-social behaviour. By way of examples: in the evenings, groups of people who are intoxicated can be rowdy and intimidating as they leave local venues, some urinating against walls and in front gardens, shouting in the road and slamming car doors into the early hours, the inevitable increase of ubers/cabs will also exacerbate existing road rage and congestion on our road. The safety of residents is at increased risk and an everyday daytime and late licence to serve alcohol to the public will directly and adversely impact on our daily lives and prevent us enjoying family life in our road.

NAME	ADDRESS	SIGNATURE
[REDACTED]	[REDACTED] FOULDEN RD	[REDACTED]
[REDACTED]	[REDACTED] FOULDEN ROAD	[REDACTED]
[REDACTED]	[REDACTED] FOULDEN RD	[REDACTED]
[REDACTED]	[REDACTED] FOULDEN ROAD	[REDACTED]
[REDACTED]	[REDACTED] FOULDEN ROAD	[REDACTED]

(5)

**PETITION TO THE LICENSING & TRADING AUTHORITY 19.07.18**

**HACKNEY SERVICE CENTRE 1 HILLMAN STREET LONDON E8 1DY**

Re: Application under Section 17 Part 3 of the Licensing Act 2003 for a New Premises Licence for the premises known as Drury Cafe-Bistro, 158 Stoke Newington Road, London N16 7UY

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NAME	ADDRESS	SIGNATURE
[REDACTED]	[REDACTED] FOULDEN RD	[REDACTED]
[REDACTED]	[REDACTED] FOULDEN RD	[REDACTED]
[REDACTED]	[REDACTED] FOULDEN RD	[REDACTED]
[REDACTED]	[REDACTED] Foulden Rd.	[REDACTED]
[REDACTED]	[REDACTED] FOULDEN RD	[REDACTED]

(5)

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	NAME	ADDRESS	SIGNATURE
1	[REDACTED]	[REDACTED] Foulden Rd	[REDACTED]
2	[REDACTED]	[REDACTED] Foulden Rd	[REDACTED]
3	[REDACTED]	[REDACTED] Foulden Rd	[REDACTED]

# APPENDIX D



	<b>Famous/Drury, 158 Stoke Newington Road, N16 7UY</b>		
Scale: 1:1250 at A4	Ref: 02 August 2018	Produced by: unspecified email:	please specify copyright statement
			





<b>REPORT OF GROUP DIRECTOR, NEIGHBOURHOODS AND HOUSING</b>		
<b>LICENSING SUB-COMMITTEE:</b> 23/08/2018	<b>Classification</b> DECISION	<b>Enclosure</b>
<b>Application for a Premises Licence</b>  Geffrye Museum, Kingsland Road, E2 8EA	<b>Ward(s) affected</b>  Haggerston	

## 1. SUMMARY

<b>Applicant(s)</b> The Geffrye Museum Trust	<b>In SPA</b> No
<b>Date of Application</b> 28/06/2018	<b>Period of Application</b> Permanent
<b>Proposed licensable activity</b> Films Supply of Alcohol (On and Off Premises)	
<b>Proposed hours of licensable activities</b>	
<b>Films</b>  <b>BOTH:</b>	<b>Standard Hours:</b> Mon 10:00-22:30 Tue 10:00-22:30 Wed 10:00-22:30 Thu 10:00-22:30 Fri 10:00-22:30 Sat 10:00-22:30 Sun 10:00-22:00
<b>Supply of Alcohol</b>  <b>INDOOR:</b>	<b>Standard Hours:</b> Mon 10:00-23:00 Tue 10:00-23:00 Wed 10:00-23:00 Thu 10:00-23:00 Fri 10:00-23:00 Sat 10:00-23:00 Sun 10:00-22:00
<b>The opening hours of the premises</b>	
<b>INDOOR</b>	<b>Standard Hours:</b> Mon 09:00-23:30 Tue 09:00-23:30 Wed 09:00-23:30 Thu 09:00-23:30 Fri 09:00-23:30 Sat 09:00-23:30 Sun 09:00-23:00

<b>Capacity:</b> Not known	
<b>Policies Applicable</b>	LP3 (Operating Schedule), LP4 (Crime and Disorder), LP5 (Public Nuisance), LP6 (Protection of Children from Harm), LP8 (Public Safety)
<b>List of Appendices</b>	A – Application for a premises licence and supporting documents B – Representations from responsible authorities C – Representations from other persons D – Current Time Limited Licence E – Location map
<b>Relevant Representations</b>	<ul style="list-style-type: none"> <li>• Police</li> <li>• Other Persons</li> </ul>

## 2. APPLICATION

- 2.1 **The Geffrye Museum Trust** has made an application for a premises licence under the Licensing Act 2003:
- To authorise the supply alcohol for consumption on and off the premises
  - Regulated entertainment
- 2.2 The application is attached as Appendix A. The applicant has proposed measures that could be converted to conditions (see paragraph 8.1 below).

## 3. CURRENT STATUS / HISTORY

- 3.1 The premises currently have a time limited premises licence granted by Licensing Sub-Committee in August 2017. The licence expires on 23<sup>rd</sup> August 2018. (See Appendix D)
- 3.2 Temporary Event Notices have been given for the venue over the past 12 months as follows:

<u>Date</u>	<u>Times</u>
26/05/2018	10:30 to 21:00
27/05/2018	10:30 to 21:00
28/05/2018	10:30 to 17:30

## 4. REPRESENTATIONS: RESPONSIBLE AUTHORITIES

<b>From</b>	<b>Details</b>
Environmental Health Authority (Environmental Protection)	No representation received
Environmental Health Authority (Environmental Enforcement)	No representation received
Environmental Health Authority (Health & Safety)	Have confirmed no representation on this application
Weights and Measures (Trading Standards)	No representation received
Planning Authority	Have confirmed no representation on this application

Area Child Protection Officer	Have confirmed no representation on this application
Fire Authority	Have confirmed no representation on this application
Police (Appendix B)	Representation received on the grounds of The Prevention of Crime and Disorder, Prevention of Public Nuisance
Licensing Authority	Have confirmed no representation on this application
Health Authority	Have confirmed no representation on this application

## 5. REPRESENTATIONS: OTHER PERSONS

From	Details
1 representation received from and on behalf of local residents. (Appendix C)	Representation received on the grounds of The , Prevention of Public Nuisance,.

## 6. GUIDANCE CONSIDERATIONS

- 6.1 The Licensing Authority is required to have regard to any guidance issued by the Secretary of State under the Licensing Act 2003.

## 7. POLICY CONSIDERATIONS

- 7.1 Licensing Sub-Committee is required to have regard to the London Borough of Hackney's Statement of Licensing Policy ("the Policy") adopted by the Licensing Authority.
- 7.2 The Policy applies to applications where relevant representations have been made. With regard to this application, policies, LP3 (Operating Schedule), LP4 (Crime and Disorder), LP5 (Public Nuisance), LP6 (Protection of Children from Harm) and LP8 (Public Safety) are relevant.

## 8. OFFICER OBSERVATIONS

- 8.1 If the Sub-Committee is minded to approve the application, the following conditions should be applied the licence:

### Supply of Alcohol (On/Both)

1. No supply of alcohol may be made under the premises licence:
  - (a) At a time when there is no designated premises supervisor in respect of the premises licence.
  - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

5.5.1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sales or supply of alcohol.

5.2 The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

5.3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-

(a) a holographic mark or

(b) an ultraviolet feature

6. The responsible person must ensure that:

a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

• beer or cider: 1/2 pint;

• gin, rum, vodka or whisky: 25ml or 35ml; and

- still wine in a glass: 125ml; and
- b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

### Minimum Drinks Pricing

7. 7.1 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

7.2 For the purposes of the condition set out in paragraph 7.1 above -

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula -  $P = D + (D \times V)$   
Where -

(i) P is the permitted price,

(ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

7.3 Where the permitted price given by Paragraph 7.2(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

7.4 (1) Sub-paragraph 7.4(2) below applies where the permitted price given by Paragraph 7.2(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **Exhibition Of Films**

8. Admission of children (under 18) to the exhibition of any film must be restricted in accordance with: -

(a) Recommendations made by the film classification body where the film classification body is specified in the licence, or

(b) Recommendations made by the licensing authority where the film classification body is not specified in the licence, or the relevant licensing authority has not notified the holder of the licence that this subsection applies to the film in question.

"film classification body" means person('s) designated under s4 of the Video Recordings Act 1984(c.39).

### **Door Supervision**

9. Each individual who is to carry out a security activity at the premises must be licensed by the Security Industry Authority.

### **Conditions derived from operating schedule**

10. Alcohol to be consumed off the premises only applies to sales made in the museum shop, and must be taken from the premises in closed containers.

11. Any outdoor cinema will have sound played via wireless headphones

### **Conditions derived from Responsible Authority representations**

12. The premises shall maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All public areas, entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.

13. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show Police or an authorised officer of Hackney Borough Council recent data or footage with the absolute minimum of delay when requested.

14. An incident log shall be kept at the premises, and made available immediately to an authorised officer of the Hackney Borough Council or the Police, which will record the following:

- a. all crimes reported to the venue
- b. any complaints received
- c. any incidents of disorder
- d. any faults in the CCTV system
- e. any refusal of the sale of alcohol
- f. any visit by a relevant authority or emergency service.

15. All instances of crime or disorder to be reported by the designated premises supervisor or responsible member of staff to an agreed police contact point, as agreed with the Police.

16. Where the sale or supply of alcohol is taking place employees of the premises must request sight of evidence of the age of any person appearing to be under 25 years of age (Challenge 25). Such evidence may include a driving licence or passport.

17. There shall be prominent signage requesting customers to leave the premises quietly and respect local residents.

18. All staff will be given refresher training every twelve months on the legislation relating to the sales of alcohol to underage persons and drunken persons. Written records of this training shall be kept on the premises and produced to police or other authorised officer upon request.

19. The premises shall adhere to Hackney Police Weapons and Drugs Policies and any updates thereof.

20. There shall be no glass, drinks or open containers taken outside of the premises at any time.

21. All off sales shall be in sealed containers and shall not be consumed anywhere on the premises.

22. The front of the premises shall be kept clean and swept at the close of business each day.

23. After 2100hrs there shall be a maximum of 4 smokers outside the front of the premises. This shall be monitored by staff.

24. Male and female SIA registered door supervisors shall be employed at the premises on an operational risk assessment basis. All door supervisors shall enter their full details in the premises daily register at the commencement of their work. They shall record their full name, home address and contact telephone number, their SIA registration number and the times they commence and conclude working. If the door supervisor is provided by an agency, the name, registered business address and contact telephone number will also be recorded. This register will be made available to police or other authorised officer upon request.

## **9. REASONS FOR OFFICER OBSERVATIONS**

9.1 Conditions 10 to 11 above are derived from the applicant's operating schedule. Conditions 12 to 24 have been proposed by the police.

## **10. LEGAL COMMENTS**

10.1 The Council has a duty as a Licensing Authority under the Licensing Act 2003 to carry out its functions with a view to promoting the following 4 licensing objectives;

- The Prevention of Crime and Disorder
- Public Safety
- Prevention of Public Nuisance
- The Protection of Children from Harm

10.2 It should be noted that each of the licensing objectives have equal importance and are the only grounds upon which a relevant representation can be made and for which an application can be refused or terms and conditions attached to a licence.

## 11. HUMAN RIGHTS ACT 1998 IMPLICATIONS

11.1 There are implications to;

- **Article 6** – Right to a fair hearing
- **Article 14** – Not to discriminate
- Balancing: **Article 1**- Peaceful enjoyment of their possession (i.e. a licence is defined as being a possession) with **Article 8** – Right of Privacy (i.e. respect private & family life) to achieve a proportionate decision having regard to the protection of an individuals rights against the interests of the community at large.

## 12. MEMBERS DECISION MAKING

- A. **Option 1**  
That the application be refused
- B. **Option 2**  
That the application be approved, together with any conditions or restrictions which Members consider necessary for the promotion of the Licensing objectives.

## 13. CONCLUSION

13.1 That Members decide on the application under the Licensing Act 2003.

<b>Group Director, Neighbourhoods and Housing</b>	Kim Wright
<b>Lead Officer (holder of original copy):</b>	Mike Smith Principal Licensing Officer Licensing Service 1 Hillman Street E8 1DY Telephone: 020 8356 4973

## LIST OF BACKGROUND PAPERS RELATING TO THIS REPORT

The following document(s) has been relied upon in the preparation of the report.

<b>Description of document</b>	<b>Location</b>
<b>Office File:</b> Geffrye Museum, Kingsland Road, E2 8EA	Licensing Service 1 Hillman Street London E8 1DY

### Printed matter

Licensing Act 2003  
LBH Statement of Licensing Policy



# APPENDIX A

Hackney LA01	<b>Application for a premises licence to be granted under the Licensing Act 2003</b>
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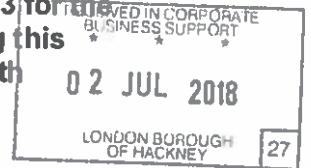
**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

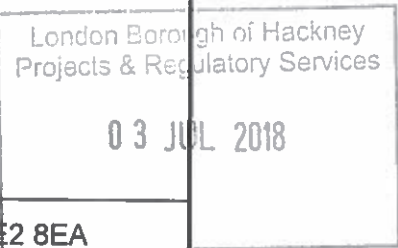
I/We Mr The Geffrye Museum Ltd  
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003



**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description  GEFFRYE MUSEUM KINGSLAND ROAD HACKNEY LONDON			
Post town	LONDON	Postcode	E2 8EA



Telephone number at premises (if any)	
Non-domestic rateable value of premises	£150000

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as appropriate Please tick

a)	an individual or individuals *	<input type="checkbox"/>	please complete section (A)
b)	a person other than an individual *		
i.	as a limited company/limited liability partnership	<input checked="" type="checkbox"/>	please complete section (B)

	ii.	as a partnership (other than limited liability)	<input type="checkbox"/>	please complete section (B)
	iii.	as an unincorporated association or	<input type="checkbox"/>	please complete section (B)
	iv.	other (for example a statutory corporation)	<input type="checkbox"/>	please complete section (B)
c)		a recognised club	<input type="checkbox"/>	please complete section (B)
d)		a charity	<input type="checkbox"/>	please complete section (B)
e)		the proprietor of an educational establishment	<input type="checkbox"/>	please complete section (B)
f)		a health service body	<input type="checkbox"/>	please complete section (B)
g)		a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales	<input type="checkbox"/>	please complete section (B)
ga)		a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England	<input type="checkbox"/>	please complete section (B)
h)		the chief officer of police of a police force in England and Wales	<input type="checkbox"/>	please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

- I am making the application pursuant to a
  - statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

<b>Title</b> Mr			
<b>Surname</b>		<b>First names</b>	
I am 18 years old or over      ..			
<b>Date of birth</b>			
<b>Nationality</b>			
Current residential address if different from premises address		UK-England	
Post town		Postcode	
<b>Daytime contact telephone number</b>			
<b>E-mail address (optional)</b>			

**SECOND INDIVIDUAL APPLICANT (if applicable)**

<b>Title</b> Mr			
<b>Surname</b>		<b>First names</b>	
I am 18 years old or over		..	Please tick yes
<b>Date of birth</b>			
<b>Nationality</b>			

Current postal address if different from premises address		UK-England	
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name The Geffrye Museum Ltd
Address KINGSLAND ROAD HACKNEY LONDON  E2 8EA UK-England
Registered number (where applicable) 803052
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited company and charity
Telephone number (if any) [REDACTED]
E-mail address (optional) [REDACTED]

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD MM YYYY  
24-08-2018

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD MM YYYY

Please give a general description of the premises (please read guidance note 1) Museum of the Home in Hoxton, located on a main artery road from the city into NE areas of London. Area is mixed commercial/residential with a busy dining/shopping street adjacent, overground rail line rear, offices to the south of the property and some residential area comprising mainly of flats.

Detached property with loading bay at rear and front and rear gardens, building with mixed heritage due to various building projects that have extended the original Grade I listed building. Building comprises galleries, learning and event spaces for general public and private events, and a shop, as well as offices for museum staff.

A cafe/restaurant will open on site in 2020 (following construction project, but will apply for separate licence.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

	Provision of regulated entertainment (please read guidance note 2)	Please tick any that apply
a)	plays (if ticking yes, fill in box A)	<input type="checkbox"/>
b)	films (if ticking yes, fill in box B)	<input checked="" type="checkbox"/>
c)	indoor sporting events (optional, fill in box C)	..
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	..
e)	live music (optional, fill in box E)	..
f)	recorded music (if ticking yes, fill in box F)	..
g)	performances of dance (optional, fill in box G)	..
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	..
	<b>Provision of late night refreshment</b> (if ticking yes, fill in box L)	..
	<b>Supply of alcohol</b> (if ticking yes, fill in box J)	<input checked="" type="checkbox"/>

**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	<input checked="" type="checkbox"/>
Mon	10:00	22:30	<b>Please give further details here</b> (please read guidance note 4) Any outdoor cinema will have sound played via wireless headphones to reduce sound from the road for cinema-goers and eliminate noise from the film travelling to neighbours.		
Tue	10:00	22:30			
Wed	10:00	22:30	<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)		
Thur	10:00	22:30			
Fri	10:00	22:30	<b>Non-standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	10:00	22:30			
Sun	10:00	22:00			

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	
				Off the premises	
				Both	<input checked="" type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5) Alcohol to be consumed off the premises only applies to sales made in the museum shop, and must be taken from the premises in closed containers.		
Mon	10:00	23:00			
Tue	10:00	23:00			
Wed	10:00	23:00			
Thur	10:00	23:00			
Fri	10:00	23:00			
Sat	10:00	23:00			
Sun	10:00	22:00			
			<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):**

<b>Name</b> Miss Tanith Lindon	
<b>Date of birth</b> [REDACTED]	
<b>Address</b> [REDACTED] [REDACTED]	
UK-England	
<b>Postcode</b>	[REDACTED]
<b>Personal licence number (if known)</b> 841898	
<b>Issuing licensing authority (if known)</b> [REDACTED]	

**K**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).**  
 None

**L**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations (please read guidance note 5)</b>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	
Mon	09:00	23:30	
Tue	09:00	23:30	
Wed	09:00	23:30	
Thur	09:00	23:30	
Fri	09:00	23:30	
Sat	09:00	23:30	
Sun	09:00	23:00	
<b>Non-standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)</b>			



**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

-Well trained staff are key to the responsible approach by the museum towards sale of alcohol and provision of entertainment. A member of staff from the Geffrye Museum will either be present or contactable during any licensable event held at the premises.

-The Designated Premises Supervisor is trained to BIIAB Level 2 and holds a personal license.

-All sales of alcohol will be supervised by a staff member who holds a Personal License.

-All staff will be advised of licensing law in writing before they are allowed to serve alcohol.

-Training will be provided on premises specific policies relevant to the operation of the site.

A record will be kept of the dates and names of persons trained which can be made available for inspection by the police or licensing authority at any time.

**b) The prevention of crime and disorder**

- An extensive monitored alarm system is in place across the site to protect it when closed or empty. All staff and private areas are behind magnetic lock coded doors which prevent access by general public while the premises are open.

- CCTV is installed inside and outside the premises. The cameras cover all areas accessible by the public. The date and time settings are captured on the CCTV footage. Recordings are kept in real time on a hard drive and footage is available to download for other agencies such as the police. Recordings are kept on file for at least 28 days. Staff members are trained in the operation of the CCTV system, a trained staff member is on duty whenever the premises are open.

- External lighting creates a means of crime deterrence. Extensive external lighting across the site is operated on a timer and as such is always on in hours of darkness. Additional motion-activated floor lights are fitted at high levels in less accessible parts of the grounds.

- Stewards are employed as door staff to supervise admissions and customers inside the venue.

Door staff are easily identifiable in museum uniform. Additional security is engaged from accredited agencies for outdoor events, or any event that has an additional requirement, following risk assessment. All staff sign in to a register with a log of dates and times worked.

- The museum has a detailed security policy, security incident report forms, evacuation plan and emergency response plan. All these policies are available for inspection at any time by the police or licensing authority.

-All staff are briefed on the schedule and any security issues in advance of the commencement of any licensable event.

-Any event specific door admission policies including age restrictions, expected dress standards or screening of bags will be publicised on ticketing website information pages, through direct email contact with ticketholders and also clearly displayed at the entrance to the premises.

-Any ejecting or refusal of entry due to admission standards or inappropriate behaviour will be logged in a premises log book.

-Capacity will be monitored and controlled to ensure the event does not exceed the limit. If capacity is reached, a 1 in 1 out policy will be implemented.

- Events will be deliberately capped below the maximum capacity of the premises to afford a comfort factor to patrons and avoid conflict, aggression or violence.
- No glassware drinking vessels may be taken off the premises.
- A zero tolerance policy is in effect across the premises with relation to drugs and carrying of a weapon. Any events where a search policy is in effect will be widely publicised as such with a clear "no search, no entry" message. Should any visitors be suspected of being in possession of drugs or weapons, the police will be called immediately.
- Private events will include secure, manned cloakroom facilities. A lost and found policy is in place in relation to lost/found items at the premises. Passports or ID found are handed in to the local police station. Alcohol for sale by retail in the shop (off-license sales) will be carefully positioned to reduce theft. The items will be away from the doors in a well supervised and well lit area which is clearly captured on CCTV.
- Any drinks promotions at the premises will adhere to industry codes such as those recommended by the British Beer and Pub Association (BBPA) and The Portman Group. This is in addition to adherence with the mandatory licensing condition regarding irresponsible promotions.
- Staff training on the effects of alcohol and how to spot early signs of customers becoming drunk will be provided to give them the knowledge and confidence to deal with drunken patrons.
- Staff will be made be aware of their responsibilities under the Licensing Act 2003 and be able to recognise appropriate 'cut off' points for serving drunken customers, so as to reduce the likelihood of aggressive behaviour. When staff are collecting glasses, they can interact with customers and assess the levels of drunkenness. Any concerns will be reported back to a manager.
- A record will be kept of the date and name of persons trained. Records can be made available for inspection by the police or licensing authority.
- Drink-aware posters may be displayed in the premises to remind customers of the unit content in alcoholic drinks and the safe alcohol consumption limits.

### **c) Public safety**

A full risk assessment taking into account public safety has been carried out at the premises to identify potential hazards posed to staff or customers and sets out precautions to manage the hazards, while event-specific risk assessments are written on a regular basis and required from any hirer running a public event. All copies of risk assessments can be found at the premises and made available for inspection.

- First aid boxes are available at the premises and maintained with sufficient in date stock.

All our First Aiders are fully qualified (First Aid at Work). We also have one person trained in Paediatric First Aid.

- A first aid room or quiet room can be made available to anyone requiring medical attention.

Temperature levels and humidity in the premises is controlled for the comfort and safety of customers.

- Capacity is set not only for the premises overall but also for individual rooms within the premises. Capacity was determined by a risk assessment in consultation with the fire safety authority. A policy to manage capacity is adopted to prevent overcrowding and localized overcrowding, and the premises uses manual clocking systems to monitor the total number of guests to the premise. During licensable events, a hand held clicker is used to monitor capacity and a 1 in, 1 out policy is in place once capacity is reached. Licensable activities are

deliberately capped below capacity to afford a comfort factor to patrons.

- Glass collection is constant with staff collecting glasses and preventing glassware from being taken off the premises. Glassware is not be allowed to accumulate or cause obstruction.

Perimeter checks are made outside the premises for any glasses or bottles at regular intervals.

All staff are made aware of the glass collection policy and their responsibility for the task.

- Spillages and broken glass are cleaned up immediately to prevent floors from becoming slippery and unsafe. Bottle bins are secure at all times and away from public areas.

- A written policy to deal with all types of accidents & emergency incidents is in place at the premises. The policy is based on risk assessments and includes matters such as emergency management, contingency planning and evacuation procedures in the event of fire, bomb threats or suspect packages and when to contact emergency services.

- Evacuation responsibilities and roles are clearly communicated to staff, routes and exits are well defined and evacuation plans exercised regularly.

- A copy of the fire risk assessment is kept at the premises and can be made available for inspection by the fire authority and licensing authority.

- A fire detection system is in place at the premises and is fully functional at all times. The system is tested regularly with records kept which can be made available for inspection.

Means of escape in case of any emergency is clearly visible, unobstructed and well maintained including areas outside exits leading to a place of ultimate safety such as the street.

- Checks are carried out before opening each day to ensure that exits are unlocked and unobstructed.

- Fire equipment is checked and maintained regularly with a record kept of the date and findings of the checks.

- Staff training in fire safety and the premises safety policy is provided for all staff to give them the knowledge and confidence to deal with emergency situations, including location of equipment, utilities, services and layout of premises. Training includes how to use fire extinguishers.

- Records are kept of the dates and names of persons trained and can be made available for inspection. An accident book is kept in order to record all accidents or incidents and can be made available for inspection.

- A zero tolerance policy to the use of drugs in the premises has been adopted, refusing entry to anyone who appears to be showing signs of drug use and contacting the emergency services in appropriate circumstances. In such cases, an entry is made in an incident log book.

A duty of care policy regarding persons suffering adversely from the effects of drugs is in place at the premises. The policy includes drug awareness training for all staff so that they can recognise the effects of controlled drugs and provide medical attention where necessary.

All staff are briefed on the policy. A record is kept of the date and name of person trained.

If a customer suspects that their drink has been spiked, we will report it to the police immediately. A process for this is clearly set out in our duty of care policy.

- Staff are made aware of their responsibilities regarding smoke-free legislation and for monitoring compliance.

- We discourage drink driving by promoting schemes such as Designated Driver, with notices clearly displayed throughout the premises. Display information to customers with regards to safe options for travelling home such as Cabwise.

Information includes contact details for licensed taxi cabs or licensed private hire vehicles, the location of taxi ranks and public transport facilities including night bus options. Provide a safe taxi waiting area for customers inside the premises.

- All licensable events have a 'chill out' period of 30 minutes at the end of an evening when lights are on, music is stopped and the attendees are given time to slowly disperse.

#### **d) The prevention of public nuisance**

The museum keeps regular contact with our closest neighbours, sending programme update mailings and hosting open evenings to offer the opportunity for neighbours to air any concerns with the museum team in person.

- A noise management policy is in place that sets out sound attenuation measures to prevent or control noise breakout from the premises. The policy is based on the findings of an acoustic consultant's assessment. All event staff are trained on the content of the policy to ensure a commitment to good noise management. Any entertainment providers or event hirers will be made aware of the policy in advance of any licensable activity.
- Sound played during any outdoor cinema screening will only be broadcast through wireless headphones.
- Noise monitoring is actively carried out on a regular basis and in particular when a new form of entertainment is introduced at the premises, when alterations are made to the premises or when a complaint is made directly to the venue. A log book will be kept of any noise monitoring carried out, the findings and any remedial action taken. The log will indicate whether it was routine noise monitoring or the result of a complaint. The log book can be made available for inspection by the licensing authority or environmental health responsible authority.
- A contact telephone number and email address is available to local residents which they can use to report noise disturbances to a responsible person at the venue as and when they occur. The phone line is available at all times including when the licence will be in use.
- Neighbours will be regularly updated with plans for outdoor and /or late running events, with contact details of the responsible staff member shared in case of issue.
- Sufficient staff will be available at the end of an evening to manage a controlled shut down of the premises and maintain good order as customers leave.
- We can display prominent notices close to the exit doors, requesting patrons to leave the premises quickly and quietly.
- Provide an internal taxi waiting area for customers to prevent noise disturbance to neighbours.
- Staff will regularly monitor and manage external areas to ensure that customers are not causing a disturbance to local residents.

The gates, bushes and railings provide a physical barrier to mark the boundary of the external areas of the premises where customers are allowed. We do not permit customers to congregate on and block the public highway to passers by.

Staff and performers who depart late at night or in the early hours on the morning when the business has ceased trading, should conduct themselves in such a manner as to avoid causing disturbance to nearby residents. This includes the loading and unloading of equipment.

- Commercial deliveries, collections and storage/disposal of waste, including refuse collections and storage/disposal of waste and recyclables in external areas

is restricted.

- Regular patrols of the areas outside the premises will be undertaken by staff to clear any litter attributable to the premises.
- Floor mounted cigarette bins are available in designated smoking areas for customers.

**e) The protection of children from harm**

A documented policy setting out measures to protect children from harm is in place at the premises. The policy considers all activities associated with the premises including the sale of alcohol and the provision of regulated entertainment and when children should be allowed on or restricted from the premises.

All staff including door staff and bar staff are trained on the policy.

Restrict access to children depending on the nature of the business and/or circumstances.

The admission of children can be restricted up until a specified time in the evening.

The admittance of children can only be permitted if they are accompanied by an adult.

- Operate a strict 'No ID - No Sale' policy. A 'Challenge 25' scheme gives staff additional support and encouragement to ask for ID from any person appearing to be under 25 years of age to prove that they are over 18. Only accept photographic driving licences, passports or PASS (Proof of Age Standards Scheme) cards approved as means of ID. If other forms of ID such as EU National ID cards, these must bear a photograph, date of birth and holographic mark.

Prominently advertise the scheme in the premises so that customers are aware.

Display posters at the premises stating that it is an offence to purchase alcohol on behalf of an underage person (proxy sales).

Adverts or promotions for alcohol should not appeal to young persons.

Keep a refusals book on the premises and ensure it is completed whenever a sale is refused to a person who cannot prove they are over the age of 18. The book will contain the date and time of the incident, a description of the customer, the name of the staff member who refused the sale, and the reason the sale was refused.

The book can be made available to Police and authorised Council officers on request. The book will be reviewed on a regular basis to see if any patterns emerge. Staff training in the age related sections of the Licensing Act 2003 will be provided to all door, bar and till staff. This includes the ability to competently check customers' identification where necessary. A record will be kept of the date and name of person trained.

- Staff are trained to check ages for film screenings at point of sale and prior to entry to any screening room to ensure that admission of children to films is in accordance with the recommendations of the British Board of Film Classifications (BBFC).

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.

- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15). ..

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures (please read guidance note 11)**

**Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li> </ul>
--------------------	--

Signature	Tanith Lindon
Date	28/6/2018
Capacity	Applicant



**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.**

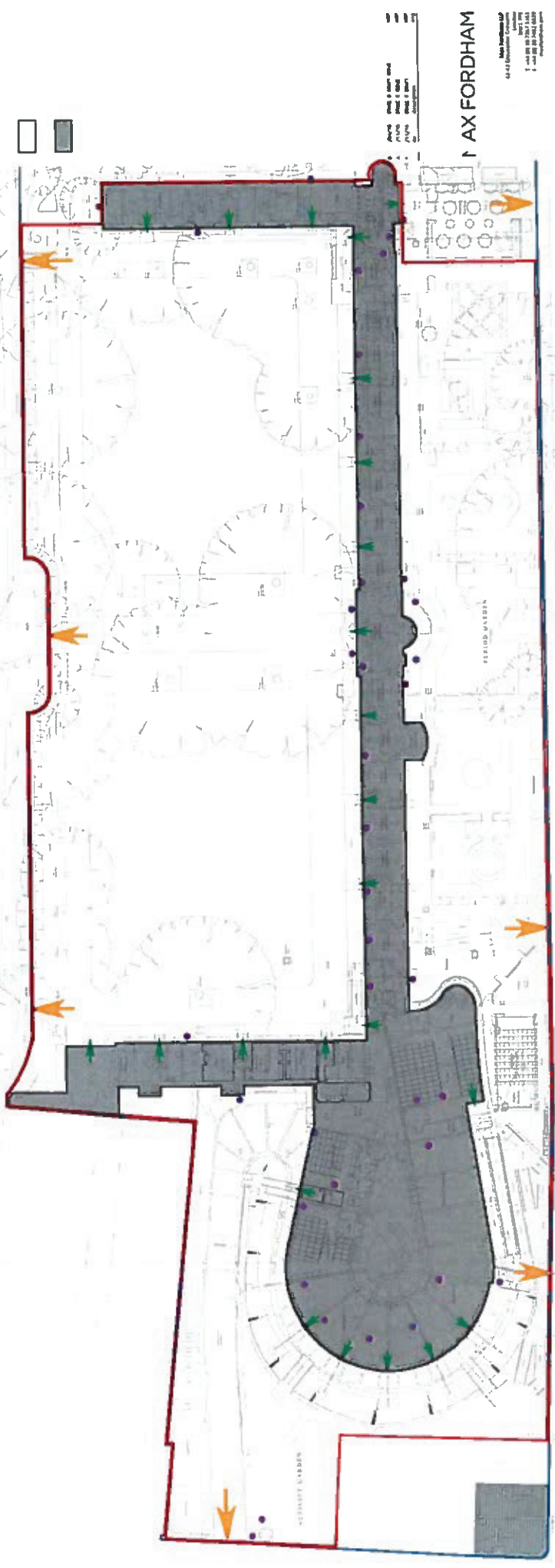
Signature	
Date	28/6/2018
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) Premises Address          UK-England			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

#### Notes for Guidance

- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the

-  Site boundary
-  Proposed accessible area
-  Sign Exit
-  Building Exit
-  CCTV location



AX FORDHAM

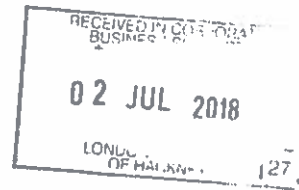
100, Southdown Road  
 14-15, The Quadrant  
 100, Southdown Road  
 14-15, The Quadrant  
 100, Southdown Road  
 14-15, The Quadrant

WRIGHT & WRIGHT  
 ARCHITECTS  
 GEFFREY MUSEUM  
 NOV '15  
 EXISTING SITE SERVICES  
 LAYOUT  
 4802 AI-1010 / B





The Licensing Authority  
Licensing Service  
2 Hillman Street  
London E8 1FB



28 June 2018

**PREMISES LICENCE APPLICATION FOR THE GEFFRYE MUSEUM**  
Ref: CAS-1543219-Z1Y0Z5

Please find enclosed a hard copy of the submitted premises license application for the Geffrye Museum at 136 Kingsland Road, E2 8EA.

The Geffrye Museum is part-way through a major project entitled *Unlocking the Geffrye*, comprising a multi-million pound capital redevelopment designed to help secure our future financial stability, and enhance the museum's position as a major cultural attraction in Hackney.

The redevelopment project has been supported by the National Lottery Fund, Arts Council England and the DCMS, as well as numerous private donors. A key part of the strategy for the Geffrye's future is the ability for the museum to generate a large proportion of its own income. Much of this will be made through public programming and community engagement, along with private events within the venue.

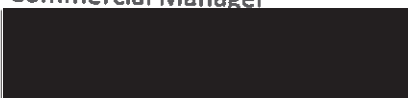
Please see the enclosed support documents for an overview of the type of licensable activities we are currently running, and planning for the future. Do get in touch if you would like a digital copy of the application documents.

We would welcome the opportunity to show you round the museum and explain our plans in more detail. If you would like to come and meet during the 28-day application period to discuss the plans and any other queries or concerns you may have arising from the licence application documents, please get in touch using the details below.

Yours sincerely,



Tanith Lindon  
Commercial Manager





## Introduction

The Geffrye Museum of the Home welcomes over 120,000 people to its Grade I listed buildings and beautiful gardens in Hoxton each year. Our visitors explore and enjoy the period rooms, gardens, café, shop and an inspiring programme of special events, exhibitions and activities for all ages. The museum makes a vital contribution to the vibrant, cultural landscape of Hackney and East London.

The main museum and period gardens are currently closed until early 2020 for our capital redevelopment project – *Unlocking the Geffrye* - but we are continuing to run a programme of events and activities in the front gardens for a broad range of visitors.

We want to open up the Geffrye for all our visitors and the local community by developing our existing buildings, creating new spaces and safeguarding the museum for future generations. *Unlocking the Geffrye* will enhance everyone's experience with improved access, new galleries and more of our collections on display. We have already raised £17m from the National Lottery, the DMCS, trusts and foundations and individuals to deliver this ambitious £18m project.

Alongside the capital project, developing the financial sustainability of the museum through fundraising and commercial activities is vital to the Geffrye's long-term future. To support this, we want to engage diverse audiences through a mixed programme of arts, cultural activity and events, alongside a varied food and drink offer on-site. We need flexibility to offer variety and choice to our visitors – and in doing so surprise our existing audiences and encourage previously unfamiliar audiences to experience the Geffrye and all it has to offer.

<http://londonist.com/2013/03/top-10-things-to-do-in-the-borough-of-hackney>

<https://digitalcityblog.wordpress.com/2012/08/02/ten-great-things-about-hackney/>



## Unlocking the Geffrye

### Why does the Geffrye need to develop?

We want to open up our buildings, gardens, collections and archives for all our visitors to enjoy. The museum is at capacity – which is great news – but at busy times it means the building is often congested and overcrowded, so we need to develop the museum to improve existing spaces and create new ones. Over 120,000 visit the museum every year and numbers are rising, so developing the museum is crucial to offering our visitors the best possible experience. By developing our existing buildings and creating new spaces and ways to access the museum, visitors will be able see more of our collections, get more involved with activities and events and move around the museum and gardens more easily.

### What will be in the development?

Currently only 30% of the museum's buildings are accessible to the public; the proposed development will increase this to 70%. The main focus of the development is the museum's 18<sup>th</sup> century, Grade I listed almshouses which we plan to open up and make much better use of.

### Period of closure

The museum's main building and period gardens closed to the public on 8 January 2018, and will remain so for at least 2 months. While these vital works are carried out we intend to utilise alternative indoor and outdoor spaces of the museum to deliver a vibrant and diverse schedule of activities, continuing to build on our successful and well attended public programme. With a mix of exhibitions/installations, performance, food & drink, family fun days, gardening events, educational activities, school visits and more, it is essential that the museum is able to continue to operate both in terms of community engagement and sustainability.

## Programming

A commercial programme was piloted in 2015 as part of an Arts Council funded initiative to improve the museum's financial resilience. This funding came to an end last year and now the programme self-funds, creating much needed additional income during the museum's closure.

In the 6 months since the main building closed, the programme of public events has attracted over 9,000 visitors, continuing our audience development and generating vital revenue through ticket sales and secondary spend, as well as maintaining a public presence within the local community.

To continue to build and extend this successful events programme it is essential that the museum has the flexibility to utilise all its spaces in new and surprising ways to ensure repeat visits and attract new audiences.

Some examples of current programming include:

### Urban Lush – May 2018



A free garden-themed community event as part of the Chelsea Fringe festival, this fete-style open day attracted a broad demographic, from babies to pensioners. We offered market-style stalls, workshops, food and activities including a local cycle ride and vegetable carving competition. We worked in partnership with a variety of artists, businesses and charities to create a very popular, locally-rooted fun day.

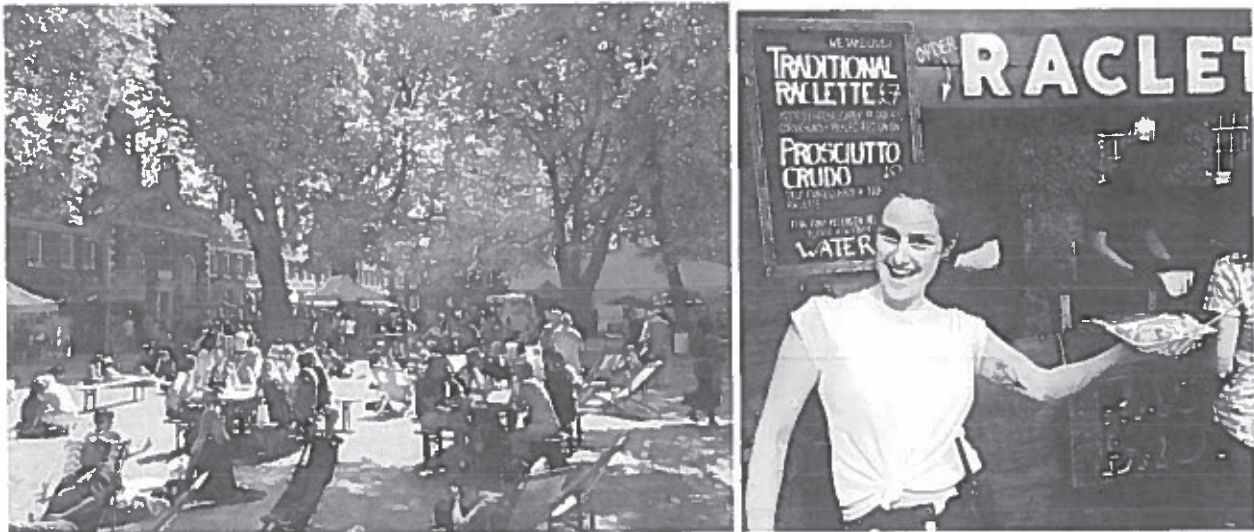
The success of this event has led us to commit to planning several more within the calendar year, focusing around seasonal events.

Capacity: 500

Event type frequency: 2-3 times per year



### The London Cheese Project – May 2018



This 3-day festival of cheese returned in May 2018 after a hugely successful first event in October 2017. Featuring over 30 independent cheese makers, mongers and street food stalls, this event was very well attended, with an accessibly low ticket price and community giveaways.

Capacity: 3600 per day

Event type frequency: 3-4 times per year

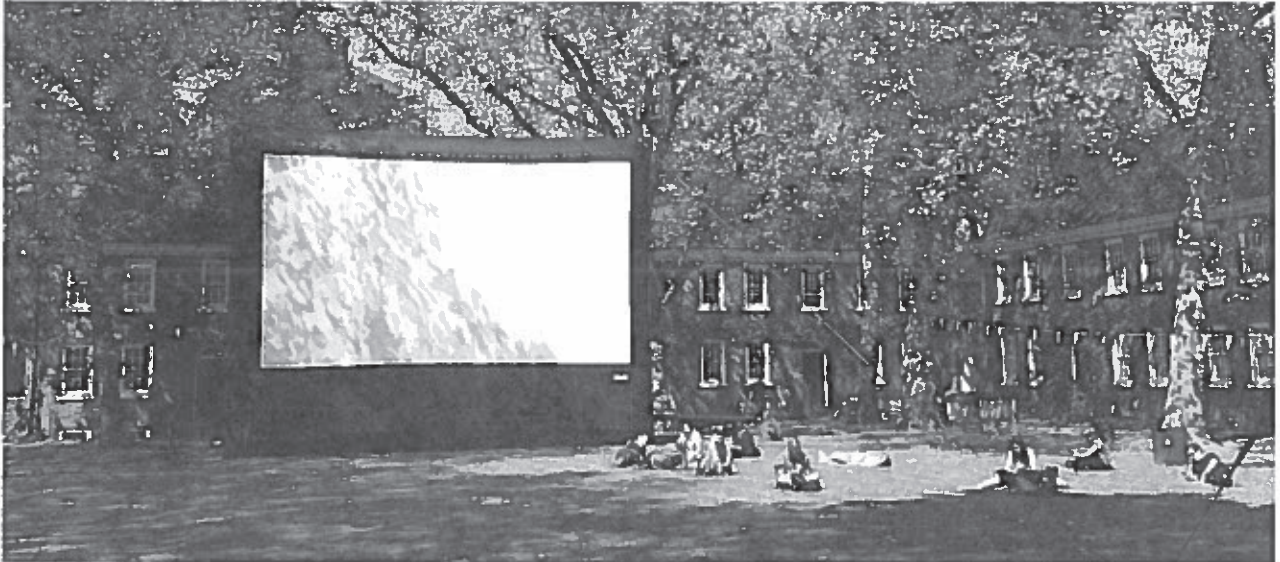
### Beautiful Allotment – July & August 2018



The Geffrye museum has partnered with innovative events company Bourne & Hollingsworth to create an immersive garden experience this summer, with a truly organic outdoor pop-up bar and restaurant. Taking creative inspiration from an English allotment and making a beautiful space for eating, drinking and relaxing in the middle of Hackney. There will be greenhouses and potting sheds, raised plant beds and BBQ areas, serving fresh, seasonal and sustainable food and drink using ingredients grown on the grounds. Entry is free, and B&H will host special children's activities during the daytimes in August.

Capacity: Up to 400 per evening  
Event frequency: 4 evenings a week, plus weekend daytimes

### Luna Cinema – September 2018



As specialists in outdoor cinema in heritage venues, Luna are an excellent fit for the Geffrye Museum, and come to us for two dates in the autumn. The screenings will be hosted on the front lawns on a full size inflatable screen, supported by an outdoor food and drink offer, with sound played through wireless headphones to ensure perfect quality for guests and no disruption to local residents.

Capacity: 500 per event  
Event frequency: two dates, in future we could programme a longer season

### Art installations and outdoor theatre - Summer Months



Many artists have brought their unique and inventive work to unusual spaces at the Geffrye Museum. This spring, we hosted local artist Meital Tzabari's organic installation of figures created from fallen leaves from the Geffrye's own iconic London plane trees. In the autumn we will welcome The Handlebards performing two Shakespeare plays on bicycles.

Capacity: 160 per performance

Event type dates: Summer months for short runs and single dates

### **Craft workshops & private dining – autumn / winter**



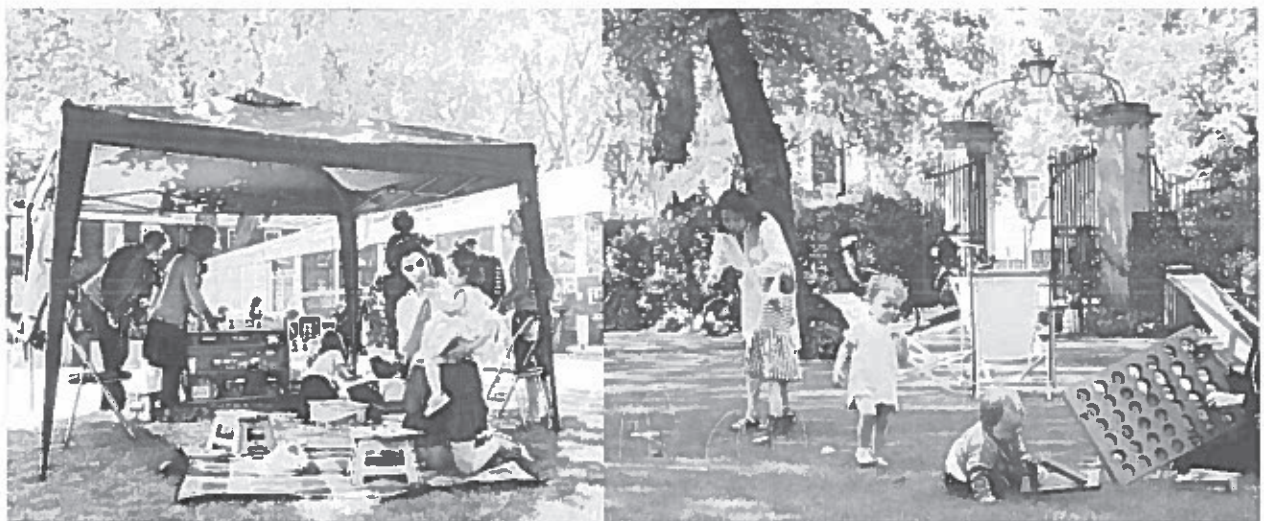
The colder months are a good time to focus in on the artisans and craftspeople whose skills feature in so much of the Geffrye's displays. We intend to host a series of participatory workshops over the autumn and winter with local makers as workshop leaders.

The panelled Georgian room will also be offered as a private dining room for both festive private bookings and corporate events.

Capacity: 40

Event date: October to December 2018

### **Outdoor family activities – spring / summer**



The participation team are planning a series of family friendly outdoor activities across the museum's front lawns, focusing on school holidays. These offer a reason to visit the Geffrye Museum while the galleries are closed and another reason to visit again once the museum reopens, creating vital audience development



while offering broad appeal to London families. These activities are supported by artists and learning practitioners, and supported by appropriate food and drink offers to generate revenue.

### **Summary Statement**

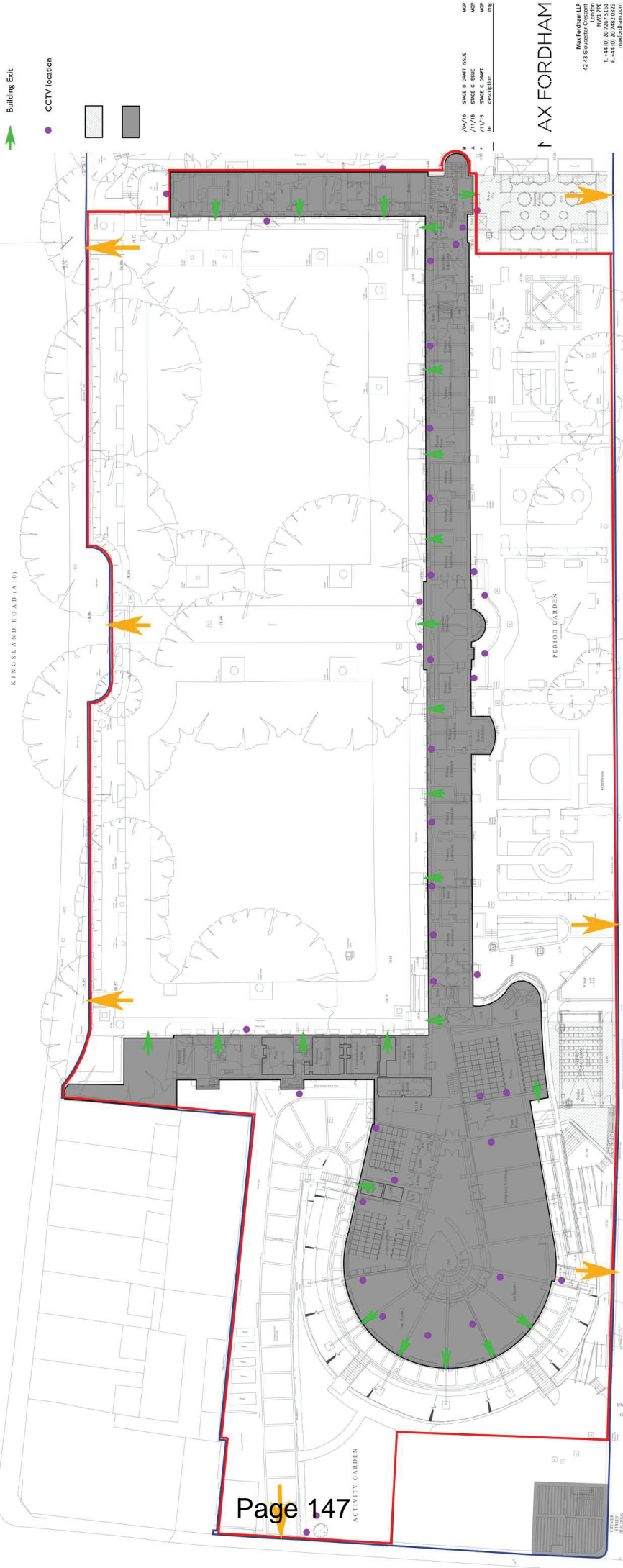
The Geffrye Museum is a vital part of the cultural landscape of Hackney. To support the commercial sustainability of the museum and ensure the future of the museum we hope to utilise this Premises License to provide a wide and engaging range of activities for all audiences throughout the period of closure and beyond.

When the museum reopens in spring 2020, our visitor numbers are projected to increase to 170,000 per year. Our construction project involves the opening of brand new spaces that will be multi-use and able to play host to a broader range of exciting events and activities than ever before. This licence will allow the museum the flexibility to deliver a diverse programme of activity to all our visitors, and develop our commercial activities to ensure a sustainable future for the museum.

As part of the museum's ongoing community engagement strategy, we are in regular contact with our immediate neighbours, sending updates on the capital project and information on planned activities. This ensures that they can take part in the public programme, and have a clear line of communication if they have any concerns. Feedback since the current licence was granted has been supportive, and we are discussing the current application openly with local residents.



- Site boundary
- Proposed licensable area
- Site Exit
- Building Exit
- CCTV location



MP	DATE	DESCRIPTION
MP	17/15	STAGE B SHMT ISSUE
MP	17/15	STAGE C SHMT
MP	17/15	STAGE C SHMT
MP	17/15	STAGE C SHMT
MP	17/15	STAGE C SHMT

**AX FORDHAM**

Max Fordham LLP  
 4-13 Edgware Crescent  
 London  
 NW2 2DQ  
 T: +44 (0) 20 729 3163  
 F: +44 (0) 20 729 3164  
 www.maxfordham.com

WRIGHT & WRIGHT  
 ARCHITECTS  
 GEFFRYE MUSEUM

PROJECT LEADER: MGP  
 DATE: NOV '15  
 SCALE (A1): 1:250

EXISTING SITE SERVICES  
 LAYOUT

4882 A[-]J010 / B

# APPENDIX B

## RESPONSIBLE AUTHORITY REPRESENTATION: APPLICATION UNDER THE LICENSING ACT 2003

### RESPONSIBLE AUTHORITY DETAILS

NAME OF AUTHORITY	Metropolitan Police service
ADDRESS OF AUTHORITY	Licensing Unit, Stoke Newington Police Station 33 Stoke Newington High Street London N16 8DS
CONTACT NAME	PC 691GD Kerrie RYAN
TELEPHONE NUMBER	020 7275 3022
E-MAIL ADDRESS	hackneylicensing@met.police.uk

### APPLICATION PREMISES

NAME & ADDRESS OF PREMISES	<b>Geffrye Museum Kingsland Road London E2 8EA</b>
NAME OF PREMISES USER	<b>The Geffrye Museum Trust</b>

### COMMENTS

I make the following relevant representations in relation to the above application to vary the Premises Licence at the above address.

- 1) the prevention of crime and disorder      ◆
- 2) public safety      €
- 3) the prevention of public nuisance      ◆
- 4) the protection of children from harm

Representations (which include comments and/or objections) in relation to:

Police make the following objections in relation to the application for a Premises Licence at GEFFRYE MUSEUM, KINGSLAND ROAD, LONDON, E2 8EA for the following reason(s):

Police have received an application to licence almost the entire footprint of the Geffrye Museum to authorise the sale of alcohol on and off the premises. Police would like to clarify whether it is necessary for the entire area to be licensed.

What is the capacity of the whole area?

Would there be instances where there is more than one event happening at the same time?

What policies and procedures are in place during an event in relation to SIA door supervisors?

Are events booked well in advance or are there occasions when a large event is booked at short notice?

How are these events risk assessed and by whom?

Will there always be a personal licence holder on duty whenever alcohol is being sold?

Are the grounds currently being used?

Are outside traders that come onto the site to sell alcohol from stalls etc given and asked to sign a contract or similar with the rules and responsibilities laid out clearly?

The application mentions that a café/restaurant will open on the site in 2020 and will hold their own separate premises licence. Is this in the corner area that has been left outside the red line on the plan?

Police have put together a set of conditions which encompass many of the points made in Section M of the application. These conditions should be considered by the applicant and then attached to the licence should it be granted.

Police would like to meet on site with the applicant to further discuss this application and ensure the promotion of the licensing objectives.

The above representations are supported by the following evidence and information.

Application submitted.

Are there any actions or measures that could be taken to allay concerns or objections? If so, please explain.

Signed PC 691GD RYAN (By E-mail)

Name (printed)

**Proposed Conditions for**  
**Geffrye Museum,**  
**Kingsland Road, E2 8EA**

1. The premises shall maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All public areas, entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.
2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show Police or an authorised officer of Hackney Borough Council recent data or footage with the absolute minimum of delay when requested.
3. An incident log shall be kept at the premises, and made available immediately to an authorised officer of the Hackney Borough Council or the Police, which will record the following:
  - a. all crimes reported to the venue
  - b. any complaints received
  - c. any incidents of disorder
  - d. any faults in the CCTV system
  - e. any refusal of the sale of alcohol
  - f. any visit by a relevant authority or emergency service.
4. All instances of crime or disorder to be reported by the designated premises supervisor or responsible member of staff to an agreed police contact point, as agreed with the Police.
5. Where the sale or supply of alcohol is taking place employees of the premises must request sight of evidence of the age of any person appearing to be under 25 years of age (Challenge 25). Such evidence may include a driving licence or passport.
6. There shall be prominent signage requesting customers to leave the premises quietly and respect local residents.
7. All staff will be given refresher training every twelve months on the legislation relating to the sales of alcohol to underage persons and drunken persons. Written records of this training shall be kept on the premises and produced to police or other authorised officer upon request.
8. The premises shall adhere to Hackney Police Weapons and Drugs Policies and any updates thereof.
9. There shall be no glass, drinks or open containers taken outside of the premises at any time.

10. All off sales shall be in sealed containers and shall not be consumed anywhere on the premises.
11. The front of the premises shall be kept clean and swept at the close of business each day.
12. After 2100hrs there shall be a maximum of 4 smokers outside the front of the premises. This shall be monitored by staff.
13. Male and female SIA registered door supervisors shall be employed at the premises on an operational risk assessment basis. All door supervisors shall enter their full details in the premises daily register at the commencement of their work. They shall record their full name, home address and contact telephone number, their SIA registration number and the times they commence and conclude working. If the door supervisor is provided by an agency, the name, registered business address and contact telephone number will also be recorded. This register will be made available to police or other authorised officer upon request.

**FURTHER CONDITIONS MAY BE ADDED AFTER DISCUSSIONS  
WITH THE APPLICANT.**

# APPENDIX C

Mike Smith

---

**From:** [REDACTED]  
**Sent:** 17 July 2018 17:24  
**To:** Licensing  
**Subject:** Geffrye Museum Application to renew license  
**Attachments:** RE: Follow up; Re: Event today ; RE: LICENSING ACT 2003: The Geffrye Museum,136 Kingsland Road, London, E2 8EA; RE: Geffrye Museum 136 Kingsland Road

I would like to object to this license application on the grounds of prevention of a public nuisance.

I have lived [REDACTED] to the Geffrye Museum in Sovereign Mews since 2001. For most of that time the Museum has been an oasis of calm, with the only sound in the evenings being the toll of the 18<sup>th</sup> century bell, a piece of London's eighteenth century soundscape which has been allowed to lapse after nearly 300 years.

In the last two years that has changed and it is the intention of the management team to continue to intensify use of the gardens in the evenings. I am sympathetic to the need for the Museum to make use of its assets but insofar as this is to the detriment of local residents ability to have quiet enjoyment of our homes and gardens I believe it reasonable to resist this.

It is also noticeable (in my opinion) that the focus seems to be away from children and more towards entertainment for adults, local or otherwise. Kids cannot play on the front lawn when it is closed for private/ticketed events.

Current plans are to establish a beer garden for the remainder of the summer (<https://www.beautifulallotment.com/>). I have nothing against beer gardens but I would rather not live next door to one.

I attach (and enclose below) a sample of the correspondence I have had with the Museum (and LB Hackney) on this issue since last Summer. Consent to license was granted on the basis that **no** noise nuisance occurred for local residents. This has not been achieved. It is the case that to date this year the noise nuisance has been less than it was in certain events last Summer/Autumn but there has still been noise nuisance.

The Licensing Committee will no doubt be fully cognisant of its own policies to avoid further intensification of licensed premises in this part of Hackney. The big issue for me is amplified music which is far more intrusive than the sound of people talking and drinking in an outdoor environment.

Yours sincerely

[REDACTED]



[Redacted]

to me ▾

Dear [Redacted]

Further to your complaint about repetitive bass beats from the museum, I visited the muse further noise disturbance to nearby residents.

Furthermore, I have written a warning letter to the premises in respect of the reported repe respect of the matter at this stage.

Accordingly, I have now closed your complaint, however, if you experience further noise di

Please contact me if you have any queries or wish to discuss the matter.

Regards,

[Redacted]  
Environmental Protection Officer  
Environmental Protection Team  
Environmental Health, Business Regulation & Public Realm  
London Borough of Hackney  
Hackney Service Centre  
[1 Hillman Street](#)  
Lodnon  
E8 1DY

[Redacted]

## Mike Smith

---

**From:** [REDACTED]  
**Sent:** 21 June 2018 20:42  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** Re: Event today

Can hear it now over the sound of 5 kids wide awake on solstice. Intrusive

[REDACTED]  
[REDACTED]

On 21 Jun 2018, at 13:12, [REDACTED] wrote:

Hi [REDACTED]  
We have an evening event today, much the same format as previously, but I wanted to get in touch as I have been called away at short notice due to a family emergency.  
If you have any issues, or need to get in touch with someone here, please give [REDACTED] a call: [REDACTED]  
[REDACTED]

She is in charge of the event and will be able to help.

Best,

[REDACTED]  
[REDACTED]

The Geffrye Museum of the Home  
136 Kingsland Road, London E2 8EA

[REDACTED]  
[www.geffrye-museum.org.uk](http://www.geffrye-museum.org.uk)

*Please note that I work 4 days a week currently*

**The Geffrye is now closed for a transformational, two-year development. Donate [now](#) to help us [unlock the Geffrye](#).**

Keep in touch with the latest news and events while we're closed:

<image001.png><image002.png><image003.png> <image004.png> <image005.png><image006.png>  
>

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This email has been scanned by the MessageLabs Email Security System on behalf of Geffrye Museum.

For more information please visit <http://www.symanteccloud.com>

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**Mike Smith**

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**From:** [REDACTED]  
**Sent:** 14 June 2018 16:59  
**To:** [REDACTED]  
**Subject:** RE: Follow up

[REDACTED]

Not sure if we have always been about but the events I have been aware of have not been overly intrusive (though there was the sound of Camila Cabello drifting over a couple of Thursdays ago that added nothing to my evening). It was acceptable though.

No contact re the damp.

[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED]  
[REDACTED]

[REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

---

**From:** [REDACTED]  
**Sent:** 13 June 2018 11:57  
**To:** [REDACTED]  
**Subject:** Follow up

Hi [REDACTED]

I hope you're well. I'm just emailing to check in, as we have now had several large outdoor events since we met at the end of May. I've been here throughout to monitor the sound (and the events in general) and wanted to know if there have been any issues for you?

I have done regular walk-rounds both in the gardens and around the streets that circle the Geffrye and struggled to hear much above traffic noise, but am keen to know if you have been impacted.

Also – has anyone been in touch with you about the damp wall? I can chase up if not.

Best,

h

---

**From:** [REDACTED]  
**Sent:** 22 May 2018 18:55  
**To:** [REDACTED]  
**Subject:** Re: New contact at the Geffrye Museum

Got it thanks

[REDACTED]  
[REDACTED]

On 22 May 2018, at 18:52, [REDACTED] wrote:

Trying again!

Begin forwarded message:

**From:** [REDACTED]  
**Date:** 16 May 2018 at 16:49:14 BST  
**To:** [REDACTED]  
**Subject:** RE: New contact at the Geffrye Museum

Hi [REDACTED],

Thanks for getting back to me so quickly. And yes of course, below are the events planned on the front lawns to date. I've put a little description by each, but feel free to ask any extra questions.

19<sup>th</sup> May          Urban Lush (10am-6pm): free, family-friendly garden-themed event with plant stalls and workshops and a local cycle ride.

26-28<sup>th</sup> May      London Cheese Project: 3-day festival of cheese on the bank holiday weekend (happened in Oct last year too), ticketed.

10.30am – 9pm Sat and Sun, 5.30pm on the Monday.

31<sup>st</sup> May          London History day – free drop-in event with activities and workshops, daytime only

6<sup>th</sup> June          Private event for Geffrye staff and contractors, evening.

7<sup>th</sup> June          Corporate hire of the marquee, evening.

9<sup>th</sup> June          Open house families – free drop-in event run by our young producers' programme, with activities and workshops, daytime only

23<sup>rd</sup> June          Corporate hire of the marquee, family fun day running 1-6pm.

29<sup>th</sup> June          Corporate hire of the marquee, evening.

30<sup>th</sup> June          Corporate hire of the marquee, family fun day running 12-5pm.

In August we will have some drop-in children's activities on the lawns over the summer holidays, these will involve some pop up tents and craft tables, running 16-17<sup>th</sup>, 23-24<sup>th</sup>, 30<sup>th</sup>-31<sup>st</sup> during the daytime.

4<sup>th</sup> + 7<sup>th</sup> Sept    *The Handlebards* doing two Shakespeares (bit TBC at the moment, but it would be one evening show per night, very lo-fi without any formal staging, seating or amplification)



[REDACTED]  
[REDACTED]

---

**From:** [REDACTED]  
**Sent:** 16 May 2018 10:17  
**To:** [REDACTED]  
**Subject:** [REDACTED]

Dear [REDACTED]

I'd like to introduce myself as the new Commercial Manager here at the Geffrye. If you have any questions or concerns relating to the museum's commercial activity while the main building is closed for redevelopment, please contact me.

As one of our neighbours, you will hopefully by now have received a letter from the museum's director with an update on what's been happening since the *Unlocking the Geffrye* project began. The letter includes an invitation to an informal drop-in on **Tuesday 22 May, 6 – 7.30pm** with myself and other members of the team to chat about our upcoming plans.

Our premises licence is due for renewal in August, and we would welcome this opportunity to meet you and discuss any thoughts you have face-to-face. We can use that time to elaborate on proposals in a bit more detail, answer questions, and get your feedback before any official submission to Hackney council is made.

If you'd like to chat, but aren't free on 22 May, just get in touch directly and we can arrange another time.

Best wishes,

[REDACTED]  
**Commercial Manager**

The Geffrye Museum of the Home  
136 Kingsland Road, London E2 8EA

[REDACTED]  
[REDACTED]

*Please note that I work 4 days a week currently*

**The Geffrye is now closed for a transformational, two-year development. Donate [now](#) to help us [unlock the Geffrye](#).**

Keep in touch with the latest news and events while we're closed:

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**Mike Smith**

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**From:** [REDACTED]  
**Sent:** 06 July 2017 11:17  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: Geffrye Museum 136 Kingsland Road

Hi [REDACTED]

Thanks for coming back to me. The fact that the Geffrye have not applied for a license for amplified music events is a considerable comfort. It is this that has the most detrimental impact on the Mews as the sound tends to bounce around what is otherwise a surprisingly quiet area. Live music is fine as far as I am concerned as long as not amplified. It is never quite so relentless.

I understand the need for hosting more events and wish you well with them. But please don't forget that the Museum and its gardens are a haven of peace at the moment and it would be a shame to lose that.

Rgds,

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED]

---

**From:** [REDACTED]  
**Sent:** 06 July 2017 10:50  
**To:** [REDACTED]  
**Cc:** [REDACTED]n  
**Subject:** Re: Geffrye Museum 136 Kingsland Road

Dear [REDACTED],

Many thanks for your email and thank you for giving us the opportunity to explain the future plans of the museum to you in more detail.

The application is now live on Hackney Council website but I have attached the application document along with our support document for your interest, this gives an overview of the type of activity we would hope to carry out in the future. Our aim with this license application is to allow us to offer a wider variety of

activities for museum visitors and the local community as well as generate vital income to support the museums exhibitions and learning activities. At a time when funding is constantly decreasing in the arts and heritage sector, the museum faces an increasing challenge in operating as a sustainable business and we hope that these activities will contribute to allow us to continue our work for another 100 years.

We are very aware of local residents and do our very best to minimise any impact, with this in mind please note that we have not applied for a license for live or amplified music and music events do not form part of our public programme strategy. Please also note that any outdoor film screenings will be shown with the sound broadcast through wireless headphones, not over a speaker system, it is intended that this will become a condition of the license for any outdoor film screenings. We would hope that local residents would be key supporters of the museums future activity and we would be so pleased to have you to attend any of our events. From our activities over the last few years we have had lovely feedback from neighbours, including a resident of your buildings who attended one of our garden events and commented on how discreet it was, she had not even realised that it was happening in terms of noise impact when she was at home.

With regards the the new Learning Pavilion, this building is intended as an education space and will see heavy use in the daytime for visiting school groups. The Studio building at the South end of the site (next to the current cafe), will be a space which will be utilised for performances, small indoor film screenings, talks and other public programme events. This space is being acoustically treated to minimise sound leakage and also to ensure outside noise such as the overground trains does not impact on the events taking place inside the building. As such, there should be zero impact on local residents.

The front lawns of the museum are a great local asset and we hope to encourage more people to use the space and break down the preconception that some may have that museums are not for them, or that the building is too intimidating to approach. We aim to enhance the museums relationships with local community groups, involving them in our public programming and engaging with all varieties of visitors. If we could start a dialogue with this conversation that we can continue in to the future it would be a great way for us to work collaboratively with our neighbours to ensure that everyone can make the most out of the museum and its beautiful surroundings.

Would you be able to drop in to the museum some time for a coffee and talk at more length about your concerns and the best ways we can work together?

Best wishes,

[Redacted]

[Redacted]  
[Redacted]  
[Redacted]

[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]

[Redacted]  
[Redacted]





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**From:** [REDACTED]  
**Sent:** 03 July 2017 20:19  
**To:** [licensing@hackney.gov.uk](mailto:licensing@hackney.gov.uk)  
**Cc:** [REDACTED]; [REDACTED]  
**Subject:** Geffrye Museum 136 Kingsland Road

Dear Sirs,

I am writing in connection with the application made by the Geffrye Museum Trust for a premises license for the Museum.

I wish to make a representation as an interested party. I have concerns over issues of public nuisance and, to a lesser extent, the protection of children from harm.

I live in Sovereign Mews and my back garden abuts the northern boundary of the Geffrye Museum.

On most evenings I currently have quiet enjoyment of my garden partly because the Museum garden is not used on many evenings of the year. However when it is it can be disturbing, particularly when events involving amplified sound take place.

Recent cinema events in the front garden cause a minor disturbance but when events take place in the rear gardens this can be very intrusive. I complained about this at the time the recent planning application was being made and expressed concerns both to the then director David Dewing and the local authority that the intensification of use (the building of a "learning pavilion" on the garden as well as expansion at the southern end of the site) would have a detrimental impact for residential neighbours.

The license application reinforces that concern.

I cannot currently access a copy of the application on your website (and would be grateful to receive a pdf of it by email) but am concerned that outdoor cinema events alongside alcohol licenses to sell drinks in the garden late into the evening will keep not just my children awake (as with past events) but me as well. Sovereign Mews is a set of terraced 3 bedroom houses suitable for family occupation.

I believe that any license should be conditioned to locate use in the South East corner of the Geffrye site (next to the planned café) with no drinks allowed into the Northern half of the garden after a reasonable hour. Congregation in the north of the garden (which is entirely bounded by residential developments) should be prevented. Use of this part of the museum could be covered by temporary event licensing as appropriate.

I note that at the planning application hearing clear representations were given to the local authority that the "learning pavilion" would not turn into an evening events location.



As I am sure the Licensing committee is fully aware there really is no shortage of places to get a drink in the immediate vicinity of the Museum.

And even without a license many evenings this Summer will see drinks being served in the Museum garden (twice a week planned according to the website as well as alcoholic ices on a Sunday). Is that not enough?

Yours sincerely

[Redacted signature block]

[Redacted signature block]

[Redacted signature block]

**Mike Smith**

---

**From:** [REDACTED]  
**Sent:** 14 September 2017 13:24  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: LICENSING ACT 2003: The Geffrye Museum,136 Kingsland Road, London, E2 8EA

Hi [REDACTED]s,

I would not have complained if it were not audible. I would not have noticed the noise. The person I spoke was apologetic about the sound we heard in the back garden and that was at ground level sheltered by the building. It was worse in the Mews. The sound level did not obviously decrease until 1030pm. She may have thought it was at a tolerable level in her opinion but did she really say she could not hear anything? Not my recollection.

I am more than happy for someone from the Museum to come and sit in the Mews the next time you have an event or to set levels so that we cannot hear it (not so it is no louder than someone speaking next to you) as per the licensing decision. The issue is not the sound of people speaking, it is the repetitive bass beats which cannot be escaped.

In terms of timing we are in most evenings as we have children.

Let me know which suits best. I can do any evenings except Wednesday. If necessary I am sure we can arrange a day visit with one of the retired residents.

Rgds

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]  
[REDACTED]

[REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]

---

**From:** [REDACTED]  
**Sent:** 14 September 2017 12:38  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: LICENSING ACT 2003: The Geffrye Museum,136 Kingsland Road, London, E2 8EA

Hi [REDACTED]

Thank you for your email. I believe you met with our Senior Front of House Manager on Saturday night who went with you to investigate the sound levels around the site. Her report to me was that the music from the front lawns was not audible from the North gardens, following your visit I also went around the site with a decibel meter to check the sound levels at the site perimeter, none of which were in excess of 55dB which is less than the volume of a person speaking. With these sound limits we believed that the monitor was doing the job correctly so it is only in light of your feedback that we are able to adjust the system accordingly so again, thank you for letting us know.

It is quite a challenge to try to forecast the acoustics of the site so I wonder if you might be available one day over the coming months to assist us in calibrating the set up so that we can ensure that any and all future events are not audible for our nearby residents? It would be most appreciated if you were able to assist, it should only take 20-30 minutes to go through the levels and reset the system. Winter is a quiet time for events at the museum so there is no urgency, but if you are able to assist please do let me know and we can find a time which is convenient.

Best wishes,

[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]

Please note I work part-time Monday-Thursday

The Geffrye Museum of the Home  
136 Kingsland Road, London E2 8EA

[Redacted]  
[www.geffrye-museum.org.uk](http://www.geffrye-museum.org.uk)

**Help us to Unlock the Geffrye**

Donate [now](#) to help us make the Geffrye an even better and more inspiring place for all.



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**From:** [Redacted]

**Sent:** 13 September 2017 13:32

**To:** [Redacted]

[Redacted]  
[Redacted]

**Subject:** RE: LICENSING ACT 2003: The Geffrye Museum,136 Kingsland Road, London, E2 8EA

Hi [Redacted]

Was the noise limiter in use for the event on Saturday when I came round to complain?

For your information I could hear your music in every room in my house (including my children's bedrooms). It was loud enough to allow me to identify individual songs despite having all doors and windows closed. It did stop at 1030pm but it was a nuisance.

So if it was being used it needs to be set lower to meet the requirements of the sub-committee. I direct you to the section highlighted below.

A disco in a marquee is always going to cause us disturbance. I am sure the same is also true for the flats on Kingsland Road though the residents are maybe less likely to complain.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

---

**From:** Sanaria Hussain [<mailto:Sanaria.Hussain@Hackney.gov.uk>]

**Sent:** 12 September 2017 17:32

**Subject:** LICENSING ACT 2003: Application for a Premises Licence RE: The Geffrye Museum,136 Kingsland Road, London, E2 8EA

Dear Sir/Madam,

I write to confirm the decision of the Council's Licensing Sub-Committee of 24th August 2017 in respect of the above application.

The Licensing Sub-Committee in considering this decision from the information presented to them within the report and at the hearing have determined that having regard to the promotion of all the licensing objectives:

- . The Prevention of crime and disorder
- . Public Safety
- . Prevention of public nuisance
- . The protection of children from harm

the application be approved in accordance to the Council's licensing statement and the proposed conditions set out in paragraph 8.1 of the report, with the following amendments:

- . Hours for licensable activities:
  - Sun – Tues 10:00 – 20:00
  - Wed – Sat 10:00 – 22:30
- . Opening hours of the premises:
  - Sun – Tues 08:00 – 20:30
  - Wed – Sat 08:00 – 23:00
- . The licence to be time limited for one year.
- . The boundary line of the licensed premises was amended to remove the area to the north of the site, as detailed on the revised boundary plan.
- . Conditions 14, 15 (both covered by 44), 33, 34 (covered by 10 -12) and 47 be deleted (the Police have agreed not to include this condition)
- . Condition 57 be amended to read; 'All alcohol off sales shall only take place
- . between the hours of 10:00 to 17:00' (as agreed with the licensing service)

and the following additional conditions:

*Additional condition agreed with the Police;* Alcohol shall not be sold, supplied or consumed on the premises otherwise than to those attending an organised event at the Museum.

- *Conditions determined and agreed at the Sub-Committee hearing;*

Sound played during any outdoor cinema screening will only be broadcasted through wireless headphones.

A member of staff from the Geffrye Museum will either be present or contactable during any event held at the premises.

### **Reasons for the decision**

Following the discussions with the Applicant and local residents who attended the meeting the application has been approved, with the above amendments and additional conditions, as the Licensing Sub-Committee was satisfied that the licensing objectives would not be undermined.

It was agreed with the applicant that the amended time limited application would enable the Museum to properly demonstrate the practices they would put in place and how they would actually be operating going forward, particularly during the period when the Museum closes to the public and the only space that is likely to be used is that of the front garden area.

The Sub-Committee members felt that this opportunity would assist the Museum when submitting any subsequent application for the remainder of the transitional period and for when the Museum is refurbished. It was also hoped that this would enable the Museum to engage with the responsible authorities and local residents prior to any future time limited or permanent application.

### **Public informative**

It should be noted for the public record that the applicant agreed that they would be installing a noise limiter at the venue to limit the level of noise generated by any events using live or recorded music. The applicant stated that all music played during these events will only be played through the noise limiter and there shall be no additional sound generating equipment on the premises without it being routed through the sound limiter device. **The Sub-Committee would expect the noise limiter, which is fitted to the amplification system, be set at a level so as to ensure that no noise nuisance is caused to local residents.**

It was also noted that the existing licence for the café area will be surrendered once the refurbishment works have started.

### **Details**

-     **Licence Number: 088433**
-     **Date of Grant: 24/08/2017**

**Approved activities/hours:**

**Films**

**Standard Hours:**

Mon 10:00-20:00  
Tue 10:00-20:00  
Wed 10:00-22:30  
Thu 10:00-22:30  
Fri 10:00-22:30  
Sat 10:00-22:30  
Sun 10:00-20:00

**Supply of Alcohol**

**Standard Hours:**

Mon 10:00-20:00  
Tue 10:00-20:00  
Wed 10:00-22:30  
Thu 10:00-22:30  
Fri 10:00-22:30  
Sat 10:00-22:30  
Sun 10:00-20:00

**Opening hours:**

**Standard Hours:**

Mon 08:00-20:30  
Tue 08:00-20:30  
Wed 08:00-23:00  
Thu 08:00-23:00  
Fri 08:00-23:00  
Sat 08:00-23:00  
Sun 08:00-20:30

**Alcohol sales type:**

On and Off Premises

**Where the licence is time limited the dates:**

Start: 24/08/2017 End: 23/08/2018

**This licence is subject to the following conditions:**

**Mandatory Conditions:**

**Supply Of Alcohol (On/Both)**

1. No supply of alcohol may be made under the premises licence:

- (a) At a time when there is no designated premises supervisor in respect of the premises licence.
- (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;

- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

5.5.1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sales or supply of alcohol.

5.2 The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

5.3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-

- (a) a holographic mark or
- (b) an ultraviolet feature

6. The responsible person must ensure that:

a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

- beer or cider: 1/2 pint;
- gin, rum, vodka or whisky: 25ml or 35ml; and
- still wine in a glass: 125ml; and

b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

#### Minimum Drinks Pricing

7. 7.1 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

7.2 For the purposes of the condition set out in paragraph 7.1 above -

- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$

Where -

- (i) P is the permitted price,
- (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

7.3 Where the permitted price given by Paragraph 7.2(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

7.4 (1) Sub-paragraph 7.4(2) below applies where the permitted price given by Paragraph 7.2(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## **Exhibition Of Films**

8. Admission of children (under 18) to the exhibition of any film must be restricted in accordance with: -

(a) Recommendations made by the film classification body where the film classification body is specified in the licence, or

(b) Recommendations made by the licensing authority where the film classification body is not specified in the licence, or the relevant licensing authority has not notified the holder of the licence that this subsection applies to the film in question.

"film classification body" means person('s) designated under s4 of the Video Recordings Act 1984(c.39).

## **Door Supervision**

9. Each individual who is to carry out a security activity at the premises must be licensed by the Security Industry Authority.

## **Conditions derived from operating schedule**

10. All staff will be advised of licensing law in writing before they are allowed to serve alcohol.

11. Training will be provided on premises specific policies relevant to the operation of the site.

12. A record will be kept of the dates and names of persons trained which can be made available for inspection by the police or licensing authority at any time.

13. An extensive monitored alarm system is in place across the site to protect it when closed or empty.

14. Extensive external lighting across the site is operated on a timer and as such is always on in hours of darkness. Additional motion activated floor lights are fitted at high levels in less accessible parts of the grounds.



15. Stewards are employed as door staff to supervise admissions and customers inside the venue. Door staff are easily identifiable in museum uniform.
16. All staff sign in to a register with a log of dates and times worked.
17. The museum has a detailed security policy, security incident report forms, evacuation plan and emergency response plan. All these policies are available for inspection at any time by the police or licensing authority.
18. All staff are briefed on the schedule and any security issues in advance of the commencement of any licensable event activity.
19. Any event specific door admission policies including age restrictions, Expected dress standards or screening of bags will be publicised on ticketing website information pages, through direct email contact with ticket holders and also clearly displayed at the entrance to the premises.
20. Any ejecting or refusal of entry due to admission standards or inappropriate behaviour will be logged in a premises log book.
21. Capacity will be monitored and controlled to ensure the event does not exceed the limit. If capacity is reached, a 1 in 1 out policy will be implemented.
22. Events will be deliberately capped below the maximum capacity of the premises to afford a comfort factor to patrons and avoid conflict, aggression or violence.
23. No glassware drinking vessels may be taken off the premises.
24. A zero tolerance policy is in effect across the premises with relation to drugs and carrying of a weapon.
25. Any events where a search policy is in effect will be widely publicised as such with a clear "no search, no entry" message.
26. Should any customers be suspected of being in possession of drugs or weapons, the police will be called immediately.
27. Secure self-service cloakroom facilities are available at the premises.
28. A lost and found policy is in place in relation to lost/found items at the premises. Passports or ID found are handed in to the local police station.
29. Alcohol for sale by retail in the shop (off-license sales) will be carefully positioned to reduce theft. The items will be away from the doors in a well supervised and well-lit area which is clearly captured on CCTV.
30. Any drinks promotions at the premises will adhere to industry codes such as those recommended by the British Beer and Pub Association (BBPA) and The Portman Group.
31. Drink-aware posters may be displayed in the premises to remind customers of the unit content in alcoholic drinks and the safe alcohol consumption limits.
32. First aid boxes are available at the premises and maintained with sufficient in date Stock. All First Aiders are fully qualified (First Aid at Work)

33. At licensable event activity a hand held clicker is used to monitor capacity and a 1 in, 1 out policy is in place once capacity is reached.
34. Glass collection is constant with staff collecting glasses and preventing glassware from being taken off the premises. Glassware is not be allowed to accumulate or cause obstruction. Perimeter checks are made outside the premises for any glasses or bottles at regular intervals.
35. All staff are made aware of the glass collection policy and their responsibility for the task.
36. Spillages and broken glass are cleaned up immediately to prevent floors from becoming slippery and unsafe.
37. Bottle bins are secure at all times and away from public areas.
38. A written policy to deal with all types of accidents & emergency incidents is in place at the premises. The policy is based on risk assessments and includes matters such as emergency management, contingency planning and evacuation procedures in the event of fire, bomb threats or suspect packages and when to contact emergency services.
39. Evacuation responsibilities and roles are clearly communicated to staff, routes and exits are well defined and evacuation plans exercised regularly. A copy of the fire risk assessment is kept at the premises. Outdoor film screening sound will be broadcast with the use of wireless headphones

#### **Conditions derived from Responsible Authority representations**

40. The premises shall maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All public areas, entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.
41. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show Police or an authorised officer of Hackney Borough Council recent data or footage with the absolute minimum of delay when requested.
42. An incident log shall be kept at the premises, and made available immediately to an authorised officer of the Hackney Borough Council or the Police, which will record the following:
  - a. all crimes reported to the venue
  - b. any complaints received
  - c. any incidents of disorder
  - d. any faults in the CCTV system
  - e. any refusal of the sale of alcohol
  - f. any visit by a relevant authority or emergency service.

43. All instances of crime or disorder to be reported by the designated premises supervisor or responsible member of staff to an agreed police contact point, as agreed with the Police.
44. Where the sale or supply of alcohol is taking place employees of the premises must request sight of evidence of the age of any person appearing to be under 25 years of age (Challenge 25). Such evidence may include a driving licence or passport.
45. There shall be no glass, drinks or open containers taken outside of the premises at any time.
46. The premises will display and maintain appropriate signage advising customers of the contact details of the Designated Premises Supervisor/Duty Manager.
47. All staff will be given refresher training every twelve months on the legislation relating to the sales of alcohol to underage persons and drunken persons. Written records of this training shall be kept on the premises and produced to police or other authorised officer upon request.
48. Alcohol shall not be sold, supplied or consumed in the restaurant otherwise than to persons who are taking a substantial meal from the menu and that the consumption of alcohol by such persons is ancillary to taking such meals. The supply of alcohol shall be by waiter/waitress service only.
49. The premises shall adhere to Hackney Police Theft, Weapons and Drugs Policies and any updates thereof.
50. There shall be a written dispersal policy, a copy of which will be kept on the premises and produced to a police officer or other authorised officer upon request.
51. SIA registered door supervisors shall be employed at the premises, on an ongoing risk assessment basis. All security staff and stewards shall be clearly identifiable at all times. Additional SIA registered supervisors to be employed on an operational risk assessment basis. All supervisors shall enter their full details in the premises daily register at the commencement of their work. They shall record their full name, home address and contact telephone number, their SIA registration number, and the time they commence and conclude working. If the supervisor was provided by an agency the name, registered business address and contact telephone number will also be recorded. This register will be made available to police or authorised officer immediately upon request.
52. All alcohol off sales shall only take place between the hours of 10:00 to 17:00
53. The age verification policy operated at the premises shall be 'Challenge 25', where any person who appears under 25 years of age shall be required to provide proof of age using an acceptable form of ID. The only forms of ID that may be accepted shall be:
  - a) a proof of age card bearing the PASS hologram logo
  - b) a passport
  - c) a UK photo driving licence
54. Any sales of alcohol shall be charged at no less than 50p per unit\* of alcohol. The licence holder will prepare a price list calculating the units for each available product, which shall be made available to the Police or Licensing Enforcement on request. \*A unit of alcohol is 10ml of ethanol. The number of units is calculated by multiplying the % Alcohol By Volume x Volume in centilitres. Thus a half-litre of beer at 5% ABV contains 2.5 units: (5/100 ABV) x 50cl.

55. Alcohol shall not be sold, supplied or consumed on the premises otherwise than to those attending an organised event at the Museum.

**Conditions derived from committee hearing**

56. Sound played during any outdoor cinema screening will only be broadcasted through wireless headphones.

57. A member of staff from the Geffrye Museum will either be present or contactable during any event held at the premises.

The premises licence shall run until it is surrendered or revoked and will lapse upon the death, incapacity or insolvency of the licence holder, (but may be reinstated if an application for transfer is made within 28 days).

I confirm that, if you are aggrieved by any term, condition or restriction attached to this decision, you have the right to appeal to Thames Magistrates at Thames Magistrates Court, 58 Bow Road, London E3 4DJ within 21 days of the date of this letter.

If you have any queries, please do not hesitate to contact me.

Yours faithfully,

Sanaria Hussain  
Senior Licensing Officer  
Neighbourhoods & Housing Directorate  
Hackney Service Centre, 1 Hillman Street  
London, E8 1DY  
Tel 020 8356 2431  
Council website: [www.hackney.gov.uk](http://www.hackney.gov.uk)  
E-mail: [sanaria.hussain@hackney.gov.uk](mailto:sanaria.hussain@hackney.gov.uk)

**I ♥ Hackney**

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# APPENDIX D



This premises licence has been issued by:

Licensing Service  
2 Hillman Street  
London E8 1FB

## PART A – PREMISES LICENCE

### Premises Licence Number

088433

### Part 1 – Premises details

The Geffrye Museum  
136 Kingsland Road  
London  
E2 8EA

0207 7496051

### Where the licence is time limited the dates

From: 24 August 2017 To: 23 August 2018

### Licensable activities authorised by the licence

Films  
Supply of Alcohol

### The times the licence authorises the carrying out of Licensable activities

#### Films **Standard Hours:**

<b>BOTH:</b>	Mon 10:00-20:00
Indoors and	Tue 10:00-20:00
Outdoors	Wed 10:00-22:30
	Thu 10:00-22:30
	Fri 10:00-22:30
	Sat 10:00-22:30
	Sun 10:00-20:00

#### Supply of Alcohol **Standard Hours:**

<b>INDOOR:</b>	Mon 10:00-20:00
	Tue 10:00-20:00

Wed 10:00-22:30  
Thu 10:00-22:30  
Fri 10:00-22:30  
Sat 10:00-22:30  
Sun 10:00-20:00

**The opening hours of the premises**

**Standard Hours:**

Mon 08:00-20:30  
Tue 08:00-20:30  
Wed 08:00-23:00  
Thu 08:00-23:00  
Fri 08:00-23:00  
Sat 08:00-23:00  
Sun 08:00-20:30

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

On and Off Premises

**Part 2 –**

**Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence**

The Geffrye Museum Trust  
Geffrye Museum  
Kingsland Road  
London  
E2 8EA

**Registered number of holder, for example company number, charity number (where applicable)**

803052

**Name, address and telephone number of designated premises supervisor where the premises authorises the supply of alcohol**

Zoe Tanith Lindon

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol**

**Date of Grant:** 24 August 2017

**Signed:**

**David Tuitt  
Team Leader - Licensing**



## Annex 1 - Mandatory Conditions

### Supply of Alcohol

1. No supply of alcohol may be made under the premises licence:
  - (a) At a time when there is no designated premises supervisor in respect of the premises licence.
  - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.  
  
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. 5.1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sales or supply of alcohol.  
5.2 The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.  
5.3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-
  - A. a holographic mark or
  - B. an ultraviolet feature.
6. The responsible person shall ensure that:
  - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
    - beer or cider: 1/2 pint;
    - gin, rum, vodka or whisky: 25ml or 35ml; and
    - still wine in a glass: 125ml; and
      - a. these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
      - b. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

### **Minimum Drinks Pricing**

7. 7.1 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.  
7.2 For the purposes of the condition set out in paragraph 7.1 above -
  - (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
  - (b) "permitted price" is the price found by applying the formula -  $P = D + (D \times V)$   
Where -
    - (i) P is the permitted price,
    - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
    - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
  - (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,  
(ii) the designated premises supervisor (if any) in respect of such a licence, or  
(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

7.3 Where the permitted price given by Paragraph 8.2(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

7.4 (1) Sub-paragraph 7.4(2) below applies where the permitted price given by Paragraph 7.2(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **Exhibition Of Films**

8. Admission of children (under 18) to the exhibition of any film must be restricted in accordance with: -
- (a) Recommendations made by the film classification body where the film classification body is specified in the licence, or
  - (b) Recommendations made by the licensing authority where the film classification body is not specified in the licence, or the relevant licensing authority has not notified the holder of the licence that this subsection applies to the film in question.

"film classification body" means person('s) designated under s4 of the Video Recordings Act 1984(c.39).

### **Door Supervision**

9. Each individual who is to carry out a security activity at the premises must be licensed by the Security Industry Authority.

## **Annex 2 – Conditions consistent with the Operating Schedule**

10. All staff will be advised of licensing law in writing before they are allowed to serve alcohol.
11. Training will be provided on premises specific policies relevant to the operation of the site.
12. A record will be kept of the dates and names of persons trained which can be made available for inspection by the police or licensing authority at any time.
13. An extensive monitored alarm system is in place across the site to protect it when closed or empty.
14. Extensive external lighting across the site is operated on a timer and as such is always on in hours of darkness. Additional motion activated floor lights are fitted at high levels in less accessible parts of the grounds.
15. Stewards are employed as door staff to supervise admissions and customers inside the venue. Door staff are easily identifiable in museum uniform.
16. All staff sign in to a register with a log of dates and times worked.
17. The museum has a detailed security policy, security incident report forms, evacuation plan and emergency response plan. All these policies are available for inspection at any time by the police or licensing authority.
18. All staff are briefed on the schedule and any security issues in advance of the commencement of any licensable event activity.
19. Any event specific door admission policies including age restrictions, Expected dress standards or screening of bags will be publicised on ticketing website information pages, through direct email contact with ticket holders and also clearly displayed at the entrance to the premises.
20. Any ejecting or refusal of entry due to admission standards or inappropriate behaviour will be logged in a premises log book.
21. Capacity will be monitored and controlled to ensure the event does not exceed the limit. If capacity is reached, a 1 in 1 out policy will be implemented.
22. Events will be deliberately capped below the maximum capacity of the premises to afford a comfort factor to patrons and avoid conflict, aggression or violence.

23. No glassware drinking vessels may be taken off the premises.
24. A zero tolerance policy is in effect across the premises with Relation to drugs and carrying of a weapon.
25. Any events where a search policy is in effect will be widely publicised as such with a clear "no search, no entry" message.
26. Should any customers be suspected of being in possession of drugs or weapons, the police will be called immediately.
27. Secure self-service cloakroom facilities are available at the premises.
28. A lost and found policy is in place in relation to lost/found items at the premises. Passports or ID found are handed in to the local police station.
29. Alcohol for sale by retail in the shop (off-license sales) will be carefully positioned to reduce theft. The items will be away from the doors in a well supervised and well-lit area which is clearly captured on CCTV.
30. Any drinks promotions at the premises will adhere to industry codes such as those recommended by the British Beer and Pub Association (BBPA) and The Portman Group.
31. Drink-aware posters may be displayed in the premises to remind customers of the unit content in alcoholic drinks and the safe alcohol consumption limits.
32. First aid boxes are available at the premises and maintained with sufficient in date Stock. All First Aiders are fully qualified (First Aid at Work)
33. At licensable event activity a hand held clicker is used to monitor capacity and a 1 in, 1 out policy is in place once capacity is reached.
34. Glass collection is constant with staff collecting glasses and preventing glassware from being taken off the premises. Glassware is not be allowed to accumulate or cause obstruction. Perimeter checks are made outside the premises for any glasses or bottles at regular intervals.
35. All staff are made aware of the glass collection policy and their responsibility for the task.

36. Spillages and broken glass are cleaned up immediately to prevent floors from becoming slippery and unsafe.
37. Bottle bins are secure at all times and away from public areas.
38. A written policy to deal with all types of accidents & emergency incidents is in place at the premises. The policy is based on risk assessments and includes matters such as emergency management, contingency planning and evacuation procedures in the event of fire, bomb threats or suspect packages and when to contact emergency services.
39. Evacuation responsibilities and roles are clearly communicated to staff, routes and exits are well defined and evacuation plans exercised regularly. A copy of the fire risk assessment is kept at the premises. Outdoor film screening sound will be broadcast with the use of wireless headphones

**Conditions derived from Responsible Authority representations**

40. The premises shall maintain a comprehensive CCTV system as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All public areas, entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.
41. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member shall be able to show Police or an authorised officer of Hackney Borough Council recent data or footage with the absolute minimum of delay when requested.
42. An incident log shall be kept at the premises, and made available immediately to an authorised officer of the Hackney Borough Council or the Police, which will record the following:
- a. all crimes reported to the venue
  - b. any complaints received
  - c. any incidents of disorder
  - d. any faults in the CCTV system
  - e. any refusal of the sale of alcohol
  - f. any visit by a relevant authority or emergency service.

43. All instances of crime or disorder to be reported by the designated premises supervisor or responsible member of staff to an agreed police contact point, as agreed with the Police.
44. Where the sale or supply of alcohol is taking place employees of the premises must request sight of evidence of the age of any person appearing to be under 25 years of age (Challenge 25). Such evidence may include a driving licence or passport.
45. There shall be no glass, drinks or open containers taken outside of the premises at any time.
46. The premises will display and maintain appropriate signage advising customers of the contact details of the Designated Premises Supervisor/Duty Manager.
47. All staff will be given refresher training every twelve months on the legislation relating to the sales of alcohol to underage persons and drunken persons. Written records of this training shall be kept on the premises and produced to police or other authorised officer upon request.
48. Alcohol shall not be sold, supplied or consumed in the restaurant otherwise than to persons who are taking a substantial meal from the menu and that the consumption of alcohol by such persons is ancillary to taking such meals. The supply of alcohol shall be by waiter/waitress service only.
49. The premises shall adhere to Hackney Police Theft, Weapons and Drugs Policies and any updates thereof.
50. There shall be a written dispersal policy, a copy of which will be kept on the premises and produced to a police officer or other authorised officer upon request.
51. SIA registered door supervisors shall be employed at the premises, on an ongoing risk assessment basis. All security staff and stewards shall be clearly identifiable at all times. Additional SIA registered supervisors to be employed on an operational risk assessment basis. All supervisors shall enter their full details in the premises daily register at the commencement of their work. They shall record their full name, home address and contact telephone number, their SIA registration number, and the time they commence and conclude working. If the supervisor was provided by an agency the name, registered business address and contact telephone number will also be recorded. This register will be made available to police or authorised officer immediately upon request.

52. All alcohol off sales shall only take place between the hours of 10:00 to 17:00
53. The age verification policy operated at the premises shall be 'Challenge 25', where any person who appears under 25 years of age shall be required to provide proof of age using an acceptable form of ID. The only forms of ID that may be accepted shall be:
- a) a proof of age card bearing the PASS hologram logo
  - b) a passport
  - c) a UK photo driving licence
54. Any sales of alcohol shall be charged at no less than 50p per unit\* of alcohol. The licence holder will prepare a price list calculating the units for each available product, which shall be made available to the Police or Licensing Enforcement on request. \*A unit of alcohol is 10ml of ethanol. The number of units is calculated by multiplying the % Alcohol By Volume x Volume in centilitres. Thus a half-litre of beer at 5% ABV contains 2.5 units:  $(5/100 \text{ ABV}) \times 50\text{cl}$ .
55. Alcohol shall not be sold, supplied or consumed on the premises otherwise than to those attending an organised event at the Museum.

**Annex 3 – Conditions attached after a hearing by the licensing authority**

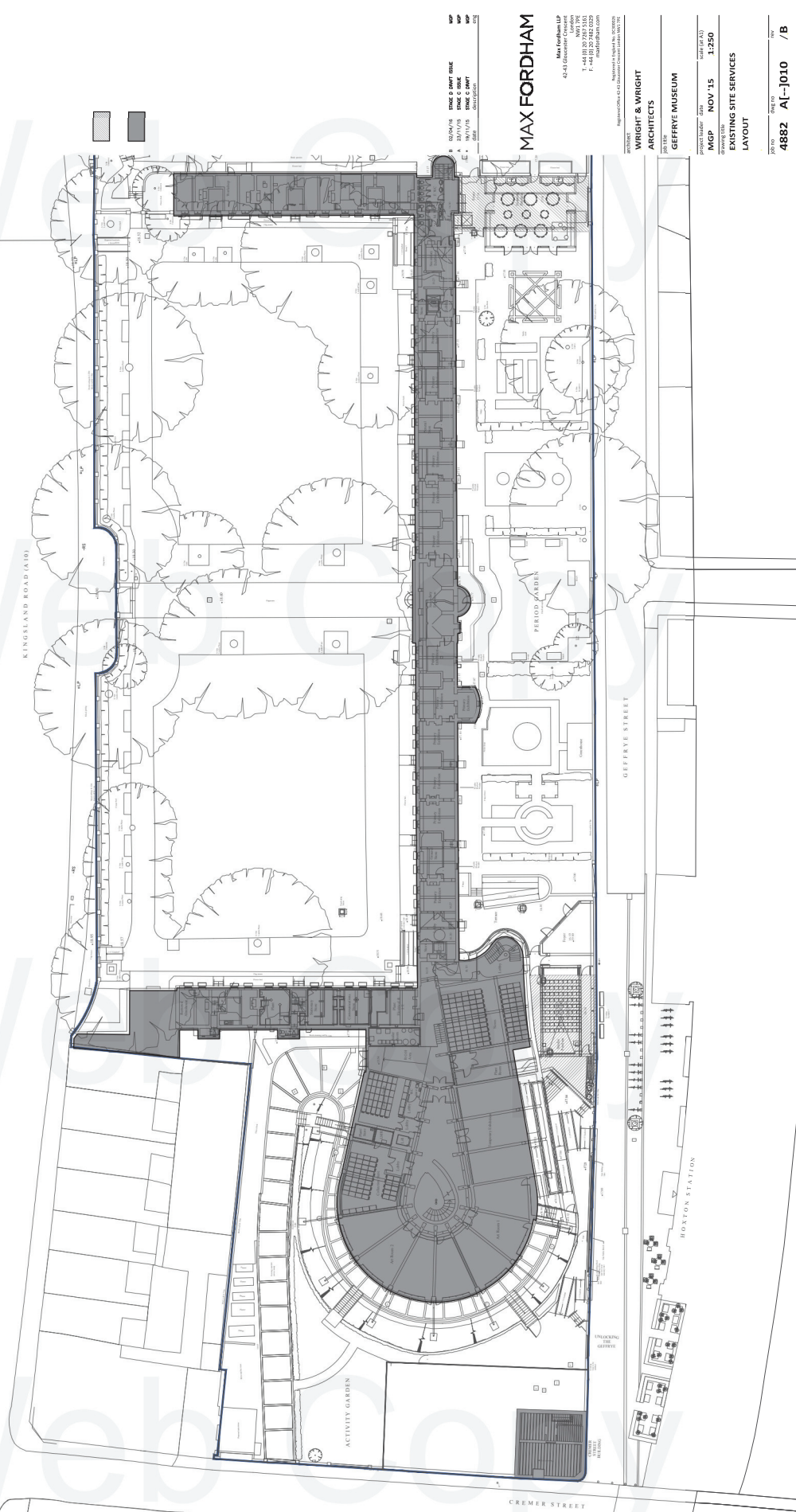
56. Sound played during any outdoor cinema screening will only be broadcasted through wireless headphones.
57. A member of staff from the Geffrye Museum will either be present or contactable during any event held at the premises.

**Annex 4 – Plans**

PLAN/088433/24082017



# WHOLE SITE PLAN



12/24/14 STAGE B EXIST  
 12/24/14 STAGE C EXIST  
 12/24/14 STAGE B EXIST  
 12/24/14 STAGE C EXIST

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 wrightandwright.com

**WRIGHT & WRIGHT ARCHITECTS**  
 PROJECT LEADER: GARY GEFFREY  
 JOB TITLE: GEFFREY MUSEUM

PROJECT NUMBER: 1250  
 DATE: NOV '15

SERVICES: EXISTING SITE SERVICES  
 LAYOUT

DRAWING NUMBER: 4882  
 DRAWING TITLE: A1-1010 / B

NO.	REVISION	DATE	DESCRIPTION
1	ISSUE FOR PERMIT	2/27/09	
2	ISSUE FOR CONSTRUCTION	7/14/09	

**LEGEND**

To view indicated items of height including with "C" -  
 items shown in elevation views, refer to the  
 corresponding items in the attached floor plans.

**FLOOR FINISHES**

1 = Concrete  
 2 = Carpet  
 3 = Tile  
 4 = Wood

**DOORS**

1 = Single Swing  
 2 = Double Swing  
 3 = Sliding Glass  
 4 = Glass Partition  
 5 = Glass Wall  
 6 = Glass Door  
 7 = Glass Wall with Door  
 8 = Glass Wall with Sliding Glass  
 9 = Glass Wall with Sliding Glass and Door  
 10 = Glass Wall with Sliding Glass and Door and Sliding Glass

**WALLS**

1 = Single Wall  
 2 = Double Wall  
 3 = Glass Partition  
 4 = Glass Wall  
 5 = Glass Wall with Door  
 6 = Glass Wall with Sliding Glass  
 7 = Glass Wall with Sliding Glass and Door  
 8 = Glass Wall with Sliding Glass and Door and Sliding Glass

**CEILING**

1 = Acoustic Tile  
 2 = Drop Ceiling  
 3 = Suspended Grid  
 4 = Concrete Ceiling  
 5 = Exposed Ceiling

**ROOF**

1 = Flat  
 2 = Gabled  
 3 = Curved  
 4 = Other

**STAIRS**

1 = Stair  
 2 = Escalator  
 3 = Lift

**ELEVATION**

1 = Elevation  
 2 = Section  
 3 = Detail

**NOTES**

1. Refer to attached floor plans for details of building.  
 2. Refer to attached floor plans for details of building.  
 3. Refer to attached floor plans for details of building.  
 4. Refer to attached floor plans for details of building.  
 5. Refer to attached floor plans for details of building.

**Legend**

1 = Single Wall  
 2 = Double Wall  
 3 = Glass Partition  
 4 = Glass Wall  
 5 = Glass Wall with Door  
 6 = Glass Wall with Sliding Glass  
 7 = Glass Wall with Sliding Glass and Door  
 8 = Glass Wall with Sliding Glass and Door and Sliding Glass

**Legend**

1 = Single Wall  
 2 = Double Wall  
 3 = Glass Partition  
 4 = Glass Wall  
 5 = Glass Wall with Door  
 6 = Glass Wall with Sliding Glass  
 7 = Glass Wall with Sliding Glass and Door  
 8 = Glass Wall with Sliding Glass and Door and Sliding Glass

**Legend**

1 = Single Wall  
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**Legend**

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 8 = Glass Wall with Sliding Glass and Door and Sliding Glass

**Legend**

1 = Single Wall  
 2 = Double Wall  
 3 = Glass Partition  
 4 = Glass Wall  
 5 = Glass Wall with Door  
 6 = Glass Wall with Sliding Glass  
 7 = Glass Wall with Sliding Glass and Door  
 8 = Glass Wall with Sliding Glass and Door and Sliding Glass

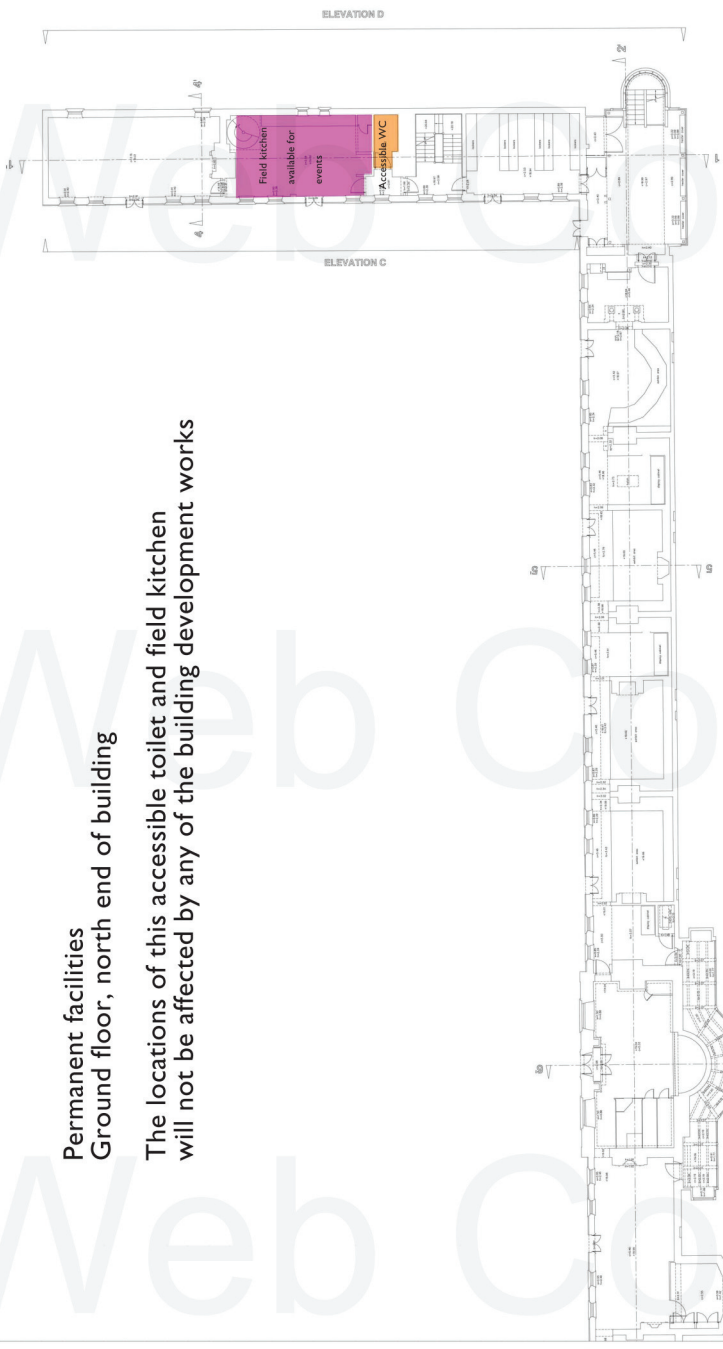
Web Copy

ELEVATION A

**NORTH END GROUND FLOOR PLAN**

Permanent facilities  
 Ground floor, north end of building

The locations of this accessible toilet and field kitchen will not be affected by any of the building development works

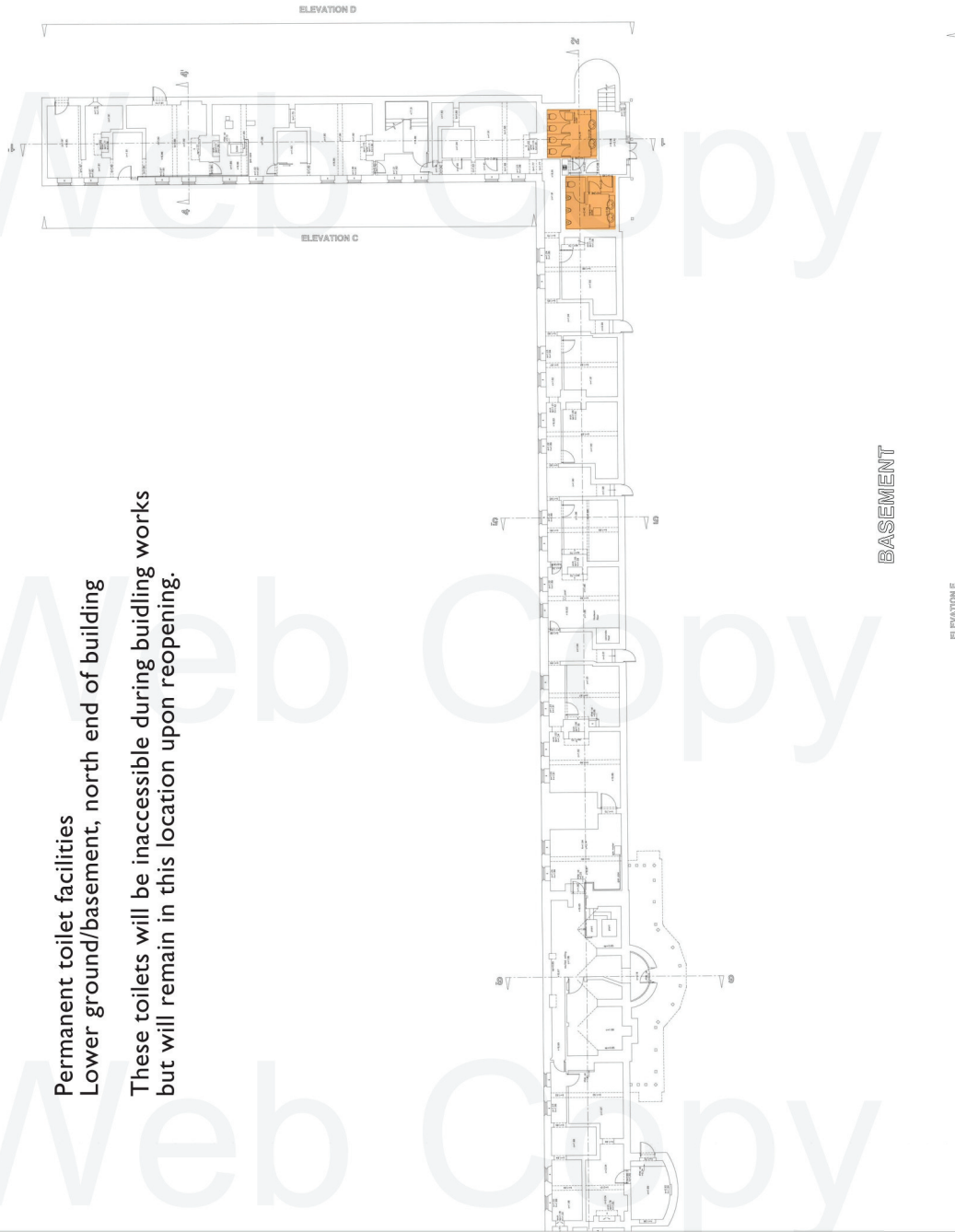


**GROUND FLOOR**

ELEVATION E

# NORTH END LOWER GROUND FLOOR PLAN

Permanent toilet facilities  
 Lower ground/basement, north end of building  
 These toilets will be inaccessible during building works  
 but will remain in this location upon reopening.



BASEMENT

ELEVATION E

NO.	REVISION	DATE	BY	DESCRIPTION
1	ISSUED FOR PERMIT	23/06/20	...	...
2	ISSUED FOR CONSTRUCTION	23/06/20	...	...

**LEGEND**

To view additional sheets of North End project, visit: [www.kerrain.co.uk](http://www.kerrain.co.uk)

FLOOR FINISHES

- 1 = POLISHED CONCRETE
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- 100 = POLISHED CONCRETE

Level of Architectural Survey

**Kerrain**

Level of Architectural Survey

Sheet: **100K**

Project: **GERFERTH MUSEUM**  
**138 KINGSLAND ROAD**  
**SHOREDITCH**

Scale: **1:100**

Drawn by: **TSB-09/12**

Checked by: **B**

Date: **JULY 2020**

Project No: **100K**

Sheet No: **100K**

Client: **CDW**

Project Name: **GERFERTH MUSEUM**

Project Address: **138 KINGSLAND ROAD, SHOREDITCH, LONDON, N1 1AA**

Project Description: **GERFERTH MUSEUM**

Project Status: **CONSTRUCTION**

Project Start Date: **2020**

Project End Date: **2020**

Project Manager: **TSB-09/12**

Project Engineer: **B**

Project Architect: **TSB-09/12**

Project Designer: **B**

Project Contractor: **CDW**

Project Consultant: **CDW**

Project Client: **CDW**

Project Location: **138 KINGSLAND ROAD, SHOREDITCH, LONDON, N1 1AA**

Project Contact: **TSB-09/12**

Project Phone: **020 7424 1000**

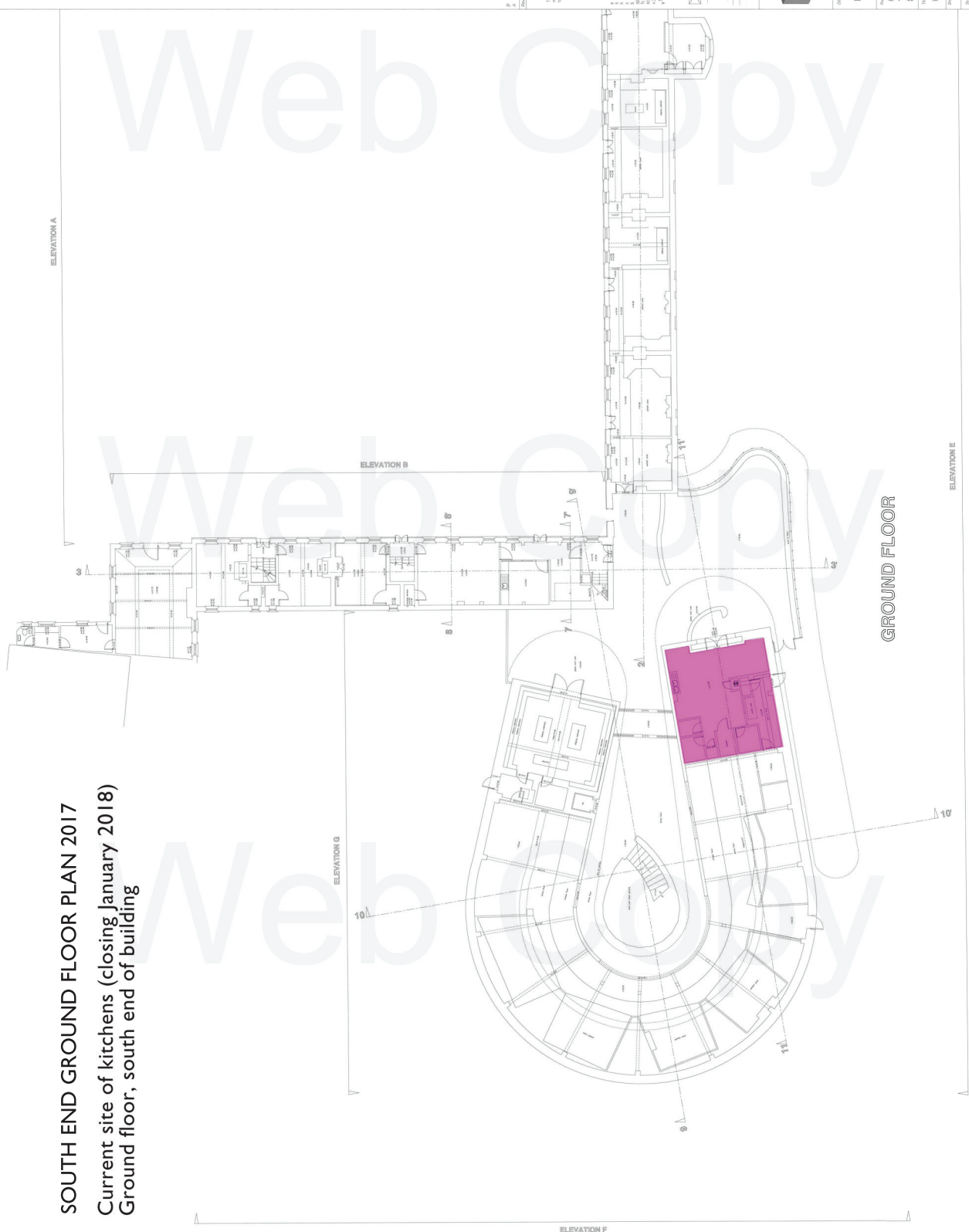
Project Email: **info@kerrain.co.uk**

Project Website: **www.kerrain.co.uk**

Project Logo: **Kerrain**

Project Logo Text: **Level of Architectural Survey**

**SOUTH END GROUND FLOOR PLAN 2017**  
 Current site of kitchens (closing January 2018)  
 Ground floor, south end of building



Project	138 KINGSLAND ROAD SHOREHITCH
Client	HOX
Drawn by	CDW
Scale	1:100
Drawn by	TSB-05/13
Checked by	B
Date	JULY 2009

**GROUND FLOOR**

Sheet 2 of 2

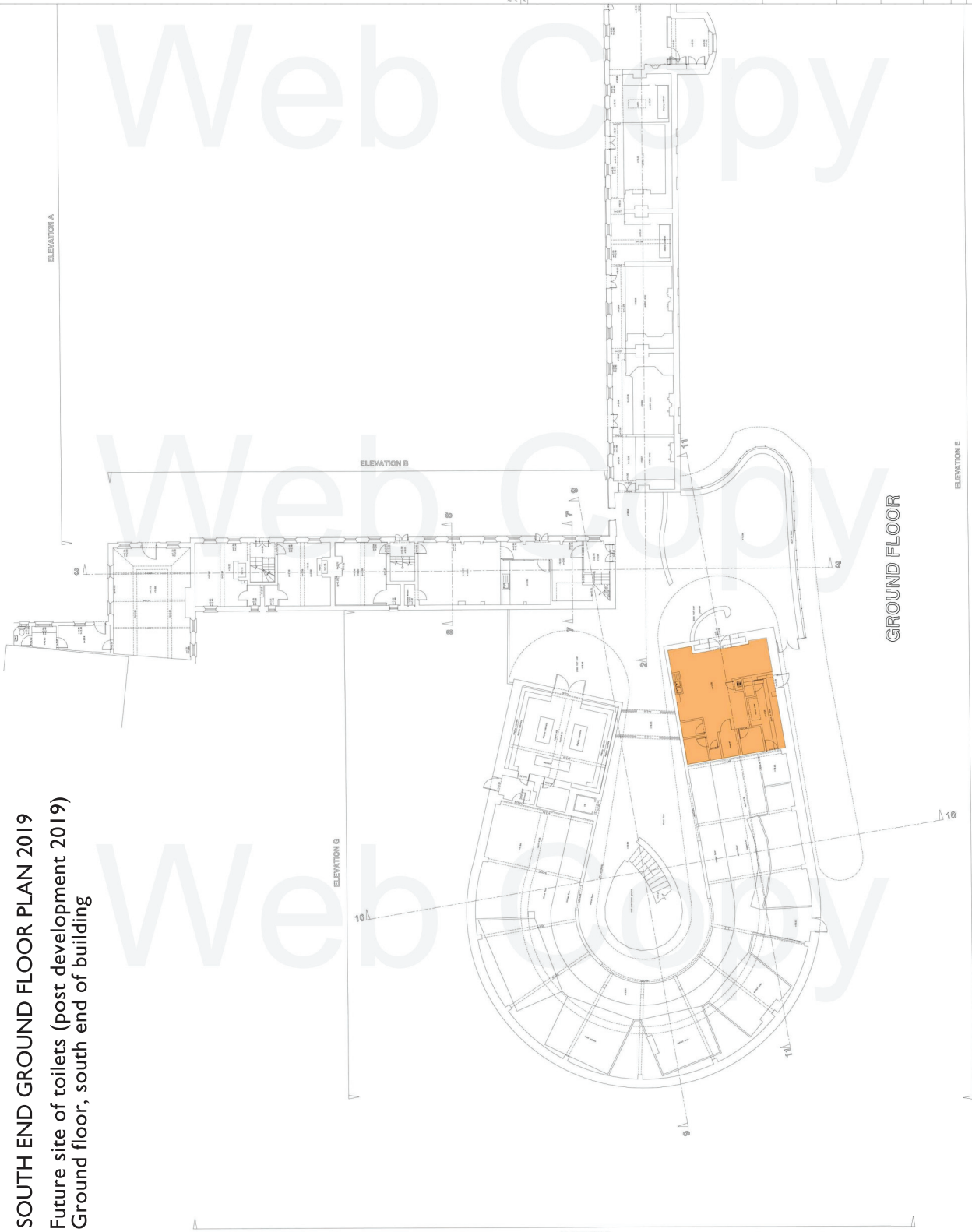
138 Kingsland Road, Shorehitch, Cambridge CB3 0JY

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Legend:

- 1 - Kitchen
- 2 - Store
- 3 - Store
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**SOUTH END GROUND FLOOR PLAN 2019**  
Future site of toilets (post development 2019)  
Ground floor, south end of building



NO.	REVISED DESCRIPTION	DATE
1	AS SHOWN	2019

**LEGEND**  
To view detailed floor slab heights, refer to 'S' floor slab schedule. All heights are relative to the datum level of the site.  
To view detailed floor slab heights, refer to 'S' floor slab schedule. All heights are relative to the datum level of the site.

- FLOOR FINISHES**
- 1 = Polished concrete
  - 2 = Concrete
  - 3 = Carpet
  - 4 = Tiles
  - 5 = Stone
  - 6 = Wood
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**Legend**

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**Legend**

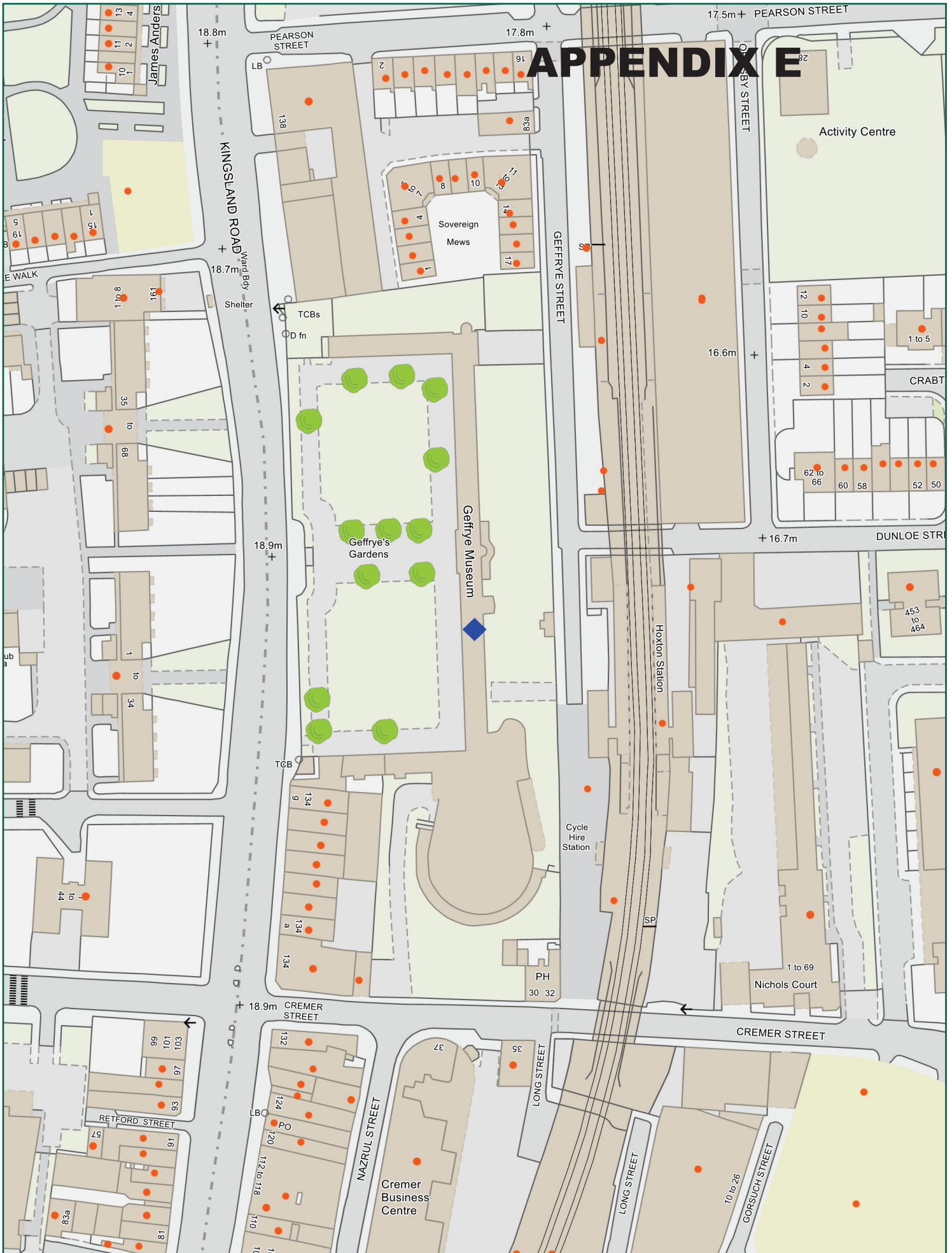
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Sheet No.	Sheet Title	Sheet No.	Sheet Title
1:100	TS09-09/13	B	

As shown on the drawings, the drawings are the property of the client and shall not be used for any other purpose without the written consent of the architect.



# APPENDIX E



Scale: 1:1250 at A4



Ref:  
02 August 2018

Page 193  
Product: unspecified  
email:

please specify copyright statement

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